

## **RECREATION AND PARKS ADVISORY BOARD MEETING**

**June 25, 2025**

**Robert Moton Center**

### **Approved Minutes**

**Members Present:** Gary Davis, Austin Johnstone, Mark Schmidt, Donald Gerkin, Michael Duffy, Kristin Darby, Anita Taylor

**Members Excused:** Nadine Rosendale, Lynn Karr-Kratz, David Ferguson, John Woodley

**Ex-Officio Member Present:** N/A

**Staff Present:** Lisa Carroll, Ashleigh Smith

**Esteemed Guests:** N/A

The Recreation and Parks Advisory Board met on, June 25, 2025, in the Meeting Room at the Robert Moton Center. The meeting was called to order at 7:00 pm by Mr. Davis.

### **Welcome and Introductions:**

Welcome and introductions were exchanged around the room.

### **Approval of Minutes:**

The motion to approve the February minutes was made by Mr. Gerkin, it was seconded by Mr. Duffy, the vote was unanimous.

### **Director's Report- Mr. Hicks**

#### *Staff Update –*

- Charles Carroll Community Center Manager – waiting for position to post
- Community Parks Maintenance Specialist – waiting for position to post
- Piney Run Park – full-time ranger position open
- Sports Complex – part-time position open (18 and older)

#### *Programs and Upcoming Events –*

- Proclamation for Recreation and Parks Month
- Saturday, July 12<sup>th</sup> – Car Fest
- Saturday, August 23<sup>rd</sup> – Kidz Fest
- TR Day on June 10<sup>th</sup> was a huge success. Over 400 participants attended.

*Marketing Update –* discussion with the group.

### **New Recreation and Parks Field Permits Process**

Rec Desk is being built out to handle our permits moving forward. Everything will be electronic. Community Coordinators will be handling submissions for the Rec Councils.

Mr. Davis – it would be nice if the school system could merge with the County system.

Ms. Carroll – two separate systems so it would be difficult. Issue is with the high school sports, they are not using Event Manager.

Mr. Duffy – Event Manager does not communicate with other systems. There is double and triple work that staff must do it. Biggest issue is the fact that they don't communicate.

**Commissioners Corner:** N/A

**Other Business:**

Mr. Davis – any update on the BGE Lights?

Ms. Carroll – no update that we know of.

Ms. Smith – will connect with Bob when he returns.

**Update on Indoor Space from Mr. Gerkin:**

Do not believe we will have an answer in July. They are making progress.

John Neubert pushing to get data back regarding the space needs.

Ms. Carroll – we can provide all the data regarding gym size.

Concerns from group with last minute cancellations by the school system. Schools to remember the Rec Councils are using the facilities too.

Move away from the historical use conversation and look at more recent trends for space allocations.

Instead of a coordinator or commissioner of each Rec Council offering up space, if it is available, having a governing body handle this. Discussion regarding Friends of CCRC changing their by-laws to do this.

Discussion regarding benchmark period and the rec councils report back on registration and space use. Additional discussion regarding how often teams will be practicing and working to standardize.

Don't believe there will be a solution this year. Incremental change.

Will East Middle ever be available to the Rec Councils? Mr. Duffy to follow up.

Ms. Carroll – could we get a schedule for the whittle equipment to know when it will be in each school?

Ms. Davis – high schools seem to work well with Rec Councils. Issues are at the elementary level.

Ms. Taylor – governance would be helpful to have a group to help make the decisions.

Discussion regarding use of outdoor courts. Issue with those courts being open to the public and they don't require a permit.

Discussion on how to better align registration with permit deadlines.

**Fall Self-Help Discussion**

Email will go out in July and deadline will be early September.

New process through JotForm for better tracking and more consistency.

**Discussion regarding Central Carroll indoor space**

Currently only two elementary schools. Central Carroll kids go to Cranberry and Winters Mill. Should they get these schools? Currently used by Westminster. Sharing space is very difficult.

**Public Comments:**

Ms. Garber – to follow up on the tree planting I spoke about last meeting, on May 31<sup>st</sup> volunteers planted 45 trees.

**Adjournment:**

The next meeting will be held July 23, 2025, at 7:00 PM, location Robert Moton Center.

Motion to adjourn was made by Mr. Davis, it was seconded by Mr. Gerkin, the vote was unanimous. The meeting was adjourned at 7:48.

Respectfully submitted,

*Bob Hicks*

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Bob Hicks, Director

*Ashleigh Smith*

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Ashleigh Smith, Secretary