

**Cynthia L. Cheatwood, Chair**  
Daniel E. Hoff, Vice Chair  
Richard J. Soisson  
Eugene A. Canale  
Jeffrey A. Wothers  
Janice R. Kirkner  
Michael D. Gosnell, Alternate  
Edward C. Rothstein, Ex-officio  
Lynda D. Eisenberg, Secretary



**Planning & Zoning Commission**  
Carroll County Government  
225 North Center Street  
Westminster, Maryland 21157  
410-386-5145  
1-888-302-8978  
MD Relay service 7-1-1/800-735-2258

**\*REVISED\***

**MEETING AGENDA**  
**Planning & Zoning Commission of Carroll County, MD**  
**March 17, 2020**  
**9:00 a.m.**  
**Reagan Room (003)**

*The Planning Commission requests that all those in attendance who wish to address the Planning & Zoning Commission first register on the Sign-in sheet. Further, we insist that all speakers be recognized by the presiding officer before they address the Planning Commission. Microphones are provided for those wishing to bring business before the body. Time limits may be established in instances where multiple speakers wish to be heard. Adherence to these rules will facilitate timely meetings, ensure orderly processes, promote opportunities for public discourse and allow more citizens to present their views.*

- 1. Call to Order/Welcome**
- 2. Establishment of Quorum**
- 3. Pledge of Allegiance**
- 4. Review and Approval of Agenda**
- 5. Review and Approval of Minutes** (February 5, 2020 and February 18, 2020)
- 6. Commission Member Reports**
  - A. Commission Chair
  - B. Ex-Officio Member
  - C. Other Commission Members
- 7. Administrative Report** (Lynda Eisenberg)
  - A. Administrative Matters
  - B. Extensions
  - C. BZA Cases
  - D. Other

**CARROLL COUNTY PLANNING & ZONING COMMISSION**  
*Planning a better future for Carroll County*

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**8. Concept Site Plan**

S-19-0019 – Charles Carroll Community Center – Owner / Developer: County Commissioners of Carroll County, 225 N. Center Street, Westminster, MD 21157; located at 3719 Littlestown Pike, Westminster, MD 21158; Tax Map 21, Grid 03, Parcel 267; E.D. 3 – CONCEPT PLAN REVIEW. NO ACTION REQUIRED.

**9. Concept Site Plan**

S-19-0042 – Smoothie King Drive-Thru – Owner: Mathias/Schlee, LLC, 132 Peachtree Road, Ocean City, MD 21842; Developer: Rolanda and Tiana Burnett, 1345 Liberty Road, Eldersburg, MD 21784; located at 1337 Liberty Road, Eldersburg, MD 21784; Tax Map 73, Grid 11, Parcel 24; E.D. 5 – CONCEPT PLAN REVIEW. NO ACTION REQUIRED.

~~**10. Comprehensive Rezoning—Update**~~

~~**11.10. Public Comment – In accordance with County COVID – 19 Protocol, in person comments will be accepted for Development projects only. Prior notice is required, please contact Planning staff by 4:00 p.m. on Monday, March 16th. Written comments will be accepted, and the record will remain open for 10 days. Please email comments to the Planning Commission at [plancomm@carrollcountymd.gov](mailto:plancomm@carrollcountymd.gov).**~~

~~**12.11. Adjournment**~~

**Next Meeting:**

~~**Wednesday, April 1<sup>st</sup> 6:00 p.m. – Reagan Room**~~

**Tuesday, April 21<sup>st</sup> – 9:00 a.m. – Reagan Room**

*ACCESSIBILITY NOTICE:*

*The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.*

07/25/16