

**Board of County Commissioners**

Stephen A. Wantz, *President*  
Ed Rothstein, *Vice President*  
C. Richard Weaver, *2<sup>nd</sup> Vice President*  
C. Eric Bouchat  
Dennis E. Frazier



**Carroll County Government**

225 North Center Street  
Westminster, Maryland 21157  
410-386-2043; 1-888-302-8978  
fax 410-386-2485  
MD Relay ~ 7-1-1/800-735-2258

**Notice of Commissioner Meetings & Agenda for the Week of March 23, 2020**

**Revision 1 dated March 25, 2020**

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting. Due to the COVID-19 Pandemic, all meetings, until further notice, will be accessible virtually (follow the link for further instructions). All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

**Monday ~ March 23, 2020**

**Tuesday ~ March 24, 2020**

**Wednesday ~ March 25, 2020**

**Thursday ~ March 26, 2020**

**9:00 a.m. Board of County Commissioners Open Session**  
County Office Building ~ Room 311

*Priority Carroll*

**Item 1**

[Brynwood Design Award](#)

Department of Land & Resource Management ~ Mr. Tom Devilbiss

Department of Public Works ~ Mr. Jeff Castonguay

**Item 2**

Briefing/Discussion/Decision

[Bid Approval ~ 2020 Hot Mix Asphalt Paving](#)

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

**Thursday ~ March 26, 2020 (continued)**

**Item 3**

Briefing/Discussion/Decision

[Bid Approval ~ Carroll Transit System](#)

Operations Management

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

**Item 4**

FY21 Budget and FY22-26 Operating Plan Presentation

Department of Management & Budget ~ Mr. Ted Zaleski

Administrative Session ~ Open

**Friday ~ March 27, 2020**

**Saturday ~ March 28, 2020**

**Sunday ~ March 29, 2020**

7:05 a.m.      “The Commissioners’ Podcast”  
Commissioner Rothstein

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

**CARROLL COUNTY**

**Department of Land & Resource Management and Department of Public Works**  
**Briefing Paper**  
**March 26, 2020**  
**Open Session**

**Issue:** Briefing/Discussion/Decision – Brynwood Drainage Design Award

**Background:**

The Department of Land & Resource Management and the Department of Public Works are cooperatively working on addressing drainage issues in the Brynwood subdivision in Sykesville. The solution to the issues will require both new storm drains as well as stream restoration work. In addition to helping the drainage issues, the stream restoration work meets the criteria for credit towards the County NPDES permit.

The Bureau of Resource Management requested proposals from term consultants for the design of the required storm drain improvements. The following are the results of the bids:

- Century - \$88,482
- BAI - \$88,490
- CLSI - \$95,710
- WMA – Declined to bid
- RK&K – Declined to bid

The Bureau of Resource Management also requested proposals from term consultants for the design of the stream restoration. The following are the results of the bids:

- Century - \$99,740
- RK&K - \$149,202
- WMA – Declined to bid

**Action:**

Staff is requesting the Board's approval to award Century Engineering a task in the amount of \$188,222 for Brynwood Drainage Design. The task will be funded by the Department of Public Works in the amount of \$88,482 for storm drain design and by the Department of Land & Resource Management in the amount of \$99,740 for stream restoration.

**Staff Recommended Motion:**

I move that the Board of County Commissioners approve the award to Century Engineering the task of Brynwood Drainage Design in the amount of \$188,222.

**Attendees:**

Tom Devilbiss, Director, Department of Land and Resource Management  
Doug Brown, Deputy Director, Department of Public Works  
Chris Heyn, Bureau Chief, Bureau of Resource Management

DATE: March 9, 2020  
 TO: The Carroll County Board of Commissioners  
 RE: 2020 Hot Mix Asphalt Paving 1  
 80-F-5-19/20

Executive Summary:

The Bureau of Purchasing in cooperation with the Bureau of Engineering requests your approval to award the contract for the 2020 hot mix asphalt paving 1 to CJ Miller, LLC (Hampstead, MD) in the amount of \$4,471,121.76. This work consists of paving approximately 17.8 miles on ten (10) county roads. This amount is within the adopted budget and no additional funds will be necessary.

Vendors & Bid Results:

- |                           |                |
|---------------------------|----------------|
| 1. CJ Miller, LLC         | \$4,471,121.76 |
| 2. MT Laney Company, Inc. | \$4,851,674.65 |
| 3. Gray & Son, Inc.       | \$5,162,448.30 |

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for the 2020 hot mix asphalt paving 1 to CJ Miller, LLC in the amount of \$4,471,121.76.

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Bureau of Purchasing	Date
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Board of Commissioners	Date
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Commissioner Wantz:	<input type="checkbox"/> Motion <input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion <input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion <input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion <input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion <input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -			
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:			

DATE: March 16, 2020  
 TO: The Carroll County Board of Commissioners  
 RE: Carroll Transit System Operations Management  
 60-F-1-19/20

Executive Summary:

The Bureau of Purchasing in cooperation with the Department of Public Works requests your approval to award the contract for the operation of the Carroll Transit System to Ride With Us, Inc. (Westminster, MD) in the amounts of \$1,760,913.50 for FY21, \$1,883,128.50 for FY22 and \$2,011,056.00 for FY23. This will be a three (3) year contract with two (2) one-year renewal options available. This contract will cover operation of the Fixed Routes, Demand Response and Veterans Shuttle. This amount is within the adopted budget and no additional funds will be necessary.

Vendors & Bid Results:

- Ride With Us, Inc. Westminster, MD

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for the operation of the Carroll Transit System to Ride With Us, Inc. in the amounts of \$1,760,913.50 for FY21, \$1,883,128.50 for FY22 and \$2,011,056.00 for FY23.

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\_\_\_\_\_ Date  
 Bureau of Purchasing

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\_\_\_\_\_ Date  
 Board of Commissioners

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 <sup>nd</sup>	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				

## Virtual Access to Carroll County Board of Commissioner Open Session

Due to a commitment to implement all precautionary actions to prevent the spread of the Coronavirus (COVID-19), the Carroll County Board of Commissioners is implementing a new process for viewing BOC Open Sessions.

In keeping with the spirit of transparency balanced with the need to be socially distant, the Carroll County Board of Commissioner Open Sessions will continue virtually. All commissioners and staff will participate using GoToMeeting. Residents can continue to view the proceedings by accessing the live stream in the following ways:

- [County Facebook page](#)
- [County YouTube channel](#)
- [Meeting Portal](#)
- Comcast Channel 24

Although the above methods are preferred due to unlimited access, residents unable to view the cable channel or the internet will be able to listen to the virtual meeting using the following phone number and entering the access code for that meeting:

### **Dial in using your phone.**

United States: [+1 \(408\) 650-3123](tel:+14086503123)

**Access Code:** 722-945-301

There will be no dialogue from participants calling in and the caller will be muted.

There is a limit to the number of callers the system can accept, so please use the live stream methods above, if possible. In addition, all meetings will be replayed on Comcast Channel 24.

The commissioners thank Carroll County residents for their continued understanding and support during this extraordinary time.