

Board of County Commissioners

Stephen A. Wantz, *President*
Ed Rothstein, *Vice President*
C. Richard Weaver, *2nd Vice President*
C. Eric Bouchat
Dennis E. Frazier



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
fax 410-386-2485
MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of October 19, 2020

Please Note: This weekly notice and agenda is subject to change. [Please call 410-386-2043 to confirm a meeting. Due to the COVID-19 Pandemic, all meetings, until further notice, will be accessible virtually \(follow this link for further instructions\).](tel:410-386-2043) All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ October 19, 2020

Tuesday ~ October 20, 2020

8:00 a.m. *Chamber Business Breakfast with Commissioner Frazier
Union Mills Homestead ~ Tannery Barn
Commissioners Frazier & Wantz*

9:00 a.m. Planning & Zoning Commission Meeting
Virtual Meeting
Commissioner Rothstein

2:00 p.m. Veterans Advisory Board Meeting
Virtual Meeting
Commissioners Rothstein & Weaver

Wednesday ~ October 21, 2020

12:00 p.m. *"Grab & Go Goodbye Lunch" for Jennifer Burr
Taneytown Senior Center ~ Taneytown, Maryland
Commissioner Wantz*

4:00 p.m. Carroll Community College Board of Trustees Meeting
Virtual Meeting
Commissioner Weaver

Thursday ~ October 22, 2020

9:00 a.m. Board of County Commissioners Open Session
Virtual Meeting

Priority Carroll

Item 1

Discussion/Decision
State Directives - Updates on COVID 19
Board of County Commissioners

Item 2

Discussion/Decision
Coronavirus Relief Fund Plan
Commissioner's Office ~ Roberta Windham

Item 3

[Exercise Option to Purchase for John A. Rawlings, Sr.](#) and
Ramona S. Rawlings through the County Program
Department of Land & Resource Management ~ Mr. Tom Devilbiss

Item 4

[Exercise Option to Purchase for Bryan & Jena Rinehart](#)
through the Critical Farms Program
Department of Land & Resource Management ~ Mr. Tom Devilbiss

Item 5

Request Approval to Submit Application and
accept [Mainstream Vouchers](#)
Department of Citizen Services ~ Ms. Celene Steckel
Department of Management & Budget ~ Mr. Ted Zaleski

Item 6

[Request Approval to Purchase Genetec Clearance](#)
Digital Evidence Management System
Carroll County Sheriff's Office ~ Sheriff James DeWees
Department of Technology Services ~ Mr. Mark Ripper

Item 7

Information Update
[Hoods Mill Residential Yard Waste Acceptance](#)
Department of Public Works ~ Mr. Jeff Castonguay

Thursday ~ October 22, 2020 (Continued)

Item 8

Request Approval to Award Preliminary Engineering for the [Relocation of Meadow Branch Road](#), Phase I to Delta Consultants, Inc.
Carroll County Airport
Department of Public Works ~ Mr. Jeff Castonguay

Item 9

[Request Approval of Fund Transfer Request](#) for North Pump Station & Sanitary Main Improvements Project
Department of Public Works ~ Mr. Jeff Castonguay
Department of Management & Budget ~ Mr. Ted Zaleski

Item 10

Bid Approval ~ North Pump Station & [Sanitary Main Improvements Construction](#)
Department of Public Works ~ Mr. Jeff Castonguay
Bureau of Purchasing ~ Mr. Mike Myers

Item 11

[Bid Approval ~ North Pump Station & Sanitary Main Improvements Construction](#)
Inspection Services
Department of Public Works ~ Mr. Jeff Castonguay
Bureau of Purchasing ~ Mr. Mike Myers

Item 12

[Bid Approval ~ Hardware & Software Upgrades](#) to the Septage Facility Receiving Station
Department of Public Works ~ Mr. Jeff Castonguay
Bureau of Purchasing ~ Mr. Mike Myers

Item 13

[Bid Approval ~ License Upgrade to Avamar System](#)
Department of Technology Services ~ Mr. Mark Ripper
Bureau of Purchasing ~ Mr. Mike Myers

Item 14

Request Approval of Contract Award for building addition to [Hap Baker Firearms Facility](#)
Department of Recreation & Parks ~ Mr. Jeff Degitz

Thursday ~ October 22, 2020 (Continued)

Public Comment ~ In light of the COVID-19 virus, anyone planning to make public comment should call + +1 (571) 317-3112+ Access Code 505-540-3112 to join the meeting.

Administrative Session ~ Open

7:00 p.m. Finksburg Planning & Citizens' Council Meeting
Speaking Engagement ~ Virtual Meeting
Commissioner Weaver

Friday ~ October 23, 2020

Saturday ~ October 24, 2020

Sunday ~ October 25, 2020

7:05 a.m. "The Commissioners' Podcast"
Commissioner Rothstein

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY

Virtual Access to Carroll County Board of Commissioner Open Session

Due to a commitment to implement all precautionary actions to prevent the spread of the Coronavirus (COVID-19), the Carroll County Board of Commissioners is implementing a new process for viewing BOC Open Sessions.

In keeping with the spirit of transparency balanced with the need to be socially distant, the Carroll County Board of Commissioner Open Sessions will continue virtually. All commissioners and staff will participate using GoToMeeting. Residents can continue to view the proceedings by accessing the live stream in the following ways:

- [County Facebook page](#)
- [County YouTube channel](#)
- [Meeting Portal](#)
- Comcast Channel 24

Although the above methods are preferred due to unlimited access, residents unable to view the cable channel or the internet will be able to listen to the virtual meeting using the following phone number and entering the access code for that meeting:

Board of Carroll County Commissioners Open Session **Thursday, October 22, 2020**

You can also dial in using your phone.

United States: +1 (571) 317-3112

Access Code: 505-540-117

*Callers will be muted during the meeting and there will be no dialogue from callers until the phones are open for the Public Comment portion of the meeting.

There is a limit to the number of callers the system can accept, so please use the live stream methods above, if possible. In addition, all meetings will be replayed on Comcast Channel 24.

The commissioners thank Carroll County residents for their continued understanding and support during this extraordinary time.

Department of Land & Resource Management

Briefing Paper

October 22, 2020

Open Session

Issue:

Discussion/Decision – Agricultural Land Preservation using the lump sum payment option on the John A. Rawlings Sr. and Ramona S. Rawlings property, 703 Cherrytown Road, Westminster, District 1.

Background:

A 79.83-acre farm property owned by John A. Rawlings Sr. and Ramona S. Rawlings was granted preliminary approval to participate in the County Agricultural Land Preservation Program by the County Agricultural Land Preservation Advisory Board on November 6, 2019. Subsequently, the Board of County Commissioners granted preliminary approval on January 16, 2020. Notice of Intent to purchase a conservation easement on the property has been duly advertised.

The Option signed by the owners provides 120 days for the Commissioners to exercise the Option thereby converting it to a Contract of Sale. The property owners requested to be compensated by the lump sum payment option and agreed to the purchase price of \$301,578.48.

Action:

Discussion/Decision – Staff is requesting that Commissioners exercise an Option to Purchase an easement on the John A. Rawlings Sr. and Ramona S. Rawlings property.

Staff-Recommended Motion:

I move that the Board of Commissioners exercises an Option to Purchase an easement on the John A. Rawlings Sr. and Ramona S. Rawlings property.

Attendees:

Thomas Devilbiss, Director, Department of Land & Resource Management
Deborah Bowers, Program Manager, Agricultural Land Preservation Program
J.P. Smith Jr., Preservation Specialist, Agricultural Land Preservation Program

Department of Land and Resource Management
Agricultural Land Preservation Program
Briefing Paper
October 22, 2020
Open Session

Issue:

Discussion/Decision - Final approval of proposed Critical Farms Program application of Bryan K. Rinehart and Jena R. Rinehart

Background:

The County's Critical Farms Program assists individuals and families in the purchase of qualifying farm properties and requires the properties to be subsequently preserved by a conservation easement with the State of Maryland.

On July 15, 2020, the County Agricultural Land Preservation Advisory Board granted preliminary approval of the Critical Farms Program application of Bryan K. Rinehart and Jena R. Rinehart, the contract purchaser of a 127.3057-acre farm at 4107 Ruggles Road, Taneytown. Subsequently, the Board of County Commissioners granted preliminary approval of the application on August 6, 2020. An appraisal was conducted by John McDonough Jr. & Associates and was reviewed by an independent valuation consultant.

The Critical Farms Program provides purchase assistance to farm buyers at 52.5% of the purchase price or the appraised value, whichever is lower. For this applicant, the assistance is based on the purchase price and is in the amount \$420,000.00. The applicant agrees to preserve the property through the Maryland Agricultural Land Preservation Foundation. The County's purchase assistance amount is credited toward the County's share (40 percent) of the easement cost and may be a full reimbursement of the assistance amount depending on funding allocation and farm ranking.

Action:

Discussion/Decision - Consider exercising the Critical Farms Program Option to Purchase.

Staff-Recommended Motion:

I move that the Board of Commissioners exercises the Critical Farms Program Option to Purchase for Bryan K. Rinehart and Jena R. Rinehart.

Attendees:

Tom Devilbiss, Director, Department of Land and Resource Management
Deborah Bowers, Program Manager, Agricultural Land Preservation Program
J. P. Smith, Jr., Preservation Specialist, Agricultural Land Preservation Program

Department of Citizen Services
Bureau of Housing and Community Development
Briefing Paper
October 22, 2020
Open Session

Issue: Application and Approval of Mainstream Vouchers – Non-Competitive Opportunity for Additional Vouchers Authorized by the CARES Act

Discussion/Decision

Background: On September 8, 2020 Carroll County Housing & Community Development received notification that Additional Mainstream Vouchers have been made available for PHA's for Coronavirus Response Efforts. The CARES Act authorizes HUD to make previously appropriated funding available for Mainstream vouchers on a non-competitive basis in order to help PHAs prevent, prepare for, and respond to COVID-19 in their communities. HUD encourages PHAs to work with their community partners to apply for and use additional Mainstream vouchers as part of an overall community housing plan. Since the beginning of the COVID pandemic our agency has seen an increase in Mainstream Program Voucher referrals and the need for housing assistance. Our agency has fully utilized the current Mainstream Vouchers previously awarded, and currently have over 45 additional referrals on our waitlist. Our agency is seeking approval to apply for 40 Mainstream vouchers. This is the maximum number of vouchers to be awarded under the provision for our public housing authority. These vouchers will assist non-elderly persons with disabilities who are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless. Carroll County's Bureau of Housing and Community Development currently has partnerships with several non-profit agencies that will support the clients served by the Mainstream housing vouchers. Some of the partners are: Penn-Mar Human Services, The Arc of Carroll County, Bureau of Aging & Disabilities (medical waiver unit), Human Services Program (HSP) of Carroll County, Carroll County Health Department and Potomac Case Management.

Action: Discussion/Decision

Staff Recommended Motion: I move that the Board of Commissioners approve the application and acceptance of Mainstream Vouchers – Non-Competitive Opportunity for Additional Vouchers Authorized by the CARES Act,

Attendees:

Celene Steckel, Director, Citizen Services
Danielle Yates, Chief, Bureau of Housing and Community Connections
Debby Standiford, Manager, Grants Office

Carroll County Sheriff's Office
Briefing Paper
October 22, 2020
Open Session

Issue: Briefing/Decision for purchase of digital evidence management software

Background: The Carroll County Sheriff's Office has been working with Carroll County ITS staff obtain the best solution for managing digital evidence. Currently there is no program in place to manage the information and items such as videos, pictures and other documents are stored within multiple systems and locations, many of which are stored on the county network and servers. In an effort to reduce the need for server storage on the county network, consolidate and efficiently manage all of the digital evidence and seamlessly share investigative information through the cloud with the Carroll County State's Attorney's Office and other Law Enforcement agencies, we are asking that the Board of Commissioners approve the purchase of Genetec Clearance Digital Evidence Management software. The initial cost is \$77,000.00. which is includes one-time costs of \$45,000.00 to migrate existing data from various sources and the annual cost of \$30,000.00.

The initial purchase will be funded by the Coronavirus Relief Fund; annual costs going forward total \$30,000.00 and Management and Budget are aware. The County already has a term contract in place with Marathon Technology Solutions Inc. for Genetec software.

Action: Approval for purchase

Staff-Recommended Motion: I move that the Board of Commissioners approve the purchase of Genetec Clearance Digital Evidence Management Software from Marathon Technology Solutions, Inc.

Attendees: Vicky McDonold, Carroll County Sheriff's Office
Sixton Kadel, Technology Services.

Department of Public Works
Briefing Paper
October 22, 2020
Open Session

Issue:

Informational Update - Hoods Mill Residential Yard Waste Acceptance

Discussion:

Discussion of residential yard waste acceptance at WeCare Denali

Background:

On August 13, 2020, staff presented options and related requirements for the re-opening of the Hoods Mill Landfill convenience center. At that time, staff reported on the potential for residential yard waste acceptance by WeCare Denali at their operation adjacent to Hoods Mill. Staff was asked to work with WeCare Denali and report back with a solution. DPW staff and WeCare Denali have developed terms whereby WeCare Denali will accept yard waste from Carroll County residents at no charge, effective Saturday November 7, 2020.

In summary, Denali acceptance of residential yard waste is under the following terms:

- WeCare Denali will establish a residential yard waste drop-off at their operation on Kabik Court
- Carroll County residents with proper identification will be permitted to deliver yard waste, from their own property, free of charge on Saturdays from 7am to 12 noon. WeCare Denali may close on holidays that fall on a Saturday.
- Commercial yard waste haulers will be charged by WeCare Denali as is current practice

Action: None

Staff-Recommended Motion: NA

Attendees:

Jeff Castonguay, Director, Department of Public Works

Eric Burdine, Deputy Director of Public Works

Cliff Engle, Bureau Chief Solid Waste

Department of Public Works
Briefing Paper
Open Session

Issue:

Briefing/Discussion/Decision - Request Approval to sign Task Order # 1 which will allow Delta Engineering to begin the preliminary engineering process for the relocation of Meadow Branch Rd. outside of the proposed relocated runway ROFA (Runway Object Free Area)

Background:

A Task Order (#1) has been formulated and has FAA and MAA concurrence to begin the preliminary engineering on the relocation of Meadow Branch Rd. Once the task order has been signed, we can then issue a notice to proceed (NTP) to Delta Engineering and they can begin the preliminary engineering and sub-consultant work necessary to relocate Meadow Branch Rd. outside of the proposed runway ROFA. This is the first step in the actual runway reconstruction process. The total cost of the preliminary engineering will be \$450,000 and funding has been provided through normal FAA and MAA grants as well as some CARES grant money which was included in the FAA grant cycle for 2020. The local funding portion will be \$11,489 which was the required 5% local share for Federal fiscal year 2019.

Action:

Approval of Delta Task Order # 1 and issue the Notice to Proceed which will begin the preliminary engineering phase of the process to relocate Meadow Branch Rd outside of the proposed reconstructed Runway Object Free Area.

Staff Recommended Motion:

I move that the Board of County Commissioners approve Task Order #1 and issue the Notice to Proceed to Delta Engineering for Meadow Branch Road Relocation Design Services.

Attendees:

Jeff Castonguay, Director, Carroll County Department of Public Works
Eric Burdine, Deputy Director, Carroll County Dept. of Public Works
Mark Myers, Airport Manager, Carroll County Dept. of Public Works

Department of Public Works
Briefing Paper
Open Session

Issue:

Briefing/Discussion/Decision – The Bureau of Utilities is requesting a fund transfer in the amount of \$300,000.00 from Capital Account 6447 – Hampstead Wastewater Treatment Plant Effluent Line to Capital Account 6418 – North Pump Station to fully fund the award of construction and inspection services contracts for the pump station and sanitary main improvements project.

Background:

The relocation of the new North Pump Station to the Industrial Development Authority site in Hampstead allowed the Bureau to expand the footprint of the facility and to add features that will benefit the overall long-term operation of the pump station. The addition of these features resulted in construction bids above estimated costs and capital account planning. The funding source for this transfer request is the Hampstead Wastewater Treatment Plant Effluent Line project. Substantial cost savings were realized with the bids submitted for this project and construction activity is currently underway. Sufficient funding will remain in the source capital account following the requested fund transfer in the event of any unanticipated construction issues.

Action:

Board of Commissioners' approval and adoption of Resolution No. C-21.03 to transfer capital funds.

Staff Recommended Motion:

I move that the Board of Commissioners approve the transfer of \$300,000.00 from Capital Account 6447 – Hampstead Wastewater Treatment Plant Effluent Line to Capital Account 6418 – North Pump Station as per Resolution No. C-21.03 to fully fund the award of construction and inspection services contracts for the pump station and sanitary main improvements project.

Attendees:

Jeff Castonguay, Director, Carroll County Department of Public Works
Ted Zaleski, Director, Carroll County Department of Management & Budget
Jason Green, Deputy Director, Carroll County Department of Public Works
Andrew Watcher, Bureau Chief, Carroll County Department of Public Works

DATE: October 15, 2020
 TO: The Carroll County Board of Commissioners
 RE: North Pump Station & Sanitary Main Improvements Construction
 71-F-1-20/21

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Utilities requests your approval to award the contract for the construction of the North Pump Station & sanitary main improvements to Wickersham Construction and Engineering (Lancaster, PA) in the amount of \$1,872,408.00. The County received eight (8) bids and Wickersham was the lowest responsive and responsible bidder. This amount is in the adopted budget and no additional funds will be necessary.

Number of Bids: 2

- | | |
|--|----------------|
| 1. Wickersham Construction and Engineering | \$1,872,408.00 |
| 2. W.F. Delauter & Son | \$1,875,526.00 |
| 3. Conewago Enterprises | \$2,003,029.00 |
| 4. Snyder Environmental Services | \$2,265,541.00 |
| 5. Corman Kokosing Construction | \$2,409,525.00 |
| 6. Lee Foundation, Inc | \$2,520,579.00 |
| 7. Old Line Construction | \$2,582,000.00 |
| 8. American Contracting & Environmental | \$2,610,000.00 |

Background:

This project includes the construction of the replacement North Pump Station on the Hampstead property owned by the Industrial Development Authority to the northwest of the intersection of MD 482 and Main Street (MD 30). The current North Pump Station, located at 1600 North Main Street, dates to 1988, is undersized and is nearing the end of its useful service life. The relocation of the pump station will allow the County to construct a facility that will meet the current and future demands of the service area as well as the needs of the IDA property without the requirement of maintaining and operating two pump stations in close proximity to one another. The scope of work also includes 1,700 foot extensions of gravity and force sewer mains from the existing pump station to the new facility. The existing pump station will be taken offline once the replacement station is in operation.

Staff Recommended Motion:

I move the Board of Commissioners award the contract for the construction of the North Pump Station & sanitary main improvements to Wickersham Construction and Engineering in the amount of \$1,872,408.00.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: _____				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other: _____				

DATE: October 15, 2020
 TO: The Carroll County Board of Commissioners
 RE: North Pump Station & Sanitary Main Improvements Construction Inspection Services

Executive Summary:

The Bureau of Purchasing, in cooperation with the Bureau of Utilities, requests your approval to award the contract for construction inspection services for the North Pump Station and Sanitary Main Improvements project to Johnson, Mirmiran & Thompson, Inc. of Hunt Valley, MD in the amount of \$162,396.50. This award will be made via a competitively bid term contract. Bids were solicited from three consultants. Proposals were received from two of these consultants and are summarized in the table below. The bid amount is within the adopted budget and no additional funds will be necessary.

Consultant	Location	Proposal
Johnson, Mirmiran & Thompson, Inc.	Hunt Valley, MD	\$162,396.50
Whitman, Requardt & Associates, LLP	Baltimore, MD	\$196,560.00

Background:

This project includes full-time construction inspection services throughout the anticipated twelve month duration of the North Pump Station and Sanitary Main Improvements project. These services are required to ensure that the replacement pump station and sanitary mains are constructed in accordance with the project's construction plans and specifications.

Staff Recommended Motion:

I move that the Board of Commissioners award a contract for construction inspection services for the North Pump Station and Sanitary Main Improvements project to Johnson, Mirmiran & Thompson, Inc. in the amount of \$162,396.50.

 Bureau of Purchasing Date

 Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: _____				

Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other: _____				

DATE: October 15, 2020

TO: The Carroll County Board of Commissioners

RE: Hardware and Software Upgrades to the Septage Facility Receiving Station

Executive Summary:

The Bureau of Purchasing, in cooperation with the Bureau of Utilities, requests your approval to award a contract for hardware and software upgrades to the Septage Facility Receiving Station to Paradigm Software, LLC of Cockeysville, MD in the amount of \$67,970.90. The proposal for this work is within the adopted budget and no additional funds will be necessary.

Background:

The hardware and software upgrades to the Septage Facility Receiving Station have been planned to be coordinated with the City of Westminster's Wastewater Treatment Plant ENR Upgrade project and the replacement of the County's Septage Facility. The primary function of the receiving station is to measure septage hauler discharge into the facility. This information is then utilized for accounting and invoicing purposes. Paradigm Software previously installed and currently maintains the operating system in use at the existing septage facility. This will enable a seamless transition to the upgraded hardware and software components.

Staff Recommended Motion:

I move that the Board of Commissioners award a contract for hardware and software upgrades to the Septage Facility Receiving Station to Paradigm Software, LLC in the amount of \$67,970.90.

Bureau of Purchasing

Date

Board of Commissioners

Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				

Action Taken: Accepted Denied Other:

DATE: October 15, 2020
 TO: The Carroll County Board of Commissioners
 RE: License Upgrade to Avamar System

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Department of Technology Services requests your approval to award the contract for the license upgrade to the Avamar System to IP Datasystems in the amount of \$28,930.00. This amount is within the adopted budget and no additional funds are necessary.

Our backup system, Avamar, has reached the limit of our license. We physically have 96TB of disk space but are licensed to use 60TB of that space. Licenses are sold in 12TB increments and this request is for one (1) 12TB expansion. We need to increase the amount of license space in order to continue to provide adequate space for backups based on industry standard cyber security practices. We anticipate this additional license will be sufficient for the next two years.

Staff Recommended Motion:

I move the Board of Commissioners award the contract for the license upgrade to the Avamar System to IP Datasystems in the amount of \$28,930.00.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: -				
Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other:				

Carroll County Department of Recreation and Parks

Discussion/Possible Decision

Issue:

Request approval of contract award for building addition to Hap Baker Firearms Facility

Background:

The Hap Baker Firearms Facility has been using a repurposed trailer for their office for range officers. The trailer is in poor condition and is scheduled to be demolished to make room for a new permanent building that will be physically connected to the range. Because the new building is a continuation of work previously completed by GRC General Contractors on this specialized facility, the Department of Recreation & Parks has worked with the Bureau of Purchasing and is prepared to initiate a purchase order to GRC General Contractors to complete this project.

There is sufficient funding in the Hap Baker Firearms Facility enterprise fund that has been generated from onsite revenue to support this contract award. Because the dollar amount is greater than the signature authority for Directors, the issue is being presented for Commissioner approval.

Staff Recommended Motion:

I move that the Board of County Commissioners approve the award of contract to GRC General Contractors Inc. in the amount of \$98,780 from the Hap Baker Firearms Facility enterprise fund

Attendees:

Jeff R. Degitz, Director, Department of Recreation and Parks