

RECREATION AND PARKS ADVISORY BOARD MEETING
September 23, 2020 – 6:00 p.m.
Approved Minutes

Members Present: John Marks, Tony Rosas, Michael Rodgers, Derek Ludlow, Donald Gerkin, Tom Long, Brad Rockwood, Carolyn Garber

Members Excused: Kristin Darby, Caitlin Christ, Michael Duffy

Staff Present: Lisa Carroll, Will Brozy, Laura Tawes

Ex-Officio Member Present: Jeff Degitz

The Recreation and Parks Advisory Board met on September 23, 2020 through GoToMeeting. The meeting was called to order at 6:01 p.m. by Tom Long, Board Chair.

WELCOME AND INTRODUCTIONS:

APPROVAL OF MINUTES:

John Marks moved to approve the July 22nd, 2020 meeting minutes; Michael Rodgers seconded, all concurred and minutes were approved.

DIRECTOR'S REPORT:

1. **COVID-19 Update** –Nature centers are currently open on Friday, Saturday & Sunday only; Outdoor School at Hashawha will likely not resume until at least after Thanksgiving and then possibly as day program only; no update on indoor facility usage at schools; programs operating at Robert Moton Center and NCHS limited to evening and weekend only
2. **CARES/CRF Grant Funding** - Funding in the amount of \$14,316.36 related to unanticipated expenses for tackle football converting to flag football have been approved. Recreation & Parks will receive a check from the State of Maryland within a few weeks with the original source of funding coming from the Federal government. Recreation and Parks has also utilized grant funding to pay for additional signage at playgrounds, trails & pavilions, cleaning equipment at Hashawha and signs encouraging masks and social distancing at athletic fields.
3. **Capital Project Update**
 - Deer Park mostly completed with landscape plantings to occur in fall
 - Westminster Veterans Memorial Park construction well underway with much of the major grading completed

- Double Pipe Creek Park kayak launch under construction with concrete landing and stairs being poured this week
 - Winfield Park almost completed with minor erosion issue remaining and entrance sign has been ordered; opening ceremony in Spring 2021
4. **North Carroll High School** – The possible sale of this facility is expected to once again be on the Commissioners’ agenda in the coming weeks
 5. **Carroll Community College** – meeting held with College leadership staff regarding possible development of a sports complex over time that could include turf field, indoor track facility & gym, aquatic facility, etc. Discussion included funding challenges, concerns about possible limitations to public access to new facilities and/or reduction of usage of existing fields
 6. **Land and Water Conservation Fund update** – Great American Outdoors Act permanently funds the Land and Water Conservation Fund and that provides additional funding for public lands over the next five years. Passed by the U.S. Senate and the U.S. House of Representatives, the Great American Outdoors Act signed into law by the President in August.

Self Help Project Requests:

- Charles Carroll – Presented by Kathy Lowe: Requesting infield rejuvenation for the Charles Carroll Elementary ballfield.
Total project cost: \$4,000 Rec Council Contribution: \$750 County Funds: \$3,250
- Charles Carroll – Presented by Paul Moffett: Requesting infield rejuvenation for Cherrytown Field.
Total project cost: \$4,015 Rec Council Contribution: \$803.75 County Funds: \$3,211.25
- Central Carroll – Presented by Rachel Anglemyer: Requesting Deer Park soccer goals.
Total project cost: \$2,437.15 Rec Council Contribution: 609.29 County Funds: \$1,827.86
- Central Carroll – Presented by Frank Roelke: Requesting infield rejuvenation for Roaring Run.
Total project cost: \$3,473.20 Rec Council Contribution: \$830.80 County Funds: \$2,642.40
- Central Carroll – Presented by Frank Roelke: Requesting infield rejuvenation for Sandymount Park.
Total project cost: \$3,004.90 Rec Council Contribution: \$631.22 County Funds: \$2,373.68
- North Carroll – Presented by Mike Hernandez: Requesting fence replacement and ancillaries.

Total project cost: \$8,565.00 Rec Council Contribution: \$1,827.50 County Funds: \$6,737.50

- North Carroll – Presented by Andy Kiler: Requesting to purchase a wrestling mat for Manchester Wrestling.

Total project cost: \$12,848.28 Rec Council Contribution: \$3,212.07 County Funds: \$9,636.21

- Westminster Area – Presented by Shawn Girch: Requesting to purchase a wrestling mat for Grindstone Wrestling.

Total project cost: \$9,670 Rec Council Contribution: \$1,450.50 County Funds: \$8,219.50

- Westminster Area – Presented by David Downs: Requesting ball mix for 6 infields, 3 fields at Friendship Valley Elementary, 2 fields at Landon C. Burns and 1 field at Winters Mill High.

Total project cost: \$3,980 Rec Council Contribution: \$795 County Funds: \$3,185

- Winfield – Presented by Kelly Duncan: Requesting to replace the decking on the press box.

Total project cost: \$20,000 Rec Council Contribution: \$4,762.50 County Funds: \$15,237.50

- Winfield – Presented by Dave Becker: Requesting ball mix for 7 softball fields at Mayeski.

Total project cost: \$9,147.60 Rec Council Contribution: \$2,129.40 County Funds: \$7,018.20

- Winfield – Presented by Dave Becker: Requesting dugout covers for three fields at Mayeski.

Total project cost: \$1,489 Rec Council Contribution: \$327.25 County Funds: \$1,161.75

Derek Ludlow moved to approve funding for all requests excluding Westminster Area's request for a wrestling mat (due to mat being stored at a facility not owned by the county) as well as Winfield's request to replace the decking boards (due to lack of detail in the quote). These 2 requests can be brought to the board in February for possible approval again. Michael Rodgers seconded the motion, which was unanimously approved.

Jeff Degitz shared that the next step in this process it to take the board's recommendation to the County Commissioners for their approval of the fund transfers.

Volunteer Hall of Fame Discussion:

The Department received a total of 9 nominations for the Hall of Fame with one being a dual nomination (2 people). Laura Tawes will email the list of names to the advisory board members for them to score the nominees. Top choice will receive 9 points with their bottom choice

receiving 1 point. The top 5 nominees receiving the most votes will be disclosed at the October 21st, 2020 board meeting.

Other Business:

Public Comments:

None

ADJOURNMENT:

Next meeting will be held on Wednesday, October 21st, 2020 at 1:00 p.m, unless it needs to be changed to a virtual meeting. On a motion by John Marks, Derek Ludlow seconded, and concurred by all, the meeting adjourned at 7:22 p.m.

Respectfully submitted,

Jeff R. Degitz

Jeff R. Degitz, Director

Laura Tawes

Laura Tawes, Secretary