

**CARROLL COUNTY BOARD OF ZONING APPEALS**  
**2021 TENTATIVE SCHEDULE FOR THE PROCESSING OF CASES FOR PUBLIC HEARINGS**

DEADLINE FOR FILING APPLICATION TO BZA OFFICE	DEADLINE FOR AGENDA/AGENDA TO CCT/COMMENT MEMOS TO AGENCIES & NEWS RELEASE	LEGAL NOTICE PUBLICATION DATES IN THE CCT	DEADLINE FOR POSTING SIGNS AND MAILING NOTICES	BOARD SITE VISIT(S)	PUBLIC HEARING DATE(S)
December 11, 2020	December 18, 2020	January 4, 2021	January 4, 2021	January 20, 2021	January 26, 27 and 28, 2021
January 8, 2021	January 15, 2021	February 1, 2021	February 1, 2021	February 17, 2021	February 23, 24, and 25, 2021
February 12, 2021	February 19, 2021	March 1, 2021	March 1, 2021	March 17, 2021	March 30, 31 and April 1, 2021
March 12, 2021	March 19, 2021	April 5, 2021	April 5, 2021	April 21, 2021	April 27, 28 and 29, 2021
April 9, 2021	April 16, 2021	May 3, 2021	May 3, 2021	May 19, 2021	May 25, 26 and 27, 2021
May 14, 2021	May 21, 2021	May 31, 2021	May 31, 2021	June 16, 2021	June 29, 30 and July 1, 2021
June 11, 2021	June 18, 2021	June 28, 2021	June 28, 2021	July 21, 2021	July 27, 28 and 29, 2021
July 9, 2021	July 16, 2021	August 2, 2021	August 2, 2021	August 18, 2021	August 31 and September 1 and 2, 2021
August 13, 2021	August 20, 2021	August 30, 2021	August 30, 2021	September 15, 2021	September 28, 29 and 30, 2021
September 10, 2021	September 17, 2021	October 4, 2021	October 4, 2021	October 20, 2021	October 26, 27 and 28, 2021
October 8, 2021	October 15, 2021	November 1, 2021	November 1, 2021	November 17, 2021	November 30 and December 1 and 2, 2021
November 12, 2021	November 19, 2021	December 6, 2021	December 6, 2021	December 15, 2021	January 4, 5 and 6, 2022
December 10, 2021	December 17, 2021	January 3, 2022	January 3, 2022	January 19, 2022	January 25, 26 and 27, 2022

**Important Information:** A **Notice of Appeal** or **Application for Hearing** must be filed with the Office of Administrative Hearings in Room 113 of the County Office Building. The staff may assist in completing the forms; however, it is the **Appellant's** or **Applicant's** responsibility to complete the forms, including the names of the owners of surrounding properties, their mailing addresses, parcel numbers, and information requested for the plot plan. Incomplete applications are not acceptable. Cases are scheduled on the basis of receipt, completeness, estimated time considered necessary for the hearing, and attorneys schedules. Receipt of an appeal or application on a filing date noted above does not guarantee scheduling for the next hearings. The Board in accordance with the state Open Meetings Act renders an oral decision after deliberations, and a written decision is issued within 30 days unless the Board extends the time. **The decision is not effective until the written decision is issued.** More time may be required for decisions in contested or lengthy cases. This schedule is subject to change.

Filing deadline is the second Friday of each month.

Agenda is prepared by approximately the third or fourth Friday of each month.

Normal practice is to publish a notice the first Monday of the following month before the next month's scheduled hearing.

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