

## **MEETING SUMMARY**

### **Carroll County Planning and Zoning Commission**

**September 4, 2019**

Location: Carroll County Office Building

Members Present: Richard J. Soisson, Chair  
Jeffrey A. Wothers  
Eugene A. Canale  
Daniel E. Hoff  
Janice Kirkner

Members Absent: Cynthia L. Cheatwood, Vice Chair  
Edward C. Rothstein, Ex-officio  
Michael D. Gosnell, Alternate

Present with the Commission were the following persons: Lynda Eisenberg, Mary Lane, and Laura Bavetta, Department of Planning; and Gail Kessler, County Attorney's Office.

#### **CALL TO ORDER/WELCOME**

Chair Soisson called the meeting to order at approximately 6:05 p.m.

#### **ESTABLISHMENT OF QUORUM**

Ms. Bavetta took attendance and noted that five members of the Board were present and a quorum was in attendance.

#### **PLEDGE OF ALLEGIANCE**

#### **REVIEW AND APPROVAL OF AGENDA**

On motion of Mr. Hoff, seconded by Ms. Kirkner and carried, the Agenda was approved.

#### **ADMINISTRATIVE REPORT**

##### **A. Administrative Matters**

Secretary Eisenberg and Chair Soisson discussed meeting attendance expectations and procedures.

##### **B. Other**

There were no other reports.

#### **COMPREHENSIVE REZONING – UPDATE**

Secretary Eisenberg updated the Commission on the status of the Comprehensive Rezoning Process and steps moving forward.

#### **2019 AMENDMENT TO THE 2014 MASTER PLAN - DISCUSSION**

Secretary Eisenberg summarized the purpose of the 2019 Amendment and the changes that were made. The Commission discussed the Maryland Department of Planning's comment letter.

On motion of Mr Wothers, seconded by Ms. Kirkner and carried, the Commission voted to forward the 2019 Amendment to the 2014 Master Plan to the Board of County Commissioners with a favorable recommendation for Adoption.

**PUBLIC COMMENT**

**ADJOURNMENT**

There being no further business, the Commission, on motion of Ms. Kirkner, seconded by Mr. Hoff and carried, adjourned at approximately 7:15 p.m.

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Secretary

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Approved