

**MEETING SUMMARY**  
**Carroll County Planning and Zoning Commission**

**Public Hearing – Proposed Amendments to 2014 Master Plan**  
**August 20, 2019**

Location: Carroll County Office Building

Members Present: Richard Soisson, Chair  
Cynthia L. Cheatwood, Vice Chair  
Jeffrey A. Wothers  
Eugene A. Canale  
Ed Rothstein, Ex-officio

Members Absent: Daniel E. Hoff  
Janice R. Kirkner  
Michael D. Gosnell, Alternate  
Lynda D. Eisenberg, Secretary

Present with the Commission were the following persons: Acting Secretary, Clay Black, Mary Lane, Cody Spaid and Laura Bavetta, Department of Planning; Kierstin Eggerl and David Becraft, Development Review and Gail Kessler, County Attorney's office.

**CALL TO ORDER/WELCOME**

Chair Soisson called the meeting to order at approximately 9:01 a.m.

**ESTABLISHMENT OF QUORUM**

Laura Bavetta took attendance and noted that five members of the Board were present, and a quorum was in attendance.

**PLEDGE OF ALLEGIANCE**

**APPOINTMENT OF ACTING SECRETARY**

On motion of Mr. Wothers, seconded by Ms. Cheatwood and carried, the Commission appointed Mr. Clay Black as Acting Secretary due to the absence of Secretary Eisenberg.

**HEARING PROCESS AND GUIDELINES**

Chair Soisson reviewed the process and guidelines for the Public Hearing.

**OPENING OF PUBLIC HEARING**

Ms. Lane reviewed the proposed amendments to the 2014 Master Plan.

**RECEIPT OF TESTIMONY**

Chair Soisson acknowledged an email from Jeff Castonguay, Director of Public Works, regarding proposed solar fields for the airport.

There was no other public comment.

**CLOSING OF PUBLIC HEARING**

On motion of Mr. Wothers, seconded by Ms. Cheatwood and carried, the Commission voted to close the Public Hearing.

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Secretary

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Approved