

MEETING SUMMARY

Carroll County Planning and Zoning Commission

June 5, 2019

Location: Carroll County Office Building
Members Present: Richard J. Soisson, Chair
Cynthia L. Cheatwood, Vice Chair
Eugene A. Canale
Daniel E. Hoff
Michael D. Gosnell, Alternate

Members Absent: Jeffrey A. Wothers
Janice Kirkner
Edward C. Rothstein, Ex-officio

Present with the Commission were the following persons: Lynda Eisenberg, Mary Lane, Arco Sen and Laura Bavetta, Department of Planning; Clay Black, Development Review and Gail Kessler, County Attorney's Office.

CALL TO ORDER/WELCOME

Chair Soisson called the meeting to order at approximately 6:02 p.m.

ESTABLISHMENT OF QUORUM

Ms. Bavetta took attendance and noted that five members of the Board were present and a quorum was in attendance.

PLEDGE OF ALLEGIANCE

REVIEW AND APPROVAL OF AGENDA

On motion of Mr. Hoff, seconded by Mr. Canale and carried, the Agenda was approved.

REVIEW AND APPROVAL OF MINUTES

On motion of Mr. Hoff, seconded by Ms. Cheatwood and carried, the Minutes from the May 21, 2019 meeting were approved.

ADMINISTRATIVE REPORT

A. Administrative Matters

Secretary Eisenberg noted two staff changes, Kathleen Comber will be the department's new GIS Technician and Arco Sen, Planning Technician, will be leaving the department.

B. Other

There were no other reports.

ANNUAL REPORT – INTRODUCTION

Mr. Sen presented the Annual Report to the Commission. On motion of Mr. Hoff, seconded by Mr. Canale and carried, the Commission voted to have the Chair sign the Letter of Certification and forward it to the Maryland Department of Planning.

METROPOLITAN BUILDING ACTIVITY REPORT – BRIEFING

Mr. Sen briefed the Commission on the report. Mr. Hoff asked that this report be shared with the Commission on a regular basis. Secretary Eisenberg stated staff would distribute the monthly reports to the Commission.

RECESS

The Commission did not adjourn for a recess.

CHAPTER 155 (SUBDIVISION BILL) TEXT AMENDMENT

Clay Black and Mary Lane presented the proposed text amendments to the Commission. Staff will make final corrections and bring back to the Commission for their recommendation to the Board.

MASTER PLAN - ACCEPTANCE

Secretary Eisenberg reviewed edits to the Master Plan. On motion of Mr. Hoff, seconded by Ms. Cheatwood and carried, the Commission voted to Accept the Amendment to the 2014 Master Plan.

PUBLIC COMMENT

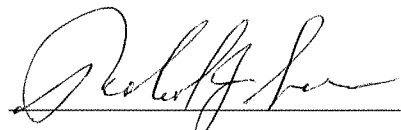
David Bowersox, attorney, commented on Master Plan implementation and the new zoning code.

ADJOURNMENT

There being no further business, the Commission, on motion of Mr. Canale, seconded by Mr. Hoff and carried, adjourned at approximately 7:30 p.m.



Secretary



Approved