

# *Position Summary*

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# Position Summary

The following pages include a summary of positions in Carroll County Government. All positions are General Fund positions unless specified as a Grant Fund, Enterprise Fund, or Special Revenue Fund position.

- General Fund positions are supported by taxes, fees, and other general fund revenues.
- Grant Fund positions are supported primarily by State and Federal grants.
- Enterprise Fund positions are supported by revenues generated primarily by specific services; for example, water and sewer charges support Utilities positions.
- Special Revenue Fund positions are supported by funds dedicated to a specific purpose, for example, Property Tax dedicated to Watershed Protection and Restoration.

The categories are arranged by Department and/or Bureau. The summary lists Full-Time Equivalent (FTE) totals of full-time, part-time, or other employees within the department or bureau. In some cases, a position may be more than one of these. For example, Circuit Court bailiffs are part-time and contractual.

- Full-Time (FT) are regular full-time positions with full benefits.
- Part-Time (PT) are positions scheduled for fewer than 30 hours per week with limited or no benefits.
- Other (O) are positions that are either subject to: the provisions of a contract that typically lasts for one year or less and have limited or no benefits (Contractual); hired for temporary, seasonal work and do not have benefits (Seasonal); or required by law with salaries set by law (By-Law).

Some of the positions included in the summary are paid by the County, but do not report to the County Commissioners. They are listed under Board of Elections, Sheriff's Office, Circuit Court, Circuit Court Magistrates, Orphan's Court, Volunteer Community Service Program, State's Attorney's Office, and Soil Conservation.

The overall number of authorized positions for FY 22 is 1,132.83 FTE, an increase of 63.16 FTE from FY 21 Budget.

The following changes are included in the FY 21 Adjusted Budget:

- A part-time Deputy Court Administrator position was converted to a full-time position in Circuit Court.
- Two Emergency Communications Specialists were added to Public Safety 911 to support 911 operations for the City of Westminster.
- A contractual Office Associate was added to Public Safety Grants.
- A Food Services Supervisor, three full-time Cook positions, and a part-time Cook position were eliminated from Administrative Services in the Sheriff's Office.
- A Parts Clerk position was eliminated from Fleet Management.
- An Administrative Assistant position was eliminated, and a part-time Office Associate was converted to a full-time employee in Roads Operations.
- A Legal Assistant position was converted to an Office Associate position and transferred from County Attorney to Public Works Administration.

- A Hydrogeologist position was transferred from Land and Resource Management Administration to Resource Management.
- A Water Resource Technician position was reclassified to a Stormwater Reviewer position, charged 100% to Resource Management.
- An Administrative Coordinator position was eliminated from County Commissioners.
- Additional hours are included for a part-time, grant-funded Drug Court Case Manager in the Circuit Court grants.

For the FY 22 Budget, the following changes are included:

- Six additional Emergency Communications Specialists added to Public Safety 911.
- A Correctional Specialist position added in Sheriff’s Office Administrative Services, offset by a Correctional Deputy position eliminated from Corrections.
- The following positions are included as a Digital Records Unit in FY 22 for the Sheriff’s Office Administrative Services: IT Tech Support, Records Coordinator, and 3 Paralegal/Legal Assistant positions, offset by the reduction of four Correctional Deputies in Corrections and a Court Security Deputy for FY 22 through FY 24. The Digital Records Unit is contingent upon receiving grant funding for cameras.
- A Paralegal II and Specialty Unit Supervisor are included in the State’s Attorney’s Office for a Digital Evidence Unit. An additional 4 Paralegal IIs and a Senior Assistant State’s Attorney are included in FY 22, contingent upon receiving grant funding for cameras.
- The transition to a County staffed Emergency Medical Services (EMS) begins in FY 22 with the addition of 44 station-based personnel, 4 EMS supervisors, an EMS Training Coordinator and a Public Safety Training Center Manager. Also included are 5 contractual EMT/Paramedics. The transition will continue in future years. The hiring plan (in FTE) can be found below.

<b>Fire/EMS Admin.</b>	FY 22	FY 23	FY 24	FY 25	FY 26
EMT/Paramedic	47.13	41.26	37.89	37.89	37.89
EMS Supervisor	4.0				
EMS Training Coordinator	1.0				
Public Safety Training Center Manager	1.0				

- Six additional positions are included for the Fire/EMS transition. This includes a Budget Technician in Budget, Junior Accountant in Accounting, and Risk Specialist in Risk Management. New positions in Human Resources include HR Specialist, HR Technician, and Employee Benefits Coordinator.
- Hours were reduced for a part-time contractual Intern and Project Specialist for Comprehensive Planning.
- Housing and Local Management Board grants changed due to personnel allocations.
- A Transportation Grants Manager position in the General Fund will be allocated to the Transit grants.

# Authorized Position History By Fund

General Fund	FY 20 Adjusted FTE				FY 21 Budget FTE				FY 21 Adjusted FTE				FY 22 Budget FTE			
	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total
Cable Regulatory Commission	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
<b>Cable Regulatory Commission TOTAL</b>	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Circuit Court	19.00	0.60	17.50	37.10	19.00	0.60	16.69	36.29	20.00	0.00	16.69	36.69	20.00	0.00	16.69	36.69
Circuit Court Magistrates	4.76	---	---	4.76	4.76	---	---	4.76	4.76	---	---	4.76	4.76	---	---	4.76
Orphan's Court	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00	3.00
Volunteer Community Service Program	3.00	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00
<b>Courts TOTAL</b>	26.76	0.60	20.50	47.86	26.76	0.60	19.69	47.05	27.76	0.00	19.69	47.45	27.76	0.00	19.69	47.45
Public Safety 911	42.00	---	2.45	44.45	42.00	---	2.45	44.45	44.00	---	2.45	46.45	50.00	---	2.45	52.45
<b>Public Safety 911 TOTAL</b>	42.00	0.00	2.45	44.45	42.00	0.00	2.45	44.45	44.00	0.00	2.45	46.45	50.00	0.00	2.45	52.45
Administrative Services	53.25	0.50	2.00	55.75	53.25	0.50	2.00	55.75	49.25	0.00	2.00	51.25	54.25	0.00	2.00	56.25
Corrections	92.00	0.00	---	92.00	92.00	---	---	92.00	92.00	0.00	---	92.00	87.00	---	---	87.00
Law Enforcement	130.00	---	1.00	131.00	130.00	---	1.00	131.00	130.00	---	1.00	131.00	130.00	---	1.00	131.00
<b>Sheriff's Office TOTAL</b>	275.25	0.50	3.00	278.75	275.25	0.50	3.00	278.75	271.25	0.00	3.00	274.25	271.25	0.00	3.00	274.25
State's Attorney's Office	43.80	0.63	1.00	45.43	43.80	0.63	1.00	45.43	43.80	0.63	1.00	45.43	50.80	0.63	1.00	52.43
<b>State's Attorney TOTAL</b>	43.80	0.63	1.00	45.43	43.80	0.63	1.00	45.43	43.80	0.63	1.00	45.43	50.80	0.63	1.00	52.43
Fire/EMS Administration	0.00	---	---	0.00	2.00	---	---	2.00	2.00	---	---	2.00	52.00	---	3.13	55.13
<b>Fire Services TOTAL</b>	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00	52.00	0.00	3.13	55.13
Public Works Administration	5.09	0.50	0.00	5.59	5.09	0.50	0.00	5.59	6.10	0.50	0.00	6.60	6.10	0.50	0.00	6.60
Building Construction	4.00	---	---	4.00	4.00	---	---	4.00	4.00	---	---	4.00	4.00	---	---	4.00
Engineering Administration	4.75	---	---	4.75	4.75	---	---	4.75	4.75	---	---	4.75	4.75	---	---	4.75
Engineering Construction Inspection	6.00	---	---	6.00	6.00	---	---	6.00	6.00	---	---	6.00	6.00	---	---	6.00
Engineering Design	5.00	---	---	5.00	5.00	---	---	5.00	5.00	---	---	5.00	5.00	---	---	5.00
Engineering Survey	5.00	---	---	5.00	5.00	---	---	5.00	5.00	---	---	5.00	5.00	---	---	5.00
Facilities	59.00	---	1.00	60.00	59.00	---	1.00	60.00	59.00	---	1.00	60.00	59.00	---	1.00	60.00
Fleet Management	24.00	---	---	24.00	24.00	---	---	24.00	23.00	---	---	23.00	23.00	---	---	23.00
Permits and Inspections	23.00	---	0.60	23.60	23.00	---	0.60	23.60	23.00	---	0.60	23.60	23.00	---	0.60	23.60
Roads Operations	105.00	0.50	2.40	107.90	105.00	0.50	2.40	107.90	105.00	0.00	2.40	107.40	105.00	0.00	2.40	107.40
Transit Administration	1.35	---	---	1.35	1.35	---	---	1.35	1.35	---	---	1.35	0.35	---	---	0.35
<b>Public Works TOTAL</b>	242.19	1.00	4.00	247.19	242.19	1.00	4.00	247.19	242.20	0.50	4.00	246.70	241.20	0.50	4.00	245.70
Citizen Services Administration	4.50	---	---	4.50	4.50	---	---	4.50	4.50	---	---	4.50	4.50	---	---	4.50
Aging and Disabilities	19.44	---	1.88	21.32	19.44	---	1.88	21.32	19.44	---	1.88	21.32	19.24	---	1.88	21.12
<b>Citizen Services TOTAL</b>	23.94	0.00	1.88	25.82	23.94	0.00	1.88	25.82	23.94	0.00	1.88	25.82	23.74	0.00	1.88	25.62
Recreation and Parks Administration	5.00	---	---	5.00	5.00	---	---	5.00	5.00	---	---	5.00	5.00	---	---	5.00
Hashawha	8.00	0.63	1.60	10.23	8.00	0.63	1.60	10.23	8.00	0.63	1.60	10.23	8.00	0.63	1.60	10.23
Piney Run	6.00	---	12.27	18.27	6.00	---	12.27	18.27	6.00	---	12.27	18.27	6.00	---	8.78	14.78
Recreation	4.50	---	3.00	7.50	4.50	---	3.00	7.50	4.50	---	3.00	7.50	4.50	---	3.00	7.50
Sports Complex	2.00	---	0.70	2.70	2.00	---	0.70	2.70	2.00	---	0.70	2.70	2.00	---	0.70	2.70
<b>Recreation and Parks TOTAL</b>	25.50	0.63	17.57	43.70	25.50	0.63	17.57	43.70	25.50	0.63	17.57	43.70	25.50	0.63	14.08	40.21
Comprehensive Planning	11.00	---	0.62	11.62	11.00	---	0.62	11.62	11.00	---	0.62	11.62	11.00	---	0.30	11.30
<b>Comprehensive Planning TOTAL</b>	11.00	0.00	0.62	11.62	11.00	0.00	0.62	11.62	11.00	0.00	0.62	11.62	11.00	0.00	0.30	11.30
Comptroller Administration	3.00	---	0.15	3.15	3.00	---	0.15	3.15	3.00	---	0.12	3.12	3.00	---	0.12	3.12
Accounting	14.00	---	---	14.00	14.00	---	---	14.00	14.00	---	---	14.00	15.00	---	---	15.00
Collections Office	10.00	---	0.63	10.63	10.00	---	0.63	10.63	10.00	---	0.63	10.63	10.00	---	0.63	10.63
Purchasing	5.00	---	---	5.00	5.00	---	---	5.00	5.00	---	---	5.00	5.00	---	---	5.00
<b>Comptroller TOTAL</b>	32.00	0.00	0.78	32.78	32.00	0.00	0.78	32.78	32.00	0.00	0.75	32.75	33.00	0.00	0.75	33.75

# Authorized Position History By Fund

	FY 20 Adjusted FTE			FY 21 Budget FTE			FY 21 Adjusted FTE			FY 22 Budget FTE						
County Attorney	7.00	---	---	7.00	7.00	---	---	7.00	6.00	---	---	6.00	6.00	---	---	6.00
<b>County Attorney TOTAL</b>	7.00	0.00	0.00	7.00	7.00	0.00	0.00	7.00	6.00	0.00	0.00	6.00	6.00	0.00	0.00	6.00
Economic Development Administration	5.75	---	---	5.75	5.75	---	---	5.75	5.75	---	---	5.75	5.75	---	---	5.75
BERC	2.85	---	---	2.85	2.85	---	---	2.85	2.85	---	---	2.85	2.85	---	---	2.85
Farm Museum	7.00	0.70	3.40	11.10	7.00	0.70	3.40	11.10	7.00	0.70	3.33	11.03	7.00	0.70	3.33	11.03
Tourism	1.00	---	1.70	2.70	1.00	---	1.70	2.70	1.00	---	1.50	2.50	1.00	---	1.50	2.50
<b>Economic Development TOTAL</b>	16.60	0.70	5.10	22.40	16.60	0.70	5.10	22.40	16.60	0.70	4.83	22.13	16.60	0.70	4.83	22.13
Human Resources	11.00	---	---	11.00	11.00	---	---	11.00	11.00	---	---	11.00	14.00	---	---	14.00
Personnel Services	4.00	---	---	4.00	4.00	---	---	4.00	4.00	---	---	4.00	4.00	---	---	4.00
<b>Human Resources TOTAL</b>	15.00	0.00	0.00	15.00	15.00	0.00	0.00	15.00	15.00	0.00	0.00	15.00	18.00	0.00	0.00	18.00
Land and Res. Management Administration	9.20	---	0.23	9.43	9.20	---	0.23	9.43	8.20	---	0.23	8.43	8.20	---	0.23	8.43
Development Review	8.00	---	---	8.00	8.00	---	---	8.00	8.00	---	---	8.00	8.00	---	---	8.00
Resource Management	10.35	---	---	10.35	10.35	---	---	10.35	11.55	---	---	11.55	11.55	---	---	11.55
Zoning Administration	4.00	---	---	4.00	4.00	---	---	4.00	4.00	---	---	4.00	4.00	---	---	4.00
<b>Land and Resource Management TOTAL</b>	31.55	0.00	0.23	31.78	31.55	0.00	0.23	31.78	31.75	0.00	0.23	31.98	31.75	0.00	0.23	31.98
Management and Budget Administration	2.00	---	---	2.00	2.00	---	---	2.00	2.00	---	---	2.00	2.00	---	---	2.00
Budget	7.00	---	0.15	7.15	7.00	---	0.15	7.15	7.00	---	0.15	7.15	8.00	---	0.15	8.15
Grant Management	2.00	---	---	2.00	2.00	---	---	2.00	2.00	---	---	2.00	2.00	---	---	2.00
Risk Management	4.00	---	---	4.00	4.00	---	---	4.00	4.00	---	---	4.00	5.00	---	---	5.00
<b>Management and Budget TOTAL</b>	15.00	0.00	0.15	15.15	15.00	0.00	0.15	15.15	15.00	0.00	0.15	15.15	17.00	0.00	0.15	17.15
Technology Services	32.00	---	0.17	32.17	32.00	---	0.17	32.17	32.00	---	0.17	32.17	32.00	---	0.17	32.17
Production and Distribution Services	3.00	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00
<b>Technology Services TOTAL</b>	35.00	0.00	0.17	35.17	35.00	0.00	0.17	35.17	35.00	0.00	0.17	35.17	35.00	0.00	0.17	35.17
Administrative Hearings	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Audio Video Production	3.00	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00	3.00	---	---	3.00
Board of Elections	---	---	0.62	0.62	---	---	0.62	0.62	---	---	0.62	0.62	---	---	0.62	0.62
Board of License Commissioners	1.00	---	0.38	1.38	1.00	---	0.38	1.38	1.00	---	0.38	1.38	1.00	---	0.38	1.38
County Commissioners	7.00	---	6.65	13.65	7.00	---	6.65	13.65	6.00	---	6.65	12.65	6.00	---	6.65	12.65
<b>Gen Government Other TOTAL</b>	12.00	0.00	7.65	19.65	12.00	0.00	7.65	19.65	11.00	0.00	7.65	18.65	11.00	0.00	7.65	18.65
Soil Conservation	5.00	0.63	---	5.63	5.00	0.63	---	5.63	5.00	0.63	---	5.63	5.00	0.63	---	5.63
<b>Cons. and Natural Resources TOTAL</b>	5.00	0.63	0.00	5.63	5.00	0.63	0.00	5.63	5.00	0.63	0.00	5.63	5.00	0.63	0.00	5.63
<b>TOTAL General Fund</b>	<b>860.59</b>	<b>4.69</b>	<b>65.10</b>	<b>930.38</b>	<b>862.59</b>	<b>4.69</b>	<b>64.29</b>	<b>931.57</b>	<b>859.80</b>	<b>3.09</b>	<b>63.99</b>	<b>926.88</b>	<b>927.60</b>	<b>3.09</b>	<b>63.31</b>	<b>994.00</b>

# Authorized Position History By Fund

Enterprise Funds	FY 20 Adjusted FTE				FY 21 Budget FTE				FY 21 Adjusted FTE				FY 22 Budget FTE			
	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total
Solid Waste Management	1.68	---	---	1.68	1.68	---	---	1.68	1.68	---	---	1.68	1.68	---	---	1.68
Northern Landfill	11.00	---	---	11.00	11.00	---	---	11.00	11.00	---	---	11.00	11.00	---	---	11.00
Recycling	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00	1.00	---	---	1.00
Solid Waste Accounting	5.75	---	---	5.75	5.75	---	---	5.75	5.75	---	---	5.75	5.75	---	---	5.75
<b>Solid Waste TOTAL</b>	<b>19.43</b>	<b>0.00</b>	<b>0.00</b>	<b>19.43</b>	<b>19.43</b>	<b>0.00</b>	<b>0.00</b>	<b>19.43</b>	<b>19.43</b>	<b>0.00</b>	<b>0.00</b>	<b>19.43</b>	<b>19.43</b>	<b>0.00</b>	<b>0.00</b>	<b>19.43</b>
BOU Accounting Administration	7.69	---	---	7.69	7.69	---	---	7.69	7.69	---	---	7.69	7.69	---	---	7.69
Board of Education Facilities	1.34	---	---	1.34	1.34	---	---	1.34	1.00	---	---	1.00	1.13	---	---	1.13
Freedom Sewer	7.50	---	---	7.50	7.50	---	---	7.50	7.50	---	---	7.50	7.50	---	---	7.50
Freedom Water	14.50	---	0.15	14.65	14.50	---	0.15	14.65	14.50	---	0.15	14.65	14.50	---	0.15	14.65
Hampstead Sewer	4.00	---	0.15	4.15	4.00	---	0.15	4.15	4.50	---	0.15	4.65	4.30	---	0.15	4.45
Other Water/Sewer	0.66	---	---	0.66	0.66	---	---	0.66	0.50	---	---	0.50	0.57	---	---	0.57
<b>Utilities TOTAL</b>	<b>35.69</b>	<b>0.00</b>	<b>0.30</b>	<b>35.99</b>	<b>35.69</b>	<b>0.00</b>	<b>0.30</b>	<b>35.99</b>	<b>35.69</b>	<b>0.00</b>	<b>0.30</b>	<b>35.99</b>	<b>35.69</b>	<b>0.00</b>	<b>0.30</b>	<b>35.99</b>
Airport	3.43	---	0.50	3.93	3.38	---	0.50	3.88	3.38	---	0.50	3.88	3.38	---	0.50	3.88
Firearms Facility	1.00	---	2.00	3.00	1.00	---	2.00	3.00	1.00	---	2.00	3.00	1.00	---	2.00	3.00
<b>Airport/Firearms Facility TOTAL</b>	<b>4.43</b>	<b>0.00</b>	<b>2.50</b>	<b>6.93</b>	<b>4.38</b>	<b>0.00</b>	<b>2.50</b>	<b>6.88</b>	<b>4.38</b>	<b>0.00</b>	<b>2.50</b>	<b>6.88</b>	<b>4.38</b>	<b>0.00</b>	<b>2.50</b>	<b>6.88</b>
<b>TOTAL Enterprise Funds</b>	<b>59.55</b>	<b>0.00</b>	<b>2.80</b>	<b>62.35</b>	<b>59.50</b>	<b>0.00</b>	<b>2.80</b>	<b>62.30</b>	<b>59.50</b>	<b>0.00</b>	<b>2.80</b>	<b>62.30</b>	<b>59.50</b>	<b>0.00</b>	<b>2.80</b>	<b>62.30</b>

  

Special Revenue Fund	FY 20 Adjusted FTE				FY 21 Budget FTE				FY 21 Adjusted FTE				FY 22 Budget FTE			
	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total
Watershed Protection and Restoration	12.45	---	---	12.45	12.45	---	---	12.45	12.25	---	---	12.25	12.25	---	---	12.25
<b>TOTAL Special Revenue Fund</b>	<b>12.45</b>	<b>---</b>	<b>---</b>	<b>12.45</b>	<b>12.45</b>	<b>---</b>	<b>---</b>	<b>12.45</b>	<b>12.25</b>	<b>---</b>	<b>---</b>	<b>12.25</b>	<b>12.25</b>	<b>---</b>	<b>---</b>	<b>12.25</b>

  

Grant Fund	FY 20 Adjusted FTE				FY 21 Budget FTE				FY 21 Adjusted FTE				FY 22 Budget FTE			
	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total
Aging and Disabilities	16.06	4.35	1.68	22.09	16.06	4.98	1.68	22.72	19.56	0.00	2.46	22.02	19.76	0.00	2.46	22.22
Business Employment Resource Center	9.90	---	---	9.90	9.90	---	---	9.90	9.90	---	---	9.90	9.90	---	---	9.90
Circuit Court	7.95	0.50	2.40	10.85	7.95	0.50	2.40	10.85	7.95	0.80	2.40	11.15	7.95	0.80	2.40	11.15
Housing and Community Development	7.00	0.63	---	7.63	7.00	0.63	---	7.63	7.50	0.63	---	8.13	7.50	0.63	---	8.13
Local Management Board	2.00	---	---	2.00	2.00	---	---	2.00	1.00	---	---	1.00	1.00	---	---	1.00
Public Safety	4.00	---	---	4.00	4.00	---	---	4.00	4.00	---	0.63	4.63	4.00	---	0.63	4.63
Recreation	0.50	---	---	0.50	0.50	---	---	0.50	0.50	---	---	0.50	0.50	---	---	0.50
Sheriff's Office	1.75	---	---	1.75	1.75	---	---	1.75	1.75	---	---	1.75	1.75	---	---	1.75
State's Attorney's Office	4.00	---	---	4.00	4.00	---	---	4.00	4.00	---	---	4.00	4.00	---	---	4.00
Transit	---	---	---	---	---	---	---	---	---	---	---	---	1.00	---	---	1.00
<b>TOTAL Grant Fund</b>	<b>53.16</b>	<b>5.48</b>	<b>4.08</b>	<b>62.72</b>	<b>53.16</b>	<b>6.11</b>	<b>4.08</b>	<b>63.35</b>	<b>56.16</b>	<b>1.43</b>	<b>5.49</b>	<b>63.08</b>	<b>57.36</b>	<b>1.43</b>	<b>5.49</b>	<b>64.28</b>

  

TOTAL Government	FY 20 Adjusted FTE				FY 21 Budget FTE				FY 21 Adjusted FTE				FY 22 Budget FTE			
	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total	FT	PT	O	Total
TOTAL General Fund	860.59	4.69	65.10	930.38	862.59	4.69	64.29	931.57	859.80	3.09	63.99	926.88	927.60	3.09	63.31	994.00
TOTAL Enterprise Funds	59.55	0.00	2.80	62.35	59.50	0.00	2.80	62.30	59.50	0.00	2.80	62.30	59.50	0.00	2.80	62.30
TOTAL Special Revenue Fund	12.45	---	---	12.45	12.45	---	---	12.45	12.25	---	---	12.25	12.25	---	---	12.25
TOTAL Grant Fund	53.16	5.48	4.08	62.72	53.16	6.11	4.08	63.35	56.16	1.43	5.49	63.08	57.36	1.43	5.49	64.28
<b>TOTAL FTE</b>	<b>985.75</b>	<b>10.17</b>	<b>71.98</b>	<b>1067.90</b>	<b>987.70</b>	<b>10.80</b>	<b>71.17</b>	<b>1069.67</b>	<b>987.71</b>	<b>4.52</b>	<b>72.28</b>	<b>1064.51</b>	<b>1056.71</b>	<b>4.52</b>	<b>71.60</b>	<b>1132.83</b>

# Authorized Positions

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## Governmental Partners

<b>Board of Elections</b>		
Election Clerk	Contractual	0.62
		<u>0.62</u>
<b>Courts</b>		
<b>Circuit Court</b>		
Bailiff	Contractual	16.69
Court Administrator	Full-Time	1.00
Court Assignment Officer	Full-Time	5.00
Court Reporter	Full-Time	4.00
Court Reporter/Librarian	Full-Time	1.00
Deputy Court Administrator	Full-Time	1.00
Deputy Jury Commissioner	Full-Time	1.00
Interpreter/Pretrial/ADA Coordinator	Full-Time	1.00
Judicial Assistant	Full-Time	4.00
Jury Commissioner	Full-Time	1.00
Staff Attorney	Full-Time	1.00
		<u>36.69</u>
<b>Circuit Court Magistrates</b>		
Family Magistrate <sup>1</sup>	Full-Time	1.00
Judicial Assistant <sup>23</sup>	Full-Time	1.76
Legal Assistant	Full-Time	2.00
		<u>4.76</u>
<b>Orphan's Court</b>		
Judge, Orphan's Court	By-Law	3.00
		<u>3.00</u>
<b>Volunteer Community Service Program</b>		
VCS Assistant	Full-Time	1.00
VCS Caseworker	Full-Time	1.00
VCS Coordinator	Full-Time	1.00
		<u>3.00</u>
<b>Circuit Court - Grants</b>		
Administrative Assistant	Full-Time	1.00
Administrative Assistant <sup>23</sup>	Full-Time	0.24
ADR Practitioner/Family Law	Full-Time	1.00
Bailiff	Contractual	0.32
Deputy Family Law Administrator	Full-Time	1.00
Domestic Case Navigator	Full-Time	0.71
Drug Court Case Manager	Full-Time	1.00
Drug Court Case Manager	Part-Time	0.80
Drug Court Coordinator	Full-Time	1.00
Family Law Administrator	Full-Time	1.00
Visitation Observer	Contractual	2.08
Visitation Services Coordinator	Full-Time	1.00
		<u>11.15</u>
<b>Courts Total</b>		<b>58.60</b>
<b>Sheriff's Office</b>		
<b>Administrative Services</b>		

Accounts Payable Specialist	Full-Time	1.00
Administrative Assistant	Full-Time	2.00
Administrative Operations Manager	Full-Time	1.00
Constable	Contractual	2.00
Correctional Specialist	Full-Time	5.00
Correctional Specialist Manager	Full-Time	1.00
Court Security Deputy	Full-Time	11.00
Crime Analyst	Full-Time	1.00
Director, Administrative Services	Full-Time	1.00
Fiscal Analyst	Full-Time	1.00
Fleet Coordinator	Full-Time	1.00
Forensic Investigator	Full-Time	1.00
Forensic Services Supervisor	Full-Time	1.00
Forensic Services Technician	Full-Time	2.00
Hiring Manager	Full-Time	1.00
HR Specialist	Full-Time	3.00
IT Project Lead	Full-Time	1.00
IT Technical Support	Full-Time	2.00
Paralegal/Legal Assistant	Full-Time	3.00
Polygraph Examiner	Full-Time	1.00
Quartermaster	Full-Time	1.00
Records Coordinator	Full-Time	1.00
Records Unit Supervisor	Full-Time	1.00
Records Unit Technician <sup>2</sup>	Full-Time	7.25
Risk/Safety Coordinator	Full-Time	1.00
Unit Coordinator	Full-Time	3.00
		<hr/>
		56.25
<b>Corrections</b>		
Correctional Captain	Full-Time	3.00
Correctional Corporal	Full-Time	10.00
Correctional Deputy Sheriff	Full-Time	61.00
Correctional Lieutenant	Full-Time	5.00
Correctional Major	Full-Time	2.00
Correctional Sergeant	Full-Time	5.00
Correctional Warden/Colonel	Full-Time	1.00
		<hr/>
		87.00
<b>Law Enforcement</b>		
Captain	Full-Time	2.00
Colonel	Full-Time	1.00
Corporal	Full-Time	17.00
Deputy 1st Class	Full-Time	31.00
Deputy Sheriff Recruit/Probationer	Full-Time	9.00
Lieutenant	Full-Time	7.00
Major	Full-Time	2.00
Master Deputy	Full-Time	50.00
Sergeant	Full-Time	11.00
Sheriff	By-Law	1.00
		<hr/>
		131.00
<b>Sheriff's Office - Grants</b>		
Corporal	Full-Time	1.00
Records Unit Technician <sup>2</sup>	Full-Time	0.75
		<hr/>
		1.75
<b>Sheriff's Office Total</b>		<b>276.00</b>
<b>Soil Conservation District</b>		
Secretary	By-Law	0.63
Soil Conservation Grants Coordinator	Full-Time	1.00
Soil Conservation Planner	Full-Time	3.00



Soil Conservation Technician	Full-Time	<u>1.00</u>
		5.63

### **State's Attorney's Office**

#### **State's Attorney's Office**

Assistant State's Attorney	Full-Time	8.00
Chief Investigator	Full-Time	1.00
Deputy State's Attorney/Admin.	Full-Time	2.00
Deputy State's Attorney/Special Counsel	Full-Time	1.00
Director, Victim Witness	Full-Time	1.00
District Court Supervisor	Full-Time	1.00
Drug Court Prosecutor	Full-Time	0.80
Drug Prevention & Comm. Outreach	Full-Time	1.00
Extradition Fugitive Technician	Full-Time	1.00
Family Violence Coordinator	Full-Time	1.00
Intake Unit Supervisor	Full-Time	1.00
Investigator	Full-Time	2.00
Law Enforcement Liaison	Full-Time	1.00
Paralegal I	Full-Time	7.00
Paralegal II	Full-Time	5.00
Prosecution Assistant	Full-Time	8.00
Prosecution Assistant	Part-Time	0.63
Senior Asst. State's Attorney	Full-Time	3.00
Specialty Unit Supervisor	Full-Time	5.00
State's Attorney	By-Law	1.00
Victim Advocate	Full-Time	<u>1.00</u>
		52.43

#### **State's Attorney's Office - Grants**

Criminal Analyst	Full-Time	1.00
Special Unit Supervisor	Full-Time	1.00
Sr. Assistant State's Attorney	Full-Time	1.00
Victim Advocate	Full-Time	<u>1.00</u>
		4.00

#### **State's Attorney's Office Total**

**56.43**

### **Total Governmental Partners**

**397.28**

## **Commissioner Employees**

#### **Administrative Hearings**

Administrative Hearing Coordinator	Full-Time	<u>1.00</u>
		1.00

#### **Audio Video Production**

Digital Media Manager	Full-Time	1.00
Media Technician	Full-Time	<u>2.00</u>
		3.00

#### **Board of License Commissioners**

Inspector	Contractual	0.38
Inspector	Full-Time	<u>1.00</u>
		1.38

#### **Cable Regulatory Commission**

Cable Coordinator	Full-Time	<u>1.00</u>
		1.00

### **Citizen Services**

#### **Citizen Services Administration**

Administrative Assistant	Full-Time	1.00
Bureau Chief, Housing and Comm. Dev. <sup>3</sup>	Full-Time	0.60

Director	Full-Time	1.00
Homeless Info. Systems Analyst	Full-Time	1.00
Housing Inspector <sup>4</sup>	Full-Time	0.50
Office Associate <sup>5</sup>	Full-Time	0.40
		<hr/>
		4.50
<b>Aging and Disabilities</b>		
Aging and Disabilities Services Supervisor	Full-Time	1.00
Community Services Supervisor	Full-Time	0.90
Custodial Services Specialist	Full-Time	5.00
Fiscal Supervisor <sup>6</sup>	Full-Time	0.44
Information and Asst. Supervisor	Full-Time	0.90
Project Coordinator - Aging	Full-Time	1.00
Senior Center Assistant	Full-Time	5.00
Senior Center Manager	Full-Time	5.00
Veterans Services Professional	Contractual	1.88
		<hr/>
		21.12
<b>Aging and Disabilities - Grants</b>		
Accounts Technician - IIIB	Full-Time	1.00
Bureau Chief of Aging and Disabilities	Full-Time	1.00
Community Services Supervisor	Full-Time	0.10
Fiscal Supervisor <sup>6</sup>	Full-Time	0.56
Information and Asst. Supervisor	Part-Time	0.10
Office Associate	Full-Time	1.00
Paraprofessional - Guardianship	Contractual	0.63
Professional	Contractual	1.20
Program Aide	Full-Time	4.00
Program Assistant	Full-Time	1.00
Program Coordinator	Full-Time	4.00
Program Manager	Full-Time	3.00
Program Specialist	Full-Time	4.00
Veterans Services Professional	Contractual	0.63
		<hr/>
		22.22
<b>Housing and Community Development - Grants</b>		
Bureau Chief, Housing <sup>3</sup>	Full-Time	0.40
Family Sufficiency Coordinator	Full-Time	1.00
Housing Inspector <sup>4</sup>	Full-Time	0.50
Housing Specialist	Full-Time	3.00
Information Desk Receptionist	Contractual	0.63
Office Associate <sup>5</sup>	Full-Time	0.60
Service and Development Evaluation Specialist	Full-Time	1.00
Program Manager	Full-Time	1.00
		<hr/>
		8.13
<b>Local Management Board - Grants</b>		
Manager	Full-Time	1.00
		<hr/>
		1.00
<b>Citizen Services Total</b>		<b>56.97</b>
<b>Comprehensive Planning</b>		
Administrative Assistant	Full-Time	1.00
Comprehensive Planner	Full-Time	5.00
Comprehensive Planning Technician	Full-Time	2.00
Director	Full-Time	1.00
Intern	Contractual	0.30
Office Associate	Full-Time	1.00
Planning Manager	Full-Time	1.00
		<hr/>
		11.30
<b>County Commissioners</b>		

Administrative Coordinator	Full-Time	4.00
Administrative Support	Contractual	1.00
Communications Manager	Full-Time	1.00
County Administrator	Full-Time	1.00
County Commissioner	By-Law	5.00
Legislative Liaison	Part-Time	0.65
		<hr/>
		12.65

## **Comptroller**

### **Comptroller Administration**

Administrative Assistant	Full-Time	1.00
Comptroller	Full-Time	1.00
Financial System Administrator	Full-Time	1.00
Intern	Contractual	0.12
		<hr/>
		3.12

### **Accounting**

Accountant	Full-Time	3.00
Accounting Technician	Full-Time	3.00
Accounts Payable Supervisor	Full-Time	1.00
Bureau Chief	Full-Time	1.00
Financial Analyst	Full-Time	1.00
Grants Accountant	Full-Time	1.00
Investment Officer	Full-Time	1.00
Junior Accountant	Full-Time	1.00
Payroll Assistant	Full-Time	1.00
Payroll Manager	Full-Time	1.00
Payroll Technician	Full-Time	1.00
		<hr/>
		15.00

### **Collections Office**

Administrative Support	Contractual	0.63
Collections Analyst	Full-Time	1.00
Collections Clerk	Full-Time	4.00
Collections Office Supervisor	Full-Time	1.00
Collections Specialist	Full-Time	3.00
Head Cashier/Bookkeeper	Full-Time	1.00
		<hr/>
		10.63

### **Office of Procurement**

Associate Buyer	Full-Time	1.00
Buyer	Full-Time	2.00
Procurement Officer	Full-Time	1.00
Office Technician	Full-Time	1.00
		<hr/>
		5.00

### **Comptroller Total**

**33.75**

### **County Attorney**

Assistant County Attorney	Full-Time	1.00
County Attorney	Full-Time	1.00
Deputy County Attorney	Full-Time	1.00
Legal Assistant	Full-Time	1.00
Legal Specialist	Full-Time	2.00
		<hr/>
		6.00

## **Economic Development**

### **Economic Development Administration**

Agriculture Specialist	Full-Time	0.75
Business Development Manager	Full-Time	1.00
Deputy Director	Full-Time	1.00
Director	Full-Time	1.00
Economic Development Coordinator	Full-Time	1.00
Research and Data Specialist	Full-Time	1.00

		<u>5.75</u>
<b>Business and Employment Resource Center</b>		
Business Consultant <sup>7</sup>	Full-Time	0.10
Fiscal Manager	Full-Time	0.75
Manager	Full-Time	1.00
Office Associate	Full-Time	1.00
		<u>2.85</u>
<b>Farm Museum</b>		
Administrative Support	Contractual	0.86
Curator	Full-Time	1.00
Events Coordinator	Full-Time	1.00
Maintenance Specialist	Full-Time	2.00
Manager	Full-Time	1.00
Office Technician	Full-Time	1.00
Paraprofessional	Contractual	0.81
Park Maintenance Supervisor	Full-Time	1.00
Service/Maintenance	Contractual	1.66
Volunteer Coordinator	Part-Time	0.70
Wedding Coordinator	Contractual	1.00
		<u>11.03</u>
<b>Tourism</b>		
Administrative Support	Contractual	1.50
Manager	Full-Time	1.00
		<u>2.50</u>
<b>BERC - Grants</b>		
Business and Employment Svcs. Super.	Full-Time	1.00
Business Consultant <sup>7</sup>	Full-Time	0.90
Customer Engagement Specialist	Full-Time	1.00
Employment Consultant	Full-Time	3.00
Operations and Resource Manager	Full-Time	1.00
Performance and Data Coordinator	Full-Time	1.00
Youth Program Coordinator	Full-Time	1.00
Youth Support Specialist	Full-Time	1.00
		<u>9.90</u>
<b>Economic Development Total</b>		<b>32.03</b>
<b><u>Fire/EMS Administration</u></b>		
<b>Fire/EMS Administration</b>		
Director	Full-Time	1.00
Administrative Assistant	Full-Time	1.00
EMT/Paramedic	Full-Time	44.00
EMS Supervisor	Full-Time	4.00
EMS Training Coordinator	Full-Time	1.00
Public Safety Training Center Manager	Full-Time	1.00
EMT/Paramedic	Contractual	3.13
		<u>55.13</u>
<b>Fire/EMS Administration</b>		<b>55.13</b>
<b><u>Human Resources</u></b>		
<b>Human Resources Administration</b>		
Director	Full-Time	1.00
Employee Benefits Coordinator	Full-Time	1.00
Employment Compliance Specialist	Full-Time	1.00
Human Resources Manager	Full-Time	1.00
Human Resources Specialist	Full-Time	5.00
Human Resources Technician	Full-Time	3.00

Personnel Analyst	Full-Time	1.00
Retirement Plans Manager	Full-Time	1.00
		<hr/> 14.00

**Personnel Services**

Office Associate	Full-Time	4.00
		<hr/> 4.00

**Human Resources Total 18.00**

**Land and Resource Management**

**Land and Resource Management Administration**

Administrative Assistant <sup>8</sup>	Full-Time	0.60
Ag. Land Pres. Program Manager	Full-Time	1.00
Director <sup>9</sup>	Full-Time	0.60
GIS Analyst	Full-Time	2.00
GIS Manager	Full-Time	1.00
Intern	Contractual	0.23
Land Use Project Coordinator	Full-Time	1.00
Office Technician	Full-Time	1.00
Preservation Specialist	Full-Time	1.00
		<hr/> 8.43

**Development Review**

Bureau Chief	Full-Time	1.00
Development Review Coordinator	Full-Time	3.00
Development Review Technician	Full-Time	1.00
Legal Document Technician	Full-Time	1.00
Office Technician	Full-Time	1.00
Plans Reviewer	Full-Time	1.00
		<hr/> 8.00

**Resource Management <sup>10</sup>**

Bureau Chief	Full-Time	0.40
Chief Environment Reviewer/Inspector	Full-Time	0.70
Environmental Insp./Grading Reviewer	Full-Time	3.00
Floodplain Management Specialist	Full-Time	0.40
Forest Conservation Specialist	Full-Time	0.90
Hydrogeologist	Full-Time	1.00
Office Associate	Full-Time	0.90
Office Technician	Full-Time	0.95
Program Engineer	Full-Time	0.70
Resource Management Technician	Full-Time	0.20
Stormwater Mgt. Review Assistant	Full-Time	0.40
Stormwater Reviewer	Full-Time	1.00
Water Resources Specialist	Full-Time	0.40
Water Resources Supervisor	Full-Time	0.20
Watershed Management Coordinator	Full-Time	0.20
Watershed Restoration Engineer	Full-Time	0.20
		<hr/> 11.55

**Watershed Protection and Restoration Fund <sup>10</sup>**

Administrative Assistant <sup>8</sup>	Full-Time	0.40
Bureau Chief, Resource Management	Full-Time	0.60
Chief Environment Reviewer/Inspector	Full-Time	0.30
Director, Land and Resource Mgmt. <sup>9</sup>	Full-Time	0.40
Environmental Insp./Grading Reviewer	Full-Time	1.00
Floodplain Management Specialist	Full-Time	0.60
Forest Conservation Specialist	Full-Time	0.10
NPDES Compliance Specialist	Full-Time	2.00
Office Associate	Full-Time	0.10
Office Technician	Full-Time	0.05

Program Engineer	Full-Time	0.30
Resource Management Technician	Full-Time	0.80
Stormwater Mgt. Review Assistant	Full-Time	0.60
Water Resources Specialist	Full-Time	1.60
Water Resources Supervisor	Full-Time	0.80
Watershed Grants Technician	Full-Time	1.00
Watershed Management Coordinator	Full-Time	0.80
Watershed Restoration Engineer	Full-Time	0.80
		<hr/>
		12.25

**Zoning Administration**

Administrative Assistant	Full-Time	1.00
Zoning Administrator	Full-Time	1.00
Zoning Inspector	Full-Time	1.00
Zoning Technician	Full-Time	1.00
		<hr/>
		4.00

**Land and Resource Management Total 44.23**

**Management and Budget**

**Management and Budget Administration**

Director	Full-Time	1.00
Office Technician	Full-Time	1.00
		<hr/>
		2.00

**Budget**

Budget Analyst	Full-Time	3.00
Budget Technician	Full-Time	1.00
Bureau Chief	Full-Time	1.00
Intern	Contractual	0.15
Management & Budget Project Coordinator	Full-Time	1.00
Senior Budget Analyst	Full-Time	2.00
		<hr/>
		8.15

**Grants Office**

Grants Analyst	Full-Time	1.00
Grants Manager	Full-Time	1.00
		<hr/>
		2.00

**Risk Management**

Risk Management Specialist	Full-Time	2.00
Risk Management Technician	Full-Time	1.00
Risk Manager	Full-Time	1.00
Safety and Training Coordinator	Full-Time	1.00
		<hr/>
		5.00

**Management and Budget Total 17.15**

**Public Safety**

**Public Safety 911**

911 Technician	Contractual	2.45
Administrative Assistant	Full-Time	1.00
Communications Technical Assistant	Full-Time	1.00
Director	Full-Time	1.00
Emergency Comm. Asst. Manager	Full-Time	2.00
Emergency Comm. Manager	Full-Time	1.00
Emergency Comm. Specialist	Full-Time	36.00
Emergency Comm. Spec. Supervisor	Full-Time	4.00
Emergency Services Specialist	Full-Time	1.00
Emergency Services Technician	Full-Time	1.00
GIS Analyst - E911 Services	Full-Time	1.00
Public Safety Systems Specialist	Full-Time	1.00
		<hr/>
		52.45

**Public Safety - Public Safety Grants**

Emergency Mgmt. Asst. Coordinator	Full-Time	1.00
Emergency Management Coordinator	Full-Time	1.00
Emergency Management Fiscal Planner	Full-Time	1.00
Emergency Mgmt. Office Associate	Contractual	0.63
Emergency Mgmt. Planning Associate	Full-Time	1.00
		<u>4.63</u>

**Public Safety Total****57.08****Public Works****Public Works Administration**

Administrative Assistant <sup>11</sup>	Full-Time	1.75
Deputy Director <sup>12</sup>	Full-Time	2.00
Director <sup>13</sup>	Full-Time	0.70
Land Acquisition Specialist	Part-Time	0.50
Office Associate	Full-Time	1.00
Public Works Project Specialist <sup>14</sup>	Full-Time	0.65
		<u>6.60</u>

**Airport**

Administrative Assistant	Full-Time	1.00
Airport Manager	Full-Time	1.00
Deputy Director, Public Works <sup>12</sup>	Full-Time	0.33
Director, Public Works <sup>13</sup>	Full-Time	0.05
Maintenance Technician	Full-Time	1.00
Maintenance Worker	Contractual	0.50
Public Works Project Specialist <sup>14</sup>	Full-Time	0.00
		<u>3.88</u>

**Building Construction**

Bureau Chief	Full-Time	1.00
Project Manager	Full-Time	3.00
		<u>4.00</u>

**Engineering Administration**

Bureau Chief	Full-Time	1.00
Capital Improvement Specialist	Full-Time	1.00
GIS Analyst <sup>15</sup>	Full-Time	0.75
GIS Technician	Full-Time	1.00
Traffic Engineer	Full-Time	1.00
		<u>4.75</u>

**Engineering Construction Inspection**

Construction Inspector	Full-Time	5.00
Manager/Construction Inspection	Full-Time	1.00
		<u>6.00</u>

**Engineering Design**

Civil Engineer Manager	Full-Time	1.00
Engineering Technician	Full-Time	3.00
Project Engineer	Full-Time	1.00
		<u>5.00</u>

**Engineering Survey**

County Surveyor	Full-Time	1.00
GPS Technician	Full-Time	1.00
Survey Helper	Full-Time	1.00
Survey Party Chief	Full-Time	1.00
Surveying Instrument Operator	Full-Time	1.00
		<u>5.00</u>

**Facilities**

Administrative Assistant	Full-Time	2.00
Boiler Mechanic	Full-Time	1.00

Bureau Chief	Full-Time	1.00
Custodian	Full-Time	5.00
Electrician	Full-Time	3.00
Facilities Coordinator	Full-Time	1.00
Facilities Manager	Full-Time	2.00
Facilities Supervisor	Full-Time	5.00
HVAC Mechanic	Full-Time	5.00
Maintenance Technician	Full-Time	28.00
Master Plumber	Full-Time	1.00
Service/Maintenance	Contractual	1.00
Technical Support Coordinator	Full-Time	1.00
Trades Specialist	Full-Time	4.00
		<u>60.00</u>
<b>Fleet Management</b>		
Bureau Chief	Full-Time	1.00
Fiscal Specialist	Full-Time	1.00
Fleet Specialist	Full-Time	1.00
Foreman	Full-Time	2.00
Information System Specialist	Full-Time	1.00
Mechanic	Full-Time	12.00
Office Technician	Full-Time	1.00
Parts Clerk	Full-Time	1.00
Service Worker	Full-Time	1.00
Service Writer	Full-Time	1.00
Warehouse Technician	Full-Time	1.00
		<u>23.00</u>
<b>Permits and Inspections</b>		
Building Inspector	Full-Time	4.00
Bureau Chief	Full-Time	1.00
Chief Building Inspector	Full-Time	1.00
Chief Electrical Inspector	Full-Time	1.00
Chief Plumbing Inspector	Full-Time	1.00
Deputy Code Official	Full-Time	1.00
Electrical Inspector	Full-Time	2.00
Fire Inspector	Full-Time	1.00
Office Manager	Full-Time	1.00
Plans Examiner	Contractual	0.60
Plans Examiner	Full-Time	1.00
Plans/Permits Processors	Full-Time	7.00
Plumbing Inspector	Full-Time	2.00
		<u>23.60</u>
<b>Roads Operations</b>		
Area Roads Chief	Full-Time	5.00
Bureau Chief	Full-Time	1.00
Equipment Mechanic/Tool Room Keeper	Full-Time	1.00
Equipment Operator	Full-Time	14.00
Foreman, Bridge Crew	Full-Time	1.00
Foreman, Roads	Full-Time	8.00
Foreman, Surface Crew	Full-Time	1.00
Foreman, Traffic Control	Full-Time	1.00
Lead Operator	Full-Time	10.00
Mower Operator	Contractual	2.40
Office Associate	Full-Time	1.00
Office Technician	Full-Time	2.00
Public Works Inspector	Full-Time	2.00
Roads Administrative Supervisor	Full-Time	1.00
Roads Maintenance Worker	Full-Time	12.00
Tree Trimming Inspector	Full-Time	1.00
Truck Driver	Full-Time	44.00



		<u>107.40</u>
<b>Solid Waste Management</b>		
Administrative Assistant <sup>11</sup>	Full-Time	0.25
Bureau Chief	Full-Time	1.00
Deputy Director, Public Works <sup>12</sup>	Full-Time	0.33
Director, Public Works <sup>13</sup>	Full-Time	0.05
Public Works Project Specialist <sup>14</sup>	Full-Time	<u>0.05</u>
		1.68
<b>Solid Waste, Northern Landfill</b>		
Foreman	Full-Time	2.00
Heavy Equipment Operator	Full-Time	1.00
Landfill Equipment Operator	Full-Time	5.00
Maintenance Technician	Full-Time	1.00
Office Associate	Full-Time	1.00
Solid Waste Manager	Full-Time	<u>1.00</u>
		11.00
<b>Solid Waste, Recycling Operations</b>		
Recycling Manager	Full-Time	<u>1.00</u>
		1.00
<b>Solid Waste Accounting Administration</b>		
Accountant <sup>16</sup>	Full-Time	0.50
Accounting Supervisor <sup>17</sup>	Full-Time	0.50
Weighmaster	Full-Time	<u>4.75</u>
		5.75
<b>Transit Administration</b>		
Director, Public Works <sup>13</sup>	Full-Time	0.10
Public Works Project Specialist <sup>14</sup>	Full-Time	<u>0.25</u>
		0.35
<b>Utilities Administration</b>		
Accountant <sup>16</sup>	Full-Time	0.50
Accounting Supervisor <sup>17</sup>	Full-Time	0.50
Accounting Technician	Full-Time	1.00
Administrative Assistant	Full-Time	1.00
Bureau Chief	Full-Time	1.00
Deputy Director, Public Works <sup>12</sup>	Full-Time	0.34
Director, Public Works <sup>13</sup>	Full-Time	0.05
GIS Analyst <sup>15</sup>	Full-Time	0.25
Office Associate	Full-Time	1.00
Public Works Project Specialist	Full-Time	0.05
Utilities Project Manager	Full-Time	1.00
Water and Sewer Engineer	Full-Time	<u>1.00</u>
		7.69
<b>Utilities, Board of Education Facilities</b>		
Apprentice Operator <sup>18</sup>	Full-Time	0.33
Maintenance Mechanic <sup>21</sup>	Full-Time	0.27
WWTP Assistant Superintendent <sup>19</sup>	Full-Time	0.20
WWTP Operator <sup>18</sup>	Full-Time	<u>0.33</u>
		1.13
<b>Utilities, Freedom Sewer</b>		
Apprentice Operator	Full-Time	3.00
Collection Assistant Superintendent	Full-Time	1.00
Collection Superintendent	Full-Time	1.00
Collection System Operator	Full-Time	1.00
Distribution Operator <sup>20</sup>	Full-Time	0.50
Maintenance Mechanic	Full-Time	<u>1.00</u>
		7.50

**Utilities, Freedom Water**

Distribution Apprentice Operator	Full-Time	2.00
Distribution Assistant Superintendant	Full-Time	1.00
Distribution Operator <sup>20</sup>	Full-Time	0.50
Distribution Superintendent	Full-Time	1.00
Intern	Contractual	0.15
Maintenance Mechanic	Full-Time	1.00
Plant Apprentice Operator	Full-Time	3.00
Plant Assistant Superintendent	Full-Time	2.00
Plant Superintendent	Full-Time	1.00
Water Treatment Plant Operator	Full-Time	3.00
		<hr/>
		14.65

**Utilities, Hampstead Sewer**

Apprentice Operator <sup>18</sup>	Full-Time	0.50
WWTP Assistant Superintendent <sup>19</sup>	Full-Time	0.70
Intern	Contractual	0.15
Maintenance Mechanic <sup>21</sup>	Full-Time	1.60
WWTP Operator <sup>18</sup>	Full-Time	0.50
Treatment Plant Supervisor	Full-Time	1.00
		<hr/>
		4.45

**Utilities, Other Water/Sewer**

Apprentice Operator <sup>18</sup>	Full-Time	0.17
Maintenance Mechanic <sup>21</sup>	Full-Time	0.13
WWTP Assistant Superintendent <sup>19</sup>	Full-Time	0.10
WWTP Operator <sup>18</sup>	Full-Time	0.17
		<hr/>
		0.57

**Public Works - Transit - Grants**

Transit Grants Manager	Full-Time	1.00
		<hr/>
		1.00

**Public Works Total****306.00****Recreation and Parks****Recreation and Parks Administration**

Administrative Assistant	Full-Time	1.00
Bureau Chief, Parks	Full-Time	1.00
Director	Full-Time	1.00
Marketing Specialist	Full-Time	1.00
Park Development Manager	Full-Time	1.00
		<hr/>
		5.00

**Hashawha**

Camp Director	Contractual	0.47
Cook	Full-Time	2.00
Cook Assistant	Part-Time	0.63
Food Service Supervisor	Full-Time	1.00
Maintenance Specialist	Full-Time	2.00
Paraprofessional	Contractual	0.63
Park Maintenance Supervisor	Full-Time	1.00
Park Naturalist	Full-Time	1.00
Park Operations Coordinator	Full-Time	1.00
Service/Maintenance	Contractual	0.50
		<hr/>
		10.23

**Piney Run**

Canoe/Kayak Assistant	Contractual	0.07
Canoe/Kayak Instructor	Contractual	0.07
Junior Camp Counselor	Contractual	0.94

Maintenance Specialist	Full-Time	2.00
Nature Camp Assistant Director	Contractual	0.19
Nature Camp Director	Contractual	0.24
Park Maintenance Supervisor	Full-Time	1.00
Park Naturalist	Full-Time	1.00
Park Superintendent	Full-Time	1.00
Park Technician	Full-Time	1.00
Senior Camp Counselor	Contractual	0.54
Service/Maintenance	Contractual	6.73
		<hr/>
		14.78

**Recreation**

Administrative Support	Contractual	2.62
Bureau Chief	Full-Time	1.00
Office Associate	Full-Time	1.00
Paraprofessional	Contractual	0.38
Program Associate <sup>22</sup>	Full-Time	0.50
Recreation Coordinator	Full-Time	2.00
		<hr/>
		7.50

**Sports Complex**

Maintenance Specialist	Full-Time	1.00
Manager	Full-Time	1.00
Service/Maintenance	Contractual	0.70
		<hr/>
		2.70

**Firearms Facility**

Chief Range Officer	Full-Time	1.00
Service/Maintenance	Contractual	2.00
		<hr/>
		3.00

**Recreation - Grants**

Program Associate <sup>22</sup>	Full-Time	0.50
		<hr/>
		0.50

**Total Recreation and Parks**

**43.71**

**Technology Services**

**Technology Services**

Administrative Assistant	Full-Time	1.00
Applications and Program Manager	Full-Time	1.00
Client Services Analyst	Full-Time	5.00
Computer Operations Technician	Full-Time	1.00
Computer Operator	Full-Time	1.00
Director	Full-Time	1.00
Enterprise GIS Analyst	Full-Time	1.00
Enterprise GIS Database Manager	Full-Time	1.00
Graphic Designer/Media Specialist	Full-Time	1.00
Help Desk Specialist	Full-Time	1.00
Information Tech. Services Specialist	Full-Time	1.00
Intern	Contractual	0.17
Network Analyst	Full-Time	2.00
Network Client Analyst	Full-Time	1.00
Network Manager	Full-Time	1.00
Network Security Manager	Full-Time	1.00
Network Server Engineer	Full-Time	1.00
Network Systems Engineer	Full-Time	1.00
Network Technician	Full-Time	1.00
Programmer	Full-Time	1.00
Programmer Analyst	Full-Time	1.00
Repair Technician	Full-Time	1.00
Senior Enterprise GIS Analyst	Full-Time	1.00

Senior Programmer Analyst	Full-Time	3.00
Special Projects Engineer	Full-Time	1.00
Systems and Client Service Manager	Full-Time	1.00
		<u>32.17</u>
<b>Production and Distribution Services</b>		
Distribution Technician	Full-Time	2.00
PDS Supervisor	Full-Time	1.00
		<u>3.00</u>
<b>Technology Services Total</b>		<b>35.17</b>
<b>Total Commissioner Employees</b>		<b>735.55</b>

<sup>1</sup> Salary and benefits for one Juvenile Magistrate are reimbursed by the State. Two Juvenile Magistrates are paid directly by the State and are not in the FTE numbers.

<sup>2</sup> 75% of a Records Unit Technician is grant funded and 25% is County funded.

<sup>3</sup> 40% of the Bureau Chief of Housing and Comm. Development is grant funded and 60% is County funded.

<sup>4</sup> 50% of the Housing Inspector is grant funded and 50% is County funded.

<sup>5</sup> 60% of the Office Associate is grant funded and 40% is County funded.

<sup>6</sup> 56% of the Fiscal Supervisor is grant funded and 44% is County funded.

<sup>7</sup> 90% of the Business Consultant is grant funded and 10% is County funded.

<sup>8</sup> 60% of the Administrative Assistant is County funded and 40% is paid through the Watershed Protection and Restoration Fund.

<sup>9</sup> 60% of the Director of Land and Resource Management is County funded and 40% is paid through the Watershed Protection and Restoration Fund.

<sup>10</sup> The salaries and benefits of the Bureau of Resource Management positions are split between the Bureau of Resource Management and the Watershed Protection and Restoration Fund.

<sup>11</sup> 75% of an Administrative Assistant is County funded, 25% is charged to Solid Waste Enterprise Fund.

<sup>12</sup> Three Public Works Deputy Directors are County funded. A Deputy Director is charged 34% to Utilities Enterprise Fund. A second Deputy Director is charged 33% to the Solid Waste Enterprise Fund and 33% to the Airport Enterprise Fund. The third is 100% allocated to the General Fund.

<sup>13</sup> 70% of the Director of Public Works is charged to Public Works Administration, 10% charged to Solid Waste Enterprise Fund, 5% to Utilities Enterprise Fund, 5% to the Airport Enterprise Fund, and 10% to Transit Administration.

<sup>14</sup> 65% of the Public Works Project Specialist is charged to Public Works Administration, 5% charged to Solid Waste Enterprise Fund, 5% to Utilities Enterprise Fund, and 25% to Transit Administration.

<sup>15</sup> 75% of the GIS Analyst is County funded and 25% is charged to Utilities Enterprise Fund.

<sup>16</sup> 50% of the Accountant is charged to Solid Waste Enterprise Fund and 50% to Utilities Enterprise Fund. The Comptroller oversees the accounting function.

<sup>17</sup> 50% of the Accounting Supervisor is charged to Solid Waste Enterprise Fund and 50% to Utilities Enterprise Fund. The Comptroller oversees the accounting function.

<sup>18</sup> 33% of the Apprentice Operator and Operator are charged to Board of Education Facilities, 17% to Other Water/Sewer, and 50% to Hampstead Sewer.

<sup>19</sup> 20% of the Assistant Superintendent is charged to Board of Education Facilities, 10% to Other Water/Sewer, and 70% to Hampstead Sewer.

<sup>20</sup> 50% of a Distribution Operator is charged to Freedom Water and 50% is charged to Freedom Sewer.

<sup>21</sup> 60% of a Maintenance Mechanic is charged to Hampstead Sewer, 27% to Board of Education Facilities, and 13% to Other Water/Sewer.

<sup>22</sup> 50% of the Program Associate is grant funded and 50% is County funded.

<sup>23</sup> 24% of a Judicial Assistant is charged to Child Support grant as an Administrative Assistant.