

Board of County Commissioners

Edward C. Rothstein, President
C. Richard Weaver, Vice President
C. Eric Bouchat
Dennis E. Frazier
Stephen A. Wantz



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
fax 410-386-2485
MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of May 16, 2022

- Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. **Public Comment may be made in person or by calling in using the number provided with the agenda each week.** All or part of a meeting may be conducted in closed session.

Indicates Outside Activities

Monday ~ May 16, 2022

*11:00 a.m. Advisory Council on Health and Physical Education
Virtual
Commissioner Frazier*

Tuesday ~ May 17, 2022

*9:00 a.m. Planning Commission
Reagan Room, Room 003
Commissioner Wantz*

*2:00 p.m. Veterans Advisory Meeting
American Legion Post 31, Westminster
Commissioners Rothstein and Weaver*

Wednesday ~ May 18, 2022

*11:00 a.m. First Responders Appreciation Day Lunch Deliveries
Commissioners Frazier, Rothstein and Wantz*

*5:00 p.m. Carroll Community College Board of Trustees' Meeting
Carroll Community College, Westminster
Commissioner Wantz*

*6:00 p.m. A Walk in the Park – Westminster Community Pond
Commissioners Bouchat and Frazier*

7:00 p.m. *Emergency Services Advisory Council (ESAC)*
Carroll County Public Safety Training Center, Westminster
Commissioner Wantz

Thursday – May 19, 2022

Board of County Commissioners - Closed Administrative Session

9:00 a.m. Board of County Commissioners Open Session
County Office Building – Room 311

Priority Carroll

Item 1

Public comment on this item

[FY23 Maryland Criminal Intelligence Network \(MCIN\)
Program Grant Application and Award](#)

Carroll County State's Attorney's Office – Mr. Allan Culver

Item 2

Public comment on this item

[3rd Quarter Fiscal Updates](#)

Department of Management and Budget – Mr. Ted Zaleski

Item 3

Public comment on this item

[Letter of Intent](#)

Department of Public Works

Public Comment – Anyone planning to make public comment may do so in person or virtually. Those wishing to attend virtually should call +1 (872) 240-3212 and Access Code 317-923-893 to join the meeting.

Administrative Session ~ Open

Closed Property Acquisition

1:00 p.m. Board of County Commissioners Open Session
County Office Building – Room 003

Item 1

FY23 Adopted Budget Work Session

Department of Management and Budget – Mr. Ted Zaleski

6:00 p.m. *Carroll County Special Education Citizens' Advisory
Committee Recognition and Appreciation Awards
Carroll Community College Scott Center
Commissioner Frazier*

Friday ~ May 20, 2022

Saturday ~ May 21, 2022

6:00 p.m. *Retirement Celebration – Bonnae Mushulam
Westminster
Commissioner Frazier*

Sunday ~ May 22, 2022

8:00 a.m. "The Commissioners' Podcast"
Commissioner Weaver

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

State's Attorney's Office
Briefing Paper
May 19, 2022
Open Session

Issue: FY23 Maryland Criminal Intelligence Network (MCIN) Program Grant Application and Award

Background: The Carroll County State's Attorney's Office, one of fifteen (15) MCIN sites across Maryland, prioritizes the prosecution of criminal networks operating within the county, including drug trafficking organizations driving opioid overdoses.

The SAO is on the forefront of data-driven investigation and prosecution strategies by its participation in MCIN, which is a key element to the governor's crime-fighting strategy for the state. MCIN enhances coordination and collaboration among public safety partner agencies and provides a statewide crime-fighting strategy to identify, disrupt and dismantle criminal networks through multiple criminal investigations and operations.

The FY23 grant will continue this critical work and provide funding for two positions: a Senior Assistant State's Attorney and a Crime Analyst. Additionally, the grant application includes requests for data-sharing software, surveillance equipment, training, and overtime funding for local law enforcement agencies, including Carroll County Sheriff's Office, Maryland State Police and Westminster Police Department.

Projected Budget – 7/1/22 to 6/30/23

Position	Grant Funds	County Contribution*	Total
SAO Staff	\$192,655	\$1,418	\$194,073
OT Local Law Enforcement Agencies	\$80,000	0	\$80,000
Equipment /Training/Software/Indirect	\$133,450	0	\$133,450
Total	\$406,105	\$1,418	\$407,523

*County contribution is the cost of benefits over the 30% cap and has been budgeted for FY23

Action: Discussion/Decision

Staff-Recommended Motion:

I move that the Board of Commissioners approve the submission of the FY23 Maryland Criminal Intelligence Network (MCIN) grant application and accept the award.

Attending:

Ned Coyne, Deputy State's Attorney, MCIN Coordinator

Alicia Kuhns, Sr. Assistant State's Attorney, MCIN Dedicated Prosecutor

Corey Hardinger, Grants Office

Management and Budget

Briefing Paper

May 19, 2022

Open Session

Discussion:

- Budget update for 3rd quarter of FY 22
- Capital Budget Resolution C-22.13 to close completed Self-Help projects to the main Self-Help project.
- Operating Budget Resolution O-22.12 to transfer \$120,000 from the Reserve for Contingency to Resource Management to fund outsourced stormwater plan review.

Staff Recommended Motions:

- I move that the Board of County Commissioners approve Capital Budget Resolution C-22.13 to close completed Self-Help projects to the main Self-Help project.
- I move that the Board of County Commissioners approve Operating Budget Resolution O-22.12 to transfer \$120,000 from the Reserve for Contingency to Resource Management to fund outsourced stormwater plan review.

Attendees:

Ted Zaleski, Director, Management & Budget

Deb Effingham, Bureau Chief, Management & Budget

DATE: May 19, 2022
TO: The Carroll County Board of Commissioners
RE: Letter of Intent

EXECUTIVE SUMMARY:

The Office of Procurement in cooperation with the Bureau of Fleet Management requests your approval to send Hertrich Fleet Services a Letter of Intent to purchase five (5) new Chevrolet Traverse AWD LS vehicles at the estimated cost of \$152,295.00. These vehicles will be purchased from the State of Maryland contract #001B1600353 which was competitively bid. This Letter of Intent will allow Hertrich Fleet Services to put these vehicles on their assembly schedule, which will reduce wait time. This amount was requested in the FY23 Budget, and no additional funds should be necessary.

Staff Recommended Motion:

I move the Board of Commissioners approve the Office of Procurement to issue a Letter of Intent to Hertrich Fleet Services for the impending purchase of five (5) new Chevrolet Traverse AWD LS vehicles at the estimated cost of \$152,295.