

**Recreation and Parks Advisory Board Meeting
February 28, 2018**

Approved Minutes

Members Present: Judy Baker; Kristin Darby; Carolyn Garber; Donald Gerkin; Derek Ludlow; John Marks; Michael Rodgers; Tony Rosas; David Dolch

Members Excused: Caitlin Christ

Members Absent: Tom Long

Staff Present: Katy Bassett, Ric Buchanan, Lisa Carroll, Matthew Decker

Ex-Officio Member Present: Jeff Degitz

The Recreation and Parks Advisory Board met on February 28, 2018 at the County Office Building's public hearing room 003/004. The meeting was called to order at 7:30 p.m. by board chair Mike Rogers.

WELCOME AND INTRODUCTIONS:

New Board members Kristin Darby and Donald Gerkin were introduced and welcomed as well as Recreation and Parks' new Recreation Coordinator Matthew Decker.

APPROVAL OF MINUTES:

John Marks moved to approve the October 25, 2017 meeting minutes, Mike Rodgers seconded, all concurred and minutes were approved.

DIRECTOR'S REPORT:

Directors Report:

1. **Significant Volunteer Losses** – Within the past few months, several long standing volunteers have passed away: Henry Lysy, Bo Yingling, Phil Henry, Peggie Roland. Each contributed many years of valuable service and will be missed.
2. **Fee Schedule** – New fee schedule presented to Board and approved in December.
3. **Piney Run 2018 Open Season** – Park now open March 1 – November 30 (instead of April through October)
4. **Piney Run Heron Sculpture** – Unveiling scheduled for Thursday March 22 at 4 pm at Piney Run Park (near the boat ramp).
5. **Military & Veterans in Parks (MVP)** – Discount approved by Commissioners in November
6. **South Carroll Dog Park** – public meeting held February 21 and meeting with Commissioners March 1 for possible approval to move forward

7. **Program Open Space (POS)** – Governor’s proposed budget includes full funding of POS but defers payback of previous year’s funds, starting next year. If this year’s budget results in additional funds for FY 2019, we are looking at Leister and/or Krimgold Parks as possible recipients of funds since they lost previous funds in past years.
8. **Legislative Update** – HB 505 would prohibit use of POS funds for artificial surfacing (turf fields and playgrounds); HB 552 Concussion Risk Management & Training & discussion re: tackle football. IN a related note, new flag football program starting at CCSC with over 100 registered
9. **Upcoming Events** – Henry Lysy Kid’s Fishing Rodeo April 29 at Westminster Community Pond; Inaugural Bruce Dutterer Memorial Golf Tournament May 18 @ Oakmont Green; 2nd annual Krimgold Park Kid’s Fishing Rodeo on May 20

SELF-HELP PROJECT REQUESTS:

1. *Central Carroll - Presented by John Fitzgerald*
John is requesting replacement of the wind damaged scoreboard at Deer Park
Total Project Cost: \$8,500.00; Rec. Council Contribution: \$2,035.00; County Funds: \$6,465.00
2. *Central Carroll-Presented by Frank Roelke*
Frank is requesting infield mix at Sandymount Park to improve field conditions.
Total Project Cost: \$3,688.00; Rec. Council Contribution: \$759.00; County Funds: \$2,929.00
3. *Central Carroll -Presented by Frank Roelke*
Frank is requesting infield mix at Deer Park to improve field conditions.
Total Project Cost: \$1,894.00; Rec. Council Contribution: \$398.00; County Funds: \$1,496.00
4. *Central Carroll - Presented by Frank Roelke*
Frank is requesting infield mix at Roaring Run Lions Club site to improve field conditions.
Total Project Cost: \$3,688.00; Rec. Council Contribution: \$759.00; County Funds: \$2,929.00
5. *Charles Carroll - Presented by Joe Wasmer*
Joe is requesting converting a 60' diamond at the old Charles Carroll school site to 90' diamond
Total Project Cost: \$10,000.00; Rec. Council Contribution: \$1,500.00; County Funds: \$8,500.00
6. *Freedom- Presented by Scott Walthour*
Scott is requesting a replacement playground at Carrolltowne Elementary School
Total Project Cost: \$75,000.00; Rec. Council Contribution: \$60,000.00; County Funds: \$15,000
7. *North Carroll- Presented by Teri Leatherwood*
Teri is requesting a Basketball shooting machine that will be housed at North Carroll High School
Total Project Cost: \$5,370.00; Rec. Council Contribution: \$1,312.00; County Funds: \$4,058.00
8. *North Carroll- Presented by Jeffrey Howard*
Jeffrey is requesting a new batting cage at Lions Club field in Manchester
Total Project Cost: \$3,421.00; Rec. Council Contribution: \$755.00; County Funds: \$2,666.00
9. *North Carroll- Presented by Jeffrey Howard*
Jeffrey is requesting a new batting cage at Cape Horn Park
Total Project Cost: \$3,897.00; Rec. Council Contribution: \$874.00; County Funds: \$3,023.00

10. *Westminster- Presented by Andy Cignatta*
 Andy is requesting upgrades to the Kate Wagner Lacrosse and soccer field, including: seeding aeration, and installing new top soil and sod
 Total Project Cost: \$4,656.00; Rec. Council Contribution: \$701.00; County Funds: \$3,955.00

11. *Westminster - Presented by John Lowe*
 John is requesting the purchase of a wrestling mat at Winters Mill High School
 Total Project Cost: \$8,000.00; Rec. Council Contribution: \$2,000.00; County Funds: \$6,000.00

12. *Westminster - Presented by Bryan Grove*
 Bryan is requesting football field upgrades to Jaycee's Park including: top soil, sod, fencing and bleachers
 Total Project Cost: \$12,000.00; Rec Council Contribution: \$2,000.00; County Funds: \$10,000.00

13. *Westminster - Presented by Tom Whitcomb*
 Tom is requesting new Basketball backboards in the West Middle School Auxiliary Gym
 Total Project Cost: \$4,328.00; Rec. Council Contribution: \$1,082.00; County Funds: \$3,246.00

14. *Winfield- Presented by Rich Dexter*
 Rich is requesting storage sheds for Krimgold Park
 Total Project Cost: \$5,477.00; Rec. Council Contribution: \$1,369.00; County Funds: \$4,109.00

15. *Woodbine-Presented by Kenny Stockdale*
 Kenny is requesting infill mix at Salt Box to improve field conditions.
 Total Project Cost: \$1,190.00; Rec. Council Contribution: \$237.00; County Funds: \$953.00

The total amount of funds the county has available is \$16,606.00 while the total county funds requested for all projects is \$75,329. Tony Rosas recommended funding only projects 1, 2, 10, and 14. John Marks moved to approve funding for 1, 2, 10, and 14. Judy Baker seconded the motion with the amendment that projects 3 and 15 will be addressed through the Department of Recreation and Park's operating budget. John Marks withdrew this motion.

Derek moved to approve 75% of county funds requests for projects 1, 10, & 14 totaling \$10,897 with the remaining balance of \$5,709 going to project 6 as well as the recommendation that projects 3 and 15 will be addressed through the Department of Recreation and Park's operating budget. Donald Gerkin seconded the motion, which was unanimously approved.

Capital Project Update:

Completed

- Bark Hill –new playground & single table pavilion
- Freedom Park –replacement playground
- Cape Horn Park – trail resurfacing including connection to adjacent residential community
- Westminster Community Pond – connection to adjacent residential community

Ongoing

- Parking Lot Overlays – Bennett Cerf (to be paved in spring), Landon Burns (paving by Public Works, striping to follow this spring) and Deer Park (coming soon)
- WVMP –Planning Commission concept review in December

- Deer Park – Technical Review Committee in December, now addressing comments

ADJOURNMENT:

On a motion by Judy Baker seconded by John Marks and concurred by all, the meeting adjourned at 9:36 p.m.

Respectfully submitted,

Jeff R. Degitz

Jeff R. Degitz, Director

Katy Bassett

Katy Bassett, Secretary