

Recreation and Parks Advisory Board Meeting
September 19th, 2018
Approved Minutes

Members Present: Judy Baker; Donald Gerkin; John Marks; Michael Rodgers; Tony Rosas; Derek Ludlow; Carolyn Garber; David Dolch; Kristin Darby; Caitlin Christ

Members Excused: Tom Long

Staff Present: Katherine Cottingham, Lisa Carroll, Ric Buchanan

Ex-Officio Member Present: Jeff Degitz

The Recreation and Parks Advisory Board met on September 19th, 2018 at the County Office Building's public hearing room 003/004. The meeting was called to order at 7:30pm p.m. by board chair Anthony Rosas.

WELCOME AND INTRODUCTIONS:

APPROVAL OF MINUTES:

Donald Gerkin moved to approve the June 27, 2018 meeting minutes, Judy Baker seconded, all concurred and minutes were approved.

Donald Gerkin also moved to approve the July 25, 2018 meeting minutes, Judy Baker seconded, all concurred and minutes were approved.

DIRECTOR'S REPORT:

- **Staff Updates**
 - a. Katy Bassett – baby girl April Elizabeth born 8/25/18
 - b. Katherine Cottingham filling in for minutes & Adv. Board related duties
 - c. Jamie Noel hired as new Program Specialist
- **New Piney Run Fall Activities** – Piney Run will be holding fall family hayrides/camp fires. Plans for the corn maze have been cancelled due to extensive crop damage.
- **Springdale Prep School Joint Usage** – Joint use agreement signed August 30 and publicly recognized by Commissioners on September 6.
- **Bennett Cerf Park Flooding** – Major flooding last week of July caused significant damage to Bennett Cerf Park. Entire ballfield, Dog Park and most of parking lot were covered by 6' of water. Damaged outfield fencing at ballfield and Dog Park has been repaired; Westminster Baseball held community cleanup day on August 25 and many players, parents and coaches worked hard to clean out storage buildings and get field playable and online for fall baseball. Thanks also to County Bureau of Facilities for removing storm debris collected by volunteers.

Capital Project Update:

Deer Park expansion – Concept Review with Planning Commission held on September 18 with minimal suggested changes. Thanks for Board member Judy Baker and Central Carroll Recreation Council members who attended

- a. Paving Projects – Cape Horn trail and small parking area, Landon C Burns small parking area, Winfield Park trail to ballfield all under contract for fall completion; Charles Carroll tennis and basketball courts will be rebid for late spring 2019 completion
- b. Double Pipe Creek Boat Ramp – initial meeting with design firm and MDE staff on September 14 with design effort underway
- c. Bennett Cerf Park bridge replacement – bridge ordered, still aiming for end of calendar year completion
- d. Freedom Park play surfacing replacement – under contract for fall completion

SELF-HELP PROJECT REQUESTS:

- *Charles Carroll – Presented by Joe Wasmer*
Joe is requesting infield mix, lime and turface to improve field conditions.
Total project cost: \$4,000.00; Rec. Council Contribution: \$750.00; County Funds: \$3,250.00
- *Charles Carroll – Presented by Joe Wasmer*
Joe is requesting portable pitcher's mound to accommodate multiple age groups.
Total project cost: \$2,000.00; Rec. Council Contribution: \$500.00; County Funds: \$1,500.00
- *Charles Carroll – Presented by Joe Wasmer*
Joe is requesting a batting cage for program practice and to utilize more space.
Total project cost: \$5,000.00; Rec. Council Contribution: \$1,000.00; County Funds: \$4,000.00
- *North Carroll – Presented by Jennifer Lieras*
Jennifer is requesting field hockey goals and a wagon to transport.
Total project cost: \$3,074.00; Rec. Council Contribution: \$744.00; County Funds: \$2,331.00
- *North Carroll – Presented by Misty Brathuhn*
Misty is requesting infield mix at Cape Horn Park to improve field conditions.
Total project cost: \$4,246.00; Rec. Council Contribution: \$861.00; County Funds: \$3,385.00
- *North Carroll – Presented by Misty Brathuhn*
Misty is requesting infield mix for improvement of Christmas Tree Park Baseball fields C&D .
Total project cost: \$4,246.00; Rec. Council Contribution: \$861.00; County Funds: \$3,385.00
- *North Carroll – Presented by Misty Brathuhn*
Misty is requesting infield mix for improvement of Christmas Tree Park Baseball fields A&B.
Total project cost: \$3,185.00; Rec. Council Contribution: \$596.00; County Funds: \$2,589.00
- *North Carroll – Presented by Greg Kresslein*
Greg is requesting a basketball rebound machine for their basketball camps.
Total project cost: \$5,370.00; Rec. Council Contribution: \$1,313.00; County Funds: \$4,057.00
- *North Carroll – Presented by Misty Brathuhn*

Misty is requesting baseball infield mix for Manchester Elementary School to improve field conditions.

Total project cost: \$3,185.00; Rec. Council Contribution: \$596.00; County Funds: \$2,589.00

- *North Carroll – Presented by Misty Brathuhn*

Misty is requesting baseball infield mix for North Carroll High School to improve field conditions.

Total project cost: \$2,123.00; Rec. Council Contribution: \$331.00; County Funds: \$1,792.00

- *Westminster Area – Presented by Robert George*

Robert is requesting infield mix at the Kate Wagner Fields, Avondale, Bennett Cerf, L.C. Burns and Winters Mill High School to improve field conditions.

Total project cost: \$13,518.00; Rec. Council Contribution: \$3,080.00; County Funds: \$10,438.00

- *Westminster Area – Presented by John Lowe*

John is requesting grindstone wrestling mats due to deterioration of existing mats.

Total project cost: \$8,500.00; Rec. Council Contribution: \$2,125.00; County Funds: \$6,375.00

- *Winfield – Presented by Dave Becker*

Dave is requesting fine grading, top soil and seeding for ball field Total project cost: \$25,000.00; Rec. Council Contribution: \$6,000.00; County Funds: \$19,000.00

- *Winfield – Presented by Larry Holston*

Larry is requesting to replace dugout concrete pads due to deterioration.

Total project cost: \$5,580.00; Rec. Council Contribution: \$1,270.00; County Funds: \$4,310.00

- *Woodbine – Presented by Kenny Stockdale*

Kenny is requesting infield mix for Saltbox Park due to deterioration caused by summer flooding.

Total project cost: \$3,300.00; Rec. Council Contribution: \$505.00; County Funds: \$2,775.00

The Central Carroll Recreation Council did not submit their Self-Help requests by the September 5th deadline. Derek Ludlow made a motion to accept and review the three submissions from Central Carroll. Judy Baker seconded the motion, which was unanimously approved.

Tony Rosas made a motion to fund two of Central Carroll's three requests. The two projects were passed 6-4.

Donald Gerkin moved to approve funding for seventeen of the eighteen projects that have been presented. Caitlin Christ seconded the motion, which was unanimously approved.

Jeff Degitz shared that the next step in this process is to take the board's recommendation to the County Commissioners for their approval of the fund transfers.

VOLUNTEER HALL OF FAME:

1. Review of Criteria for Nominees

- a. Must have served at least 20 years in council and made significant contributions to community
- b. During first three years of this award program, no more than 5 can be elected; after that, no more than 3; this year is #2
- c. Nominees do not have to still be involved or living; individuals may be nominated again if not originally inducted

2. Recreation Council Communication & Response
 - a. Notice provided to all recreation councils with one follow up email to those who have not yet responded
 - b. 6 nominees received thus far
 - c. Nominations due no later than September 28
3. Voting
 - a. All nomination forms will be reviewed by staff and edited as needed to make them similar in length, scope, etc.
 - b. Because of time needed for ordering plaques, an email vote will be necessary
 - c. Two questions to vote on:
 - i. How many nominees does the board want to elect?
 - ii. Rank the volunteers from 1 point (least deserving) to highest number for most deserving (Ex. 6 if six applicants). This will be explained again in the email with nominees & background info
 - iii. Any ties will be sent out in second email for tie breaker vote
4. Questions

OTHER COMMENTS:

- Derek Ludlow mentioned the Charles Carroll Community Center and referenced a concept plan prepared by the design firm.

ADJOURNMENT:

On a motion by Donald Gerkin, Kristin Darby seconded, and concurred by all, the meeting adjourned at 9:00 p.m.

Respectfully submitted,

Jeff R. Degitz

Jeff R. Degitz, Director

Katherine Cottingham

Katherine Cottingham, Secretary