

**Recreation and Parks Advisory Board Meeting  
October 4<sup>th</sup>, 2017**

**Approved Minutes**

**Members Present:** Judy Baker, Mike Rodgers, Derek Ludlow, Carolyn Garber, Tony Rosas, John Marks, Dave Dolch, and Sue Ruppert

**Members Excused:** Bill Bramble, Tom Long, and Caitlin Christ

**Staff Present:** Katy Bassett, Lisa Carroll, Ric Buchanan

**Ex-Officio Member Present:** Jeff Degitz

The Recreation and Parks Advisory Board met on October 4<sup>th</sup>, 2017 at the Robert Moton Center. The meeting was called to order at 7:30 p.m. by board chair Mike Rodgers.

**WELCOME AND INTRODUCTIONS:**

**APPROVAL OF MINUTES:**

John Marks moved to approve the July 26, 2017 meeting minutes, Judy Baker seconded, all concurred and minutes were approved.

**DIRECTOR'S REPORT:**

- **Staff Changes** – Katy Bassett new Administrative Assistant, replacing Candy Sharrer. Currently interviewing to fill vacant front desk Office Associate. Have initiated process to fill vacant Recreation Coordinator position.
- **Taneytown Rail Trail** –Have received initial feedback from State agencies who are investigating issue of quit claim deed per direction from Governor Hogan after letter from Commissioners
- **Charles Carroll Recreation Council** – Council formally dissolved by previous executive board which facilitated a “soft reset” for the organization with new leadership and by-laws. Public meeting October 5 at Bear Branch Nature Center to restore council and develop strategy to move forward in positive direction.
- **Artificial Turf Field Update** –Letters have been sent to businesses regarding advertising & sponsorship opportunities to supplement \$500,000 budgeted by Commissioners for project at NCHS site. Meeting with Commissioner Weaver and Hampstead Town Council next week to brief community on efforts.

**Capital Project Update:**

*Completed*

- MacBeth Way trail
- Robert Moton Center- energy efficient LED lighting retrofit in the gym

### ***Planned Fall Completion***

- Bark Hill – under contract for new playground & paving
- Freedom Park – under contract for replacement playground
- Cape Horn Park – under contract for trail resurfacing
- Sports Complex – under contract for parking lot overlay
- Westminster Community Pond – under contract for trail extension to Autumn Ridge community

### ***Ongoing***

- Parking Lot Overlays – Bennett Cerf, Landon Burns and Deer Park
- WVMP – addressing review comments, next stop Planning Commission
- Deer Park - public meeting held on August 9 for expansion of park; design firm under contract to develop draft plan for submittal to Development Review process.

### **SELF-HELP PROJECT REQUESTS:**

- *Central Carroll – Presented by Joe Griffin*

Joe is requesting infield improvements at Roaring Run Park for safety reasons.

Total project cost: \$13,554.00; Rec. Council Contribution: \$3,189.00; County Funds: \$10,365.00

- *Central Carroll – Presented by Brian Henline*

Brian is requesting appropriate sized soccer goals at Deer Park.

Total project cost: \$4,628.00; Rec. Council Contribution: \$1,157.00; County Funds: \$3,471.00

- *Freedom Park– Presented by Steve Lyons*

Steve is requesting new basketball backboards and protective padding at Eldersburg Elementary. The current backboards are damaged and there is currently no padding.

Total project cost: \$15,310.00; Rec. Council Contribution: \$3,828.00; County Funds: \$11,482.00

- *North Carroll – Presented by John Woodley*

John is requesting mobile light unit at Christmas Tree Park. This will eliminate future mobile light rental costs.

Total project cost: \$15,000.00; Rec. Council Contribution: \$3,650.00; County Funds: \$11,350.00

- *North Carroll – Presented by John Woodley*

John is requesting additional parking including posts and cables at Cape Horn Park. This will add 25 spaces to the park.

Total project cost: \$17,325.00; Rec. Council Contribution: \$4,332.00; County Funds: \$12,993.00

- *Taneytown Athletic Association – Presented by Stephen Turner*

Stephen is requesting infield mix to create a safe playing surface on three fields at Taneytown High School Park.

Total project cost: \$11,000.00; Rec. Council Contribution: \$2,550.00; County Funds: \$8,450.00

- *Taneytown Athletic Association – Presented by Richard Krebs Jr.*

Richard is requesting dug out materials, aluminum bench materials, field drain materials, and portable pitching mounts to improve Taneytown Memorial Park.

Total project cost: \$11,649.00; Rec. Council Contribution: \$2,538.00; County Funds: \$9,111.00

- *Westminster Recreation Council – Presented by Mike Sullivan*

Mike is requesting softball infield mix improve field conditions.  
Total project cost: \$4,500.00; Rec. Council Contribution: \$875.00; County Funds: \$3,625.00

- *Westminster Recreation Council – Presented by David Downs*  
David is requesting replacement fence mesh due to safety conditions  
Total project cost: \$11,720.00; Rec. Council Contribution: \$2730.00; County Funds: \$8,990.00

**John Marks moved to approve funding for all nine projects that have been presented, David Dolch seconded the motion. The projects were passed 7-1 with Judy Baker casting the dissenting vote.**

Jeff Degitz shared that the next step in this process is to take the board's recommendation to the County Commissioners for their approval of the fund transfers.

### **STRATEGIC PLAN (UPDATE):**

The Advisory Board has been emailed and received a paper copy of the final draft of the Strategic Plan for review and comments. The Strategic Plan will be brought to the October 25<sup>th</sup>, 2017 Advisory Board Meeting for final review, approval, and adoption.

### **VOLUNTEER HALL OF FAME:**

John Marks moved to select a total of five volunteers for the 2017 Volunteer of the Year Hall of Fame, seconded by Judy Baker, and concurred by all. A vote was cast by all board members and the following nominees were chosen: Earl Hersh, Joanne Neil, Sue Chaney, Albert 'Sonny' Biddison, & Denny Ahalt.

### **UPCOMING EVENTS:**

Lisa Carroll shared that the Annual Volunteer of the Year Award Ceremony will be held on Thursday November 2<sup>nd</sup>, 2017 at the Carroll Arts Center at 7:00pm. In addition to each council's volunteer of the year, the Hall of Fame recipients will be recognized as well.

### **MEMBERS' COMMENTS:**

Judy Baker shared concerns about the underutilization of Deer Park by the Central Carroll Recreation Council's soccer teams and overutilization of Sandymount Park. She commented that this causes crowding, traffic issues, and parking issues on the weekend at Sandymount Park.

### **ADJOURNMENT:**

On a motion by Mike Rodgers, Tony Rosas seconded, and concurred by all, the meeting adjourned at 8:50 p.m.

Respectfully submitted,

*Jeff R. Degitz*

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Jeff R. Degitz, Director

*Katy Bassett*

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Katy Bassett, Secretary