

HASHAWHA ENVIRONMENTAL CENTER

GROUP LEADER HANDBOOK



300 JOHN OWINGS ROAD
WESTMINSTER, MARYLAND 21158
410-386-3560 FAX 410-876-3519
Email: hashawha@ccg.carr.org
Website: www.hashawha.org



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Hashawha Environmental Appreciation Center
And
Bear Branch Nature Center

MISSION STATEMENT

To provide a quality experience for user groups and the general public in

Environmental Education

Recreation

Lodging and

Food Service

while functioning in a self-supporting capacity

These services will be provided within a safe, friendly, clean, and environmentally-conscious facility.

ACCESSIBILITY NOTICE: The Americans With Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. If you have questions, suggestions, or complaints, please contact Jolene Sullivan, the Carroll County Government Americans With Disabilities Act Coordinator, 410-386-3600 or 1-888-302-8978, or MD Relay at 7-1-1/800-735-2258. The mailing address is: 10 Distillery Drive, First Floor, Suite 101, Westminster, MD 21157.

DIRECTIONS & MAP

ANNAPOLIS: Take Interstate 97 North to 695 West to 795 to Rt. 140 West toward Westminster, approximately 15 miles. Exit right on Route 97 North towards Gettysburg/Union Mills, travel approx. 3 1/2 miles. Shortly after the 3rd light, turn right on John Owings Road and follow signs to Hashawha.

BALTIMORE: Take Baltimore Beltway 695 to 795, exit onto Route 140 West towards Westminster, exit right on Route 97 North toward Gettysburg/Union Mills. Travel approx. 3 1/2 miles. Shortly after the 3rd light, turn right on John Owings Road and follow signs to Hashawha.

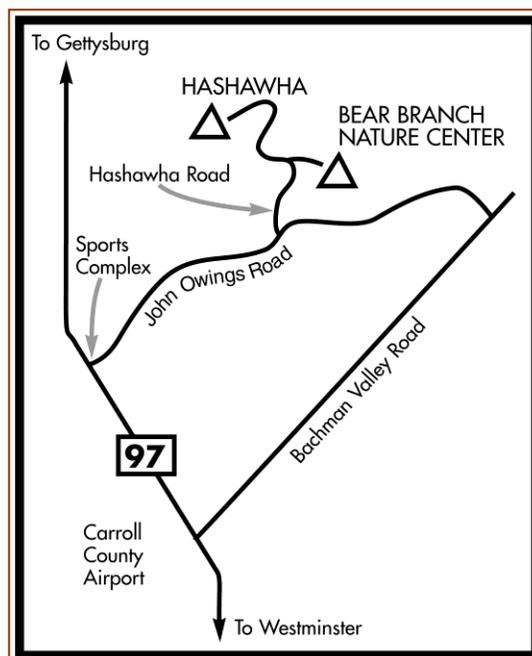
ELLCOTT CITY, COLUMBIA: Take Route 70 West to Route 97 North toward Westminster. Turn left onto Route 140 West, continue approx. 4 miles. Exit right on Route 97 North towards Gettysburg/Union Mills, travel approx. 3 1/2 miles. Shortly after the 3rd light, turn right on John Owings Road and follow signs to Hashawha.

FREDERICK: Take 70 East towards Mt. Airy to 27 North towards Westminster. Continue on 27 North through Westminster; turn right on Route 140 West. Go through two lights. Exit right on Route 97 North towards Gettysburg/Union Mills, travel approx. 3 1/2 miles. Shortly after the 3rd light, turn right on John Owings Road and follow the signs to Hashawha.

GETTYSBURG: Take Route 97 South through Littlestown, Silver Run, and Union Mills, turn left on John Owings Road and follow the signs to Hashawha.

NORTHERN VA: Take 495 to 270 North, to 27 North towards Mt. Airy. Continue on 27 North through Westminster. Turn right on Route 140 West, go through two lights, exit right on Route 97 North towards Gettysburg/Union Mills. Travel approx. 3 1/2 miles. Shortly after the 3rd light, turn right on John Owings Road and follow the signs to Hashawha.

ROCKVILLE: Take 270 North to 27 exit North, continue on 27 North through Westminster, turn right on Route 140 West, go through two lights, exit right on Route 97 North towards Gettysburg/Union Mills. Travel approx. 3 1/2 miles. Shortly after the 3rd light, turn right on John Owings Road and follow signs to Hashawha.



INTRODUCTION

On behalf of the entire Hashawha Environmental Center (HEC) staff, it is our pleasure to offer you the enclosed information, and to tell you how much we are looking forward to your group's visit. Our purpose is to provide the type of support that will make your stay an outstanding experience.

Hashawha Environmental Appreciation Center serves groups and individuals as a resource for environmental education and outdoor recreation.

In keeping with its purpose as an environmental center, Hashawha has taken the lead in demonstrating practical conservation measures for our natural resources. Both traditional and innovative methods have been employed. Hashawha is a participant in Program Open Space, Maryland Acres for Wildlife, and is a registered tree farm. Hashawha is also recognized as a Green Center and we are currently foresting a one-acre parcel of Chestnut Trees in cooperation with the American Chestnut Foundation. A restored wetland with boardwalk is open to the public for educational and recreational purposes.

Those coming to Hashawha may expect to find the meaningful and pleasurable experience of seeing wide open space and the unlimited potential for learning about nature. There is a healing joy and peacefulness that comes with connecting to our original 'roots'.

When David Thoreau said, "I shall be glad if all the meadows on the earth were left in a wild state," he might have been describing the rolling hills and panoramic vistas at Hashawha, a Native American term meaning 'old fields'. Nature's bounty and diversity have made this land a jewel. Recognizing this value, the Carroll County Commissioners acquired the land in 1972 and set it aside for present and future generations to experience, enjoy and appreciate.

Description of Facilities

Administration Building: The Hashawha Administration Building is pictured on the front cover of the Group Leader Handbook. The first floor serves as the dining hall and is used as a meeting area before and after meal service. The dining hall has an ice machine with a water faucet designed for filling large drinking containers should you decide to bring additional beverages for your retreat.

Dining Hall



Second Floor: The meeting room on the second floor is called the Reptile Room. It will accommodate approximately 40 people and is air conditioned. Next to the Reptile Room is a smaller air-conditioned room that will accommodate approximately 15 people and is equipped with a refrigerator and microwave. Also located on the second floor is the group leader office. This area serves as a location for group leaders to meet and also provides a small bed for sick campers. This office has a locking medicine cabinet available for storing medications, as well as a telephone, and an additional refrigerator. A handicapped bathroom facility and elevator are also located on the second floor.

Reptile Room



Third Floor: Located on the third floor of the Administration Building is the Raptor Room. This room will accommodate approximately 30 people and is also air-conditioned.

Raptor Room



Iroquois Building: The Iroquois Building is centrally located between the cabin areas and is able to accommodate approximately 130 people. It is equipped with central heat & air conditioning, tables, chairs, sound system, TV, DVD/Video Player, chalk board, movie screen, stage, piano, and podium. This building is reserved for groups renting three or more cabins. It is the largest of our meeting areas, excluding the dining hall.

Iroquois Bldg.



Cabins: There are five identical cabins which form a semicircle near the edge of the woods. The “L” shaped cabins contain two bunk rooms, each able to accommodate 18 persons. The bunk rooms are joined by separate, but identical lavatory/shower rooms. The cabins are winterized for year-round use. A large open deck at the rear of each cabin provides an outstanding view of the surrounding woods. Two of the cabins have been renovated for complete wheelchair access.

Cabins



Swimming Pool: The Hashawha pool complex includes a changing area with restrooms. The pool is accessible for people with disabilities and includes a wheelchair ramp and accessible restroom. (Outdoor pool available Memorial-Labor Day.)

Swimming Pool



Sports & Recreation Area: Adjoining the pool is the Hashawha Sports Recreation Area that includes a basketball court, volleyball area, baseball/softball diamond, and “tot lot”. Groups must provide their own sports equipment, i.e. bats, balls, etc.

Pavilions: Pavilions are present throughout Hashawha for the convenience of and use by our clientele. Pavilions have concrete floors and feature picnic tables and grills. The large circular pavilion and the pavilion by Cabin #5 both have electrical outlets and lights for night usage.

Lake Hashawha: Lake Hashawha is a two acre impoundment designed for multiple use recreation. Fishing is permitted on the lake, but only with artificial lures and all fish must be returned unharmed to the water. Also provided at the lake area are a pavilion, floating dock, and a wildlife area. Lake Hashawha is open daily from dawn until dusk for public use.

Hashawha Wetlands: The wetland area at Hashawha is located directly beside our lake. The wetlands include both deep and shallow water marshes. A boardwalk, complete with three nature study areas, meanders throughout the wetlands for carefree nature observation.

Bear Branch Nature Center: The Nature Center at Hashawha is located on the hill just outside the stone gates. User groups are invited to stop in and browse during normal hours (Wednesday through Saturday 11AM to 5PM and Sundays Noon until 5PM). The center features a Planetarium and many exciting exhibits on topics such as insects, deer, Native Americans, reptiles and amphibians, recycling and conservation. For more information contact Bear Branch Nature Center at (410) 386-3580 or bearbranch@ccg.carr.org.

Bear Branch



Martin Cabin Historic Area: The Martin Log Cabin is a restored historic structure (circa 1850) that is available for programs featuring human and cultural history. This area is open for user groups on a reservation basis only. All groups MUST be accompanied by a Hashawha staff member when using this site.

Hiking, Mountain Biking and Cross Country Ski Trails: Maintained at Hashawha are three separate, but interlocking, trails that provide approximately 5.2 miles of pathways designed for excellent hiking, biking, and cross country skiing. Each trail is marked with color-coded arrows, thus returning a user to his or her original location. Trail guides are available from the Hashawha and Bear Branch Nature Center staff.

Hashawha Raptor Mews: Located on the Vista Trail, the raptor mews are a short hike from the main building. The mews provide homes for several birds of prey; hawks, owls, etc., which are permanently injured. Programs which feature birds of prey can be conducted for Hashawha groups on a prearranged basis.

Vital Information for Group Leaders

On behalf of the entire Hashawha Environmental Center staff it is our pleasure to offer you the enclosed information and to tell you how much we are looking forward to your group's visit. Our purpose is to provide the type of support that will make your stay an outstanding experience.

It is vital that you, in the capacity of Group Leader, are aware of all the policies, rules, and regulations governing the Hashawha Environmental Center. Our objective in developing these regulations is to assure that all of our clientele are afforded a safe, happy, secure experience, and that your activities are not counterproductive to other groups, our Hashawha staff, the buildings, grounds, or facilities. Consequently, all rules are enforced uniformly for all user groups. If any rule or policy is confusing, please contact us and we will be happy to answer your questions.

With regard to the enclosed forms, please note that the Facilities Reservation Form/Indemnification agreement must be signed and mailed to us within 30 days along with the deposit in order to hold your reservation. Return the Recreation Program Request form at least 30 days prior to arrival.

The Hashawha Environmental Center Release Form is to be completed and signed by EACH member of your group. A parent or guardian is to sign for any minor. These forms must be provided to the staff member checking in your group upon arrival.

Make certain that your telephone number appears on your check. Checks should be made payable to the Carroll County Commissioners. If you cancel or reschedule your reservation, a full refund will be mailed to you if the notification is received at least 90 days in advance of your visit. Money from the deposit will be credited toward the bill unless additional fees are required (see "Policies & Regulations" section.) In that case, the deposit will be used to cover such fees.

If you have any questions or need additional information, please contact the office at 410-386-3560 or hashawha@ccg.carr.org.

Policies/Regulations

Reservations/Deposits: The Facilities Reservation Form/Indemnification Agreement **MUST** be signed and mailed to us within 30 days, along with the deposit, in order to hold your reservation. (Please see Rate Structure for deposit amount and fees.) Be certain to include your telephone number on the check. Checks should be made payable to the Carroll County Commissioners. Any change in group size that results in a lowered total number of people (and thus a reduction in the number of cabins requested) **must be made at least 90 days prior to the arrival date.**

The Hashawha Environmental Center Release Form is to be completed and signed by EACH member of your group. A parent or guardian is to sign for any minor. These forms must be provided to the staff member checking in your group upon arrival.

Cancellation Policy: Should you need to cancel or reschedule your retreat; a full refund will be returned to you if notification is received 90 days in advance.

Check-in: Check-in time for groups arriving MONDAY THROUGH THURSDAY is between the hours of 10AM and 4PM. FRIDAY THROUGH SUNDAY is between the hours of 4PM - 6PM. It is not necessary for your entire group to arrive by 6PM, but at least one group leader **MUST** arrive by then to be issued keys and receive a tour of the facility as needed. Since we do not have a staff member on duty at all times throughout the evening, it is necessary for us to assign a staff person to be here to meet the groups. When groups do not arrive on time, that person must stay, sometimes for several hours, waiting for late groups. This is not only inconvenient to the employee, but also increases the overtime pay costs to Hashawha. Consequently, a late arrival fee of \$50.00 will be issued for any group whose representative arrives after 6PM. **If you are checking in on Saturday, early key pick-up is recommended. Please call the office for more details.**

Check-out: In order for our staff to properly prepare for the next user group, check-out times are strictly enforced. Please note that all cabins must be clean and vacant by 10:30AM on the date of departure. All other buildings must be clean and vacant by 1:30PM on the date of departure.

Meeting Rooms: Each group having meal service will be provided with at least one meeting room. Additional rooms may be available. Groups renting three or more cabins will be guaranteed use of the Iroquois Building.

Cleaning: The buildings that are used by your group **MUST** be cleaned according to our posted policies prior to your departure. Failure to provide proper cleaning will result in a cleaning charge of \$25 per cabin, \$30 for small meeting rooms, and \$50 for other buildings. Your responsibilities include: closing windows and curtains, sweeping and vacuuming floors, emptying trash, and discarding debris left on grounds.

Damages: Any and all damage done to the facility, grounds, and property of Hashawha by the user group will be the responsibility of the leadership of that group. Financial restoration for such damage is necessary and required. A minimum of one adult per ten children is the norm for Hashawha groups and is expected. All clientele **MUST** conduct themselves in an orderly and appropriate manner at all times. Hashawha reserves the right to dismiss any group without further warnings due to misconduct.

Smoke detectors and fire alarms have been installed in all Hashawha buildings for your safety and protection. Anyone found pulling a fire alarm without cause, or maliciously setting off a smoke detector will be fined \$50 and immediately evicted.

Parking: Parking for user groups is limited to our designated parking lot. Please abide by the parking and fire lane signs. The access road to the cabin area is **OFF LIMITS** to user group vehicles since this drive functions as a sidewalk for people and vehicle access roadway for Hashawha maintenance staff and emergency vehicles. Similarly, the circular drive in front of the Algonquin and Iroquois Buildings is a fire lane, and is **NOT** to be used at any time.

Campfires are permitted **ONLY** in authorized fire rings. Fire rings are marked as such, and are located throughout the grounds. A group leader **MUST** be present at the fire ring at **ALL TIMES** when fires are burning. Please use great care to be sure that all fires are completely extinguished after use.

Specialty Activities (such as portable rock climbing wall or other such “carnival activities”) at Hashawha require prior approval. Water based games such as (dunk booth, water slide, etc.) are not permitted. Organizations must obtain a certificate of insurance listing the Carroll County Commissioners as additionally insured at \$1,000,000. In addition, the group leader must sign and return the Waiver, Release and Hold Harmless Agreement before any activities take place.

Prohibited: The use of alcoholic beverages and controlled substances are strictly prohibited. No pets of any kind with the exception of service animals. Silly String, water balloons, and spraying shaving cream, etc. are not allowed. No food is allowed in cabins.

Helpful Information

What to Bring: Each camper needs to bring his/her own sleeping bag or bed linens, pillow, and such personal items as towels, soap, etc. Hashawha does not provide linen service.

Recreation: The Hashawha recreational area features a baseball/softball diamond, volleyball court, basketball court, and “tot lot”. The area is available for your use, but each group must supply their own balls, bats, and other equipment.

The Hashawha pool is available to user groups Monday through Saturday from Memorial Day through Labor Day. Scheduling will be done by the Hashawha administrative staff. A maximum of 50 swimmers is permitted in the pool at any time, assuming there is a full staff of Hashawha pool guards. The cost of the pool is based upon the number of cabins reserved (please see rate structure). Pool regulations are posted above the entrance to the pool. All pool regulations are **strictly enforced**. Children under the age of 6 must be accompanied by an adult. A brief rule/safety talk will be given by the lifeguards prior to your first swim time.

The Hashawha/Bear Branch staff may be available to provide a variety of programming for your group, at an additional cost on a pre-arranged basis. (Please see rate structure.) Arrangements must be made at least 30 days in advance of your arrival. (See “Programs” section on Page 16 for more details regarding the types of activities provided.)

The low ropes course and Martin Cabin area are strictly off limits for user groups except when accompanied by a Hashawha staff member.

Telephones: Please note that the phone available for user groups is located in the Health Room, Main Administration Building. This phone is for local calls only and you must dial an “8” to get an outside line. The phone number that you can be reached at during your stay is 410-857-7935.

Please make note of the following numbers: MARYLAND STATE POLICE 410-386-3000 or CARROLL COUNTY EMERGENCY OPERATIONS (FIRE/RESCUE) CALL 911.

Meal Service

The Hashawha kitchen staff will make every effort to accommodate the special dietary needs of vegetarians, diabetics, or campers with food allergies. However, we **MUST** know about these needs or requested menu changes at least two weeks prior to your arrival. In addition, we **MUST** receive an accurate count of the number of people in your group from you, **at least two weeks prior to your arrival.** Food quantities to be prepared are based on this number.

Meals are served promptly at 8:00 am, 12:00 pm, and 4:45 pm. Group leaders must arrange for an appropriate number of kitchen assistants to arrive 15 minutes before each meal to set the tables. All meals are served family style, thus requiring your assistance. This process is very simply accomplished and will be explained to you upon your arrival. Please be prompt for all meals served in our dining hall. **All user groups are served at the same time and food will only be available for 20 minutes after the designated meal time. Dishes should be returned no later than 45 minutes after the beginning of the meal.**

User Groups are responsible for cleaning the cafeteria and emptying the trash following meals and before checkout. When more than one group is utilizing the Center, the group leaders from each group should work out for themselves a fair and equitable division of cleaning duties.

No ball playing, bare feet, or skating allowed in the dining hall area. Proper attire is required at all meals. No food is allowed in the cabins.

The dining hall is equipped with an ice machine for your use. The coffee area is for adults only. Coffee and tea will be served only during meal times. You are welcome to bring your own coffee pot and supplies for your meeting area.

Sample Menus (All menus subject to change) *Fresh Fruit is available during most meals*

Breakfast

*All breakfast meals are served with milk and juice.
Pancakes, Sausage, Fresh Fruit or
Scrambled Eggs, Breakfast Meat, Muffins or Coffee Cake or
Cereal, Bagels, Yogurt, Donuts, Cream Cheese, & Butter or
French toast, Sausage, Fresh Fruit, Butter, & Syrup*

Lunch

*All lunches are served with a beverage, side, and dessert.
Hamburger or Cheeseburger or
Meatball Sub or
BBQ on Roll or
Chicken Tenders*

Dinner

*All Dinners are served with 2-3 sides, dessert, and beverage
Roast Beef with Gravy or BBQ or Italian Chicken Breasts or
Fried Chicken or Pork Loin or
Spaghetti with Meatballs or Tacos or Chicken Fajitas
Baked Ham or*

Recreation Programs

Available at Hashawha Environmental Center

Updated February 2009

Please note that some programs have age restrictions and are only available during certain times of the year. Additional program topics may be available by special request and all programs are dependent on staff availability. Call 410-386-3560 or email: hashawha@ccg.carr.org to inquire.

Hashawha Pool (available Memorial Day-Labor Day)

Cool off with a swim in the Hashawha Pool! Hashawha lifeguards will provide the required “safety talk” and “swim test” for users. Up to 50 people may swim during each session; rotations will be necessary for large groups. Groups must provide necessary adult supervision for children and be on time for rotations. Proper swimwear is required at the pool.

Canoeing at Lake Hashawha (available April-October)

Learn the basics of canoeing on the calm waters of Lake Hashawha! Hashawha staff will provide all necessary equipment and basic instruction on flat-water paddling. Approximately 20 people may canoe during each session; rotations will be necessary for large groups. Groups should provide necessary adult supervision and be on time for rotations. Meet at Lake Hashawha. Closed-toe shoes are recommended for canoeing. Minimum age for canoeing is 8 years old.

Hashawha Confidence Course (weather permitting, year round)

Challenge your group both mentally and physically with team-building activities in the great outdoors! Several small groups will be working through initiatives on the course at the same time, fostering problem solving skills and promoting positive group interactions. Very large groups may have to schedule more than one session. Adults and/or counselors will be trained to assist with specific activities or act as “spotters.” Closed toe shoes are required on the confidence course. Recommended for ages 12 and older.

Birds of Prey (available year round, indoors or out)

Meet Hashawha’s birds of prey - hawks, owls and more - up close and personal, while learning about their special features! Hashawha staff can either meet your group at the Raptor Mews for an outdoor program with the birds or bring some of the birds to an indoor location at Hashawha or Bear Branch. These birds are permanently injured and are kept for educational purposes. Great activity for all ages; large groups may need to split into rotations. Bring your cameras.

Reptiles and Amphibians (available year round, indoors)

Your group can get nose to nose with a turtle or eye to eye with a snake! Meet (and even touch, if you would like) a few of Maryland’s reptiles and amphibians, while learning all about their special adaptations. Great activity for all ages; large groups may need to split into rotations. Bring your cameras. Hands must be washed with soap and water or hand sanitizer after this program.

Pond and Wetlands Study (available March-November)

What lives in a watery world? Get your fingers wet and muddy as you explore the pond and wetland ecosystem right around Lake Hashawha’s boardwalk with dip nets. Up to 30 people may participate during each session; rotations will be necessary for larger groups. Groups should provide necessary adult supervision and be on time for rotations. Meet at Lake Hashawha. Great for all ages. Bring your cameras.

Hashawha's History (available year round)

Take a step back in time and find out what life at Hashawha might have been like in years gone by! Groups will be able to go inside the restored Martin Log Cabin and hear tales of life in the 1800s. Approximately 25 people can be inside the log cabin at one time; rotations will be necessary for large groups. Bring your cameras.

On Your Own

There are a variety of activities that groups may choose to do on their own during their stay at Hashawha.

BBNC Browse - The nature center has age appropriate "browse sheets" that will lead your group through the many exhibits and rooms while looking for answers to the questions on the sheet. Please call ahead with the date and time you will arrive, and the number of people in your group. The center also has a library, indoor and outdoor meeting space, and information/handouts that will enhance completion of many scout badge requirements.

Fishing - Fishing is available at Lake Hashawha's "catch & release" pond from dawn to dusk. No live bait please. Maryland fishing laws do apply. You will need to bring your own equipment.

Hikes - The Hashawha complex has three circular trails with a total length of 5.2 miles. Hikes can vary in length and difficulty; maps are recommended and are available at both centers. Many groups use the trails to get back and forth from other activities.

Nature Movies - Both centers have a variety of educational and/or entertaining movies for you to view. Please let us know in advance of your audiovisual needs. The movies can be used as a "rainy day" activity or in addition to another program.

Orienteering - Learn to find your way using a map and compass. Participants may work in pairs or small groups. Maps for a 1-mile permanent orienteering course are available at Bear Branch. A short self-led orienteering course is now available around the camp for groups using the cabins. Bring your own compasses or borrow ours (advance notice required).

Geocaching - Geocaching is an entertaining adventure game for GPS users, using coordinates to find hidden objects (caches). Bring your own GPS (global positioning system) unit and log on to www.geocaching.com before your stay at Hashawha to download waypoints for the location of the caches. There are numerous geocaches hidden on the trails at Hashawha, as well as on nearby Union Mills Equestrian Trails and at the Carroll County Sports Complex. Geocaching is an activity groups may do on their own.

HASHAWHA RATE STRUCTURE
(Effective 1/1/18 – Subject to Change)

One Night Lodging and Three Meals

# of People	Number of Cabins Reserved	Cost Per Person/or Minimum Due
25-36	one cabin	\$60/or \$1,500 IF LESS THAN 25
37-72	two cabins	\$60/or \$2,220 IF LESS THAN 37
73-108	three cabins and Iroquois Bldg.	\$60/or \$4,380 IF LESS THAN 73
109-144	four cabins and Iroquois Bldg.	\$60/or \$6,540 IF LESS THAN 109
145-180	five cabins with exclusive use of all facilities	\$60/or \$8,700 IF LESS THAN 145

Two Nights Lodging and Five Meals

# of People	Number of Cabins Reserved	Cost Per Person/or Minimum Due
25-36	one cabin	\$75/or \$1,875 IF LESS THAN 25
37-72	two cabins	\$75/or \$2,775 IF LESS THAN 37
73-108	three cabins and Iroquois Bldg.	\$75/or \$5,475 IF LESS THAN 73
109-144	four cabins and Iroquois Bldg.	\$75/or \$8,175 IF LESS THAN 109
145-180	five cabins with exclusive use of all facilities	\$75/or \$10,875 IF LESS THAN 145

Monday – Friday and 13 Meals

# of People	Number of Cabins Reserved	Cost Per Person/or Minimum Due
25-36	one cabin	\$135/or \$3,375 IF LESS THAN 25
37-72	two cabins	\$135/or \$4,995 IF LESS THAN 37
73-108	three cabins and Iroquois Bldg.	\$135/or \$6,885 IF LESS THAN 51
109-144	four cabins and Iroquois Bldg.	\$135/or \$10,125 IF LESS THAN 75
145-180	five cabins with exclusive use of all facilities	\$135/or \$13,500 IF LESS THAN 100

- No charge for children age 4 and under
- Any decrease on the group size that results in a reduction in the number of cabins requested MUST be made 90 days prior to the arrival date

RATES FOR CARROLL COUNTY SCOUTING GROUPS ONLY
(WITHOUT MEAL SERVICE)
One Cabin/One Night \$350 One Cabin/Two Nights \$450
½ the amount is due for a deposit

CANCELLATION POLICY: Reservations cancelled AT LEAST 90 days in advance of arrival date receive a full refund. Any decrease in the group size that results in a reduction in the number of cabins requested MUST be made at least 90 days prior to the arrival date.

<u>DEPOSITS</u> – deposit due within 30 days of making reservation				
1 CABIN	2 CABINS	3 CABINS	4 CABINS	5 CABINS
\$300	\$500	\$700	\$900	\$1,000

Recreational Program Fees*

Additional \$25 per cabin per program for all recreational programs (i.e., canoeing, birds of prey, and pool use)
Example: 5 cabins wish to use pool – additional fee \$125. If group also wishes canoeing, additional fee of \$125, totaling \$250.

*Use Recreation Program and Pool Use Request Form to schedule programs.

Photocopy this Release Form for each camper to sign, return this form at check-in time

**HASHAWHA ENVIRONMENTAL CENTER
RELEASE FORM**

In return for the admission

**of _____
(Name of visitor)**

into the Hashawha Environmental Appreciation Center, I hereby Release and hold harmless, Carroll County and its officers, agents, employees, and volunteers from all actions, causes of actions, damages, claims, or demands which I, for myself or on behalf of another, or my successors may have against them for any personal injuries or illnesses which occur while attending the Hashawha Center.

I have read this Release and understand all of the Hashawha policies and regulations and understand the terms. I execute it voluntarily and with full knowledge of its significance.

I have executed this Release on the day and year written below.

DATE: _____

DATE OF VISIT: _____

SIGNATURE OF VISITOR (parent or guardian if visitor is a minor)

