

**CARROLL COUNTY DEVELOPMENT REVIEW DIVISION  
ACCESSORY DWELLING SUBMITTAL CHECKLIST AND REVIEW FEE SHEET**

An accessory dwelling submittal shall include all items as specified in Chapter 155 of the *Code of Public Local Laws and Ordinances of Carroll County, Maryland*. The following is an abridged listing of specified items and is provided for the applicant's use in preparing a submittal. Check off all items completed and return with submittal.

**NOTICE: INCOMPLETE SUBMITTALS WILL BE RETURNED**

**Owner's Name:** \_\_\_\_\_

- \_\_\_\_\_1. Completed accessory dwelling application signed by an attorney.
- \_\_\_\_\_2. Attorney's opinion.
- \_\_\_\_\_3. Sight distance certification.
- \_\_\_\_\_4. Six copies of plan; plans should include all details as specified by the current off-conveyance / accessory dwelling requirements checklist.
- \_\_\_\_\_5. Copy of current title deed.
- \_\_\_\_\_6. Copy of title deed as of April 23, 1963.
- \_\_\_\_\_7. Check made payable to the **Commissioners of Carroll County** for review fees.
- \_\_\_\_\_8. Documentation dwelling existed prior to November 30, 2000.
- \_\_\_\_\_9. Health Department approval.

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**REVIEW FEES**

**ACCESSORY DWELLING REVIEW FEE = \$325.00 PER APPLICATION**

**TOTAL** = \$ \_\_\_\_\_