

**CARROLL COUNTY PLANNING AND ZONING COMMISSION**

**APPLICATION FOR THE CREATION OF DETACHED ACCESSORY DWELLING LOT**

Please complete this form in its entirety and attach all other applicable information. An amended subdivision plat must be filed when the creation of a new lot containing an accessory dwelling is from a lot as shown on a previously recorded subdivision. Prior to Bureau of Development Review approval, the lots must meet all Maryland Department of Health and Mental Hygiene and Maryland Department of Environment Regulations.

A. Current Property Tax Map Reference: Map: \_\_\_\_\_ Block: \_\_\_\_\_ Parcel: \_\_\_\_\_

B. Current Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

C. Current Title Deed Reference: \_\_\_\_\_  
(provide copy of deed)

D. Property Owner(s) on April 23, 1963: \_\_\_\_\_

E. April 23, 1963 Title Deed Reference: \_\_\_\_\_  
(provide copy of deed)

F. List All Divisions Created from the Property Since April 23, 1963:

1. Date of Deed: \_\_\_\_\_ Deed Reference: \_\_\_\_\_ Code: \_\_\_\_\_

Tax Map/Block/Parcel: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Grantor: \_\_\_\_\_

Grantee: \_\_\_\_\_

2. Date of Deed: \_\_\_\_\_ Deed Reference: \_\_\_\_\_ Code: \_\_\_\_\_

Tax Map/Block/Parcel: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Grantor: \_\_\_\_\_

Grantee: \_\_\_\_\_

3. Subdivision Name: \_\_\_\_\_ Plat Book Reference: \_\_\_\_\_

Tax Map/Block/Parcel: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Date Recorded: \_\_\_\_\_

USE ADDITIONAL SHEET IF NECESSARY

G. Location:

1. Road: \_\_\_\_\_ 2. Election District: \_\_\_\_\_

H. Details of Lot to be Created for Which Approval is Desired:

	<u>Zoning</u>	<u>Width at Midpoint</u>	<u>Size (acreage)</u>
Detached Accessory Dwelling lot	_____	_____	_____
Remainder	_____	_____	_____

I. Attorney's Certification:

I accept full responsibility for and certify that the information provided herein is true and correct. I further understand that the said information provided herein, together with any applicable provision of State and County law, constitutes the basis upon which the Bureau of Development Review may approve the proposed accessory dwelling lot.

Attorney: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICIAL USE ONLY**

ZONING: \_\_\_\_\_ MAP NO.: \_\_\_\_\_ WATER: \_\_\_\_\_ SEWER: \_\_\_\_\_

AERIAL: \_\_\_\_\_ MIN. LOT AREA: \_\_\_\_\_ MIN. LOT WIDTH: \_\_\_\_\_

HEALTH DEPARTMENT APPROVAL: \_\_\_\_\_

OTHER: \_\_\_\_\_

This office approves the transfer by metes and bounds description of the lot detailed above for the purpose(s) stated herein, subject to the Carroll County Zoning Ordinance.

1. This approval is contingent upon receipt by this office of a copy of the deed conveying all property of the owner between the center and thirty feet from the center line of \_\_\_\_\_ to the governmental entity which maintains the road for the full extent of the frontage of the accessory dwelling lot.

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please mark your records accordingly in that any further subdivision may require preparation of a preliminary subdivision plan and approval of same by the Carroll County Planning and Zoning Commission pursuant to the Subdivision Regulations of Carroll County.

Approved by: \_\_\_\_\_  
Bureau of Development Review Date