



Carroll County Environmental Advisory Council (EAC)

Karen Leatherwood, Chair

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Brenda Dinne, Staff Liaison/Secretary

2017 Annual Report

2017 Work Plan Progress



General Public MS4 Workshop

The MS4 permit also requires implementation of the public education and outreach program to include information to the general public. The EAC developed and held an educational event. Homeowners were invited to attend to learn about practices they could implement at their own homes and properties to minimize runoff and prevent pollution. The EAC arranged logistics, advertised, and secured speakers and exhibitors.

This event was held on Saturday, March 18, 2017, in the Great Hall at Carroll Community College.



Eight different topics were addressed by individual speakers in break-out sessions

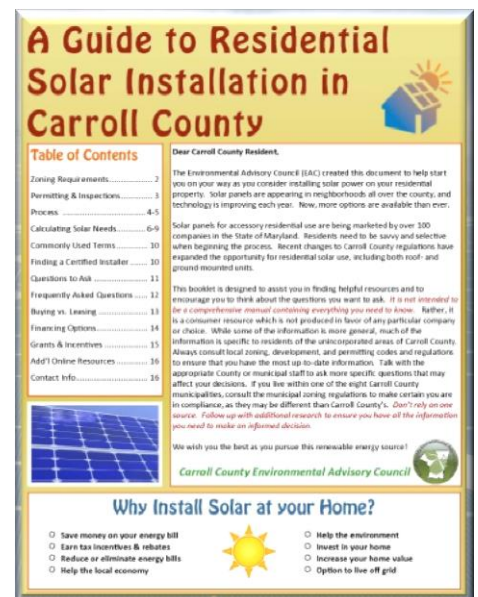
throughout the event, including Homeowner

BMPs, composting, lawn care and landscape maintenance, permeable pavement, rain gardens, recycling, septic maintenance, and tree planting. **COMPLETED**

Guide to Residential Solar Installation in Carroll County

As a follow-up to the amendments to the zoning code to allow solar facilities and to modify the size provisions in residential districts, the EAC prepared a public outreach piece to provide information to residents on the process to install solar facilities at their homes in Carroll County.

Each member of the EAC researched an aspect of solar installation and drafted associated text. The text was compiled, and the EAC members individually and collectively reviewed and revised the draft.



The final text was formatted and finalized. The Board was briefed on the final booklet on October 19, 2017. The [booklet](#) is available on the EAC's

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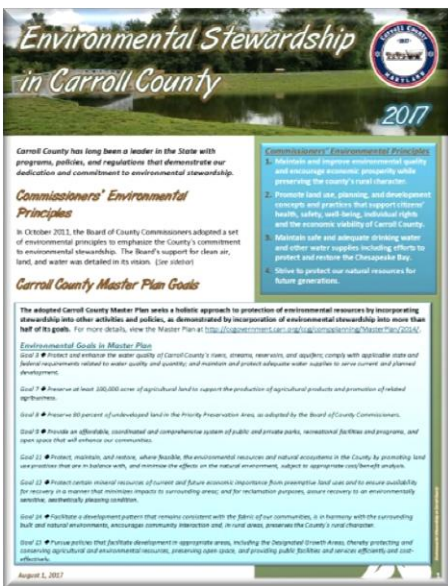
webpage and was distributed via hardcopies and/or email link to the community.

COMPLETED

2017 Update to Environmental Stewardship in Carroll County

The Environmental Stewardship booklet, updated every other year beginning in 2015, is intended to showcase the great work that Carroll County is doing to demonstrate good environmental stewardship. The booklet was updated this year to reflect current information (as of end of FY 2017), and the following additional topics were added:

- ◆ Natural Resource Conservation Programs in which Carroll County farmers participate
- ◆ Watershed Restoration Plans
- ◆ Stream Buffer Initiative
- ◆ Public Outreach for Stormwater
- ◆ Solar Energy



The text was formatted and finalized. The Board was briefed on the final document on October 19, 2017. The booklet is available on the EAC's webpage and was distributed via

hardcopies and/or email link to the community. Hardcopies were sent (dated October 23, 2017) to the delegation as a reference.

COMPLETED

2018 Environmental Awareness Awards

In January 2018, the EAC will initiate outreach

efforts to seek nominations for the 2018 Awards. Materials, public outreach information, and nomination forms were prepared in fall 2017 to get ready for the January launch. Nominations are due March 1, 2018. The EAC will request time with the Board in April 2018 for a joint presentation of awards to the winners.

IN PROGRESS

2018 Work Plan

The EAC developed a proposed work plan for projects to be completed during the 2018 calendar year. The EAC approved the proposed work plan on November 29, 2017. It will be finalized pending additional projects requested by the Board and concurrence at the annual joint meeting scheduled for February 8, 2018.

PENDING BOARD CONCURRENCE

Solid Waste Committee Service on Solid Waste Advisory Council (SWAC):

Two members of the EAC's Solid Waste Committee continued to serve on the Solid Waste Advisory Council, which is facilitated by Department of Public Works (DPW) staff. The group serves in an advisory capacity to the DPW regarding implementation of recommendations from the Solid Waste Work Group's report, input on potential capital projects and future directions, as well as public outreach efforts. The EAC members on the SWAC serve as liaisons between the two groups to allow for additional collaboration and input.

ONGOING



Actions Taken

- ◆ *Chair & Vice-Chair Elections:*
 - ▶ Elected every 2 years.
 - ▶ Karen Leatherwood re-elected Chair.
 - ▶ Frank Vleck elected Vice-Chair.
 - ▶ Effective February 15, 2017.
- ◆ *Homeowner MS4 Workshop:*
 - ▶ Advertising, materials, and logistical/administrative details were developed and implemented.
 - ▶ The workshop was held on March 18, 2017, in the Great Hall and nearby classrooms at Carroll Community College.
- ◆ *2017 Environmental Stewardship Booklet:*
 - ▶ The EAC worked with staff to update the information in the booklet, as well as to add five new topics.
 - ▶ The EAC finalized and approved the booklet on September 20, 2017, and briefed the Board on October 19, 2017.
 - ▶ The booklet is available on the EAC's webpage and was distributed to the community. It also was sent to the Carroll County delegation.
- ◆ *Guide to Residential Solar Installation in Carroll County:*
 - ▶ The EAC members researched various aspects of solar installation and drafted text for the booklet. The members reviewed and revised the text, which was then formatted and finalized.
 - ▶ The EAC approved it on September 20, 2017 and briefed the Board on October 19, 2017.
 - ▶ The booklet is available on the EAC's webpage and was distributed through various community channels.
- ◆ *Revised Bylaws:*
 - ▶ At the direction of the Board, the EAC reviewed and updated its bylaws.
 - ▶ The EAC introduced the proposed revisions to the Board on October 19, 2017. The Board approved the proposed

revisions on November 3, 2017.

- ◆ *Mission Statement:*
 - ▶ At the direction of the Board, the EAC developed a mission statement. The EAC approved it on September 20, 2017.
- ◆ *Environmental Awareness Awards:*
 - ▶ The EAC began preparing materials and information for the public launch of the nomination forms and process in January 2018.
- ◆ *Work Plan:*
 - ▶ In November, the EAC drafted a proposed 2018 Work Plan in preparation for the annual joint meeting with the Board, to be scheduled in January 2018.
 - ▶ The EAC approved its proposed work plan (pending Board concurrence) on November 29, 2017.
- ◆ *Annual Report:*
 - ▶ The 2017 Annual Report to the Board was drafted and reviewed in November.
 - ▶ The EAC approved the report on November 29, 2017.

Public Education

Part of the EAC's charge is public education on environmental issues that are pertinent to Carroll County. In 2017, EAC members participated in the following public education activities:

- ◆ *March:* General Public MS4 Workshop
- ◆ *October:* Guide to Residential Solar Installation in Carroll County
- ◆ *October:* 2017 Environmental Stewardship in Carroll County



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Citizen Concerns/Issues

No citizen concerns or issues were brought to the EAC's attention in 2017.

Informational Briefings Received

- ◆ *January:* Solar Project in Wakefield Valley (Clay Black, Price Wagoner)
- ◆ *April:* Carroll County Landscape and Forest Conservation Programs (Jonathan Bowman)

- ◆ *April:* Carroll County Stream Buffer Initiative Tree Planting (Tracy Eberhard)
- ◆ *May:* County Solar Projects Status (Scott Moser)
- ◆ *July:* Tour – Lehigh Conveyor Belt and New Windsor Quarry (Lehigh)
- ◆ *July:* Status – Residential Solar Installations in Carroll County (Jay Voight)
- ◆ *August:* Ethics and Open Meetings Act (Gail Kessler)
- ◆ *October:* Lehigh New Windsor Quarry Development Review Process Overview (Sean Hartman, Clay Black)

Member Activity

Member	Action	Term Expiration
Curtis Barrett Ellen Cutsail Amy Krebs Karen Leatherwood Frank Vleck	<ul style="list-style-type: none"> ◆ Served as current members throughout the year. ◆ Karen Leatherwood continued to serve as Chair. Frank Vleck was elected Vice Chair. (2-year terms) 	--
David Hynes	◆ Resigned January 18, 2017; other commitments	October 31, 2017
Frank Vleck	◆ 1 st term expired January 31, 2017; reappointed	January 31, 2021
Jesse Drummond	<ul style="list-style-type: none"> ◆ Accepted appointment January 3, 2017; replaced Murray Kenyon ◆ Filling remainder of term 	January 31, 2020
Charlene Norris	<ul style="list-style-type: none"> ◆ Accepted appointment January 10, 2017; replaced Richard Lord ◆ Filling remainder of term 	January 31, 2020
Craig Paskoski	<ul style="list-style-type: none"> ◆ Accepted appointment April 6, 2017; replaced David Hynes ◆ Filling remainder of term; recommended reappointment 	October 31, 2017
Ellen Cutsail	◆ 1 st term expired July 5, 2017; reappointed	June 30, 2021
Sandra Zebal	◆ 2 nd term expired July 5, 2017	July 5, 2017
Rick Elyar	◆ Appointed August 9, 2017; replaced Sandra Zebal	June 30, 2021



*Lehigh New Windsor Quarry
& Conveyor Belt Tour,
July 14, 2017*