

## Board of County Commissioners

C. Richard Weaver, President  
Dennis E. Frazier, Vice President  
Stephen A. Wantz, Secretary  
Doug Howard  
Richard S. Rothschild



## Carroll County Government

225 North Center Street  
Westminster, Maryland 21157  
410-386-2043; 1-888-302-8978  
fax 410-386-2485  
MD Relay 711/800-735-2258

### FOR IMMEDIATE RELEASE

Contact: Phil Hager  
410-386-2145

## Board of County Commissioners, Planning and Zoning Commission and Board of Zoning Appeals Training Session

On Monday, January 9<sup>th</sup> at 5:00 p.m., the members of the Board of County Commissioners, the Planning and Zoning Commission and the Board of Zoning Appeals will gather for a Training Session on Planning, Zoning and Sub Division. The training will be conducted by staff from the Maryland Department of Planning. The Curriculum for this training was developed by the Maryland Department of Planning for county and local government boards and commissions to satisfy the provisions of Section 1-206 of the Land Use Article of the Maryland Annotated Code.

This is a training program. It is neither a business meeting nor an adjudicatory session of any County Board. No business will be conducted. Although it is intended specifically for the above mentioned Boards, any member of the public who is interested in observing the training is welcome to attend. An itinerary for the training is [attached to this notice](#). Please note, as indicated on the attached, there will be two breaks incorporated into the program for refreshments for the Board members.

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## CARROLL COUNTY

The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

**Matthew S. Helminiak, Chair**  
Richard J. Soisson, Vice Chair  
Alec Yeo  
Eugene A. Canale  
Jeffrey A. Wothers  
Cynthia L. Cheatwood  
Daniel E. Hoff, Alternate  
Dennis E. Frazier, Ex-officio  
Philip R. Hager, Secretary



**Planning & Zoning Commission**  
Carroll County Government  
225 North Center Street  
Westminster, Maryland 21157  
410-386-2145  
1-888-302-8978  
fax 410-386-2120  
MD Relay service 7-1-1/800-735-2258

## **TRAINING ITINERARY**

**Commissioners, BZA & Planning Commission**  
**January 9, 2017**  
**5:00 pm**  
**Reagan Room (Room 003)**

*The Planning Commission requests that all those in attendance who wish to address the Planning & Zoning Commission first register on the Sign-in sheet. Further, we insist that all speakers be recognized by the presiding officer before they address the Planning Commission. Microphones are provided for those wishing to bring business before the body. Time limits may be established in instances where multiple speakers wish to be heard. Adherence to these rules will facilitate timely meetings, ensure orderly processes, promote opportunities for public discourse and allow more citizens to present their views.*

- 1. Call to Order/Welcome (Phil Hager)**
- 2. Pledge of Allegiance**
- 3. Introductions (Phil Hager)**
  - **Board of County Commissioners - Commissioner Weaver**
  - **Planning Commission - Chair Helminiak**
  - **Board of Zoning Appeals - Chair Baile**
  - **Other - Phil Hager**
- 4. First Module**
- 5. Second Module**
- 6. Third Module**
- 7. Break – Dinner (approximately 6:15)**

**CARROLL COUNTY PLANNING & ZONING COMMISSION**  
*Planning a better future for Carroll County*

**8. Fourth Module**

**9. Break**

**10. Fifth Module**

**11. Sixth Module**

**12. Wrap-Up**

**ACCESSIBILITY NOTICE:**

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*07/25/16*