

**MEETING SUMMARY**  
**Carroll County Planning and Zoning Commission**

**December 4, 2014**

Location: Carroll County Office Building

Members Present: Alec Yeo, Chairman  
Richard J. Soisson, Vice Chair  
Eugene A. Canale  
Jeffrey A. Wothers  
Cynthia L. Cheatwood  
Richard S. Rothschild, Ex-Officio  
Daniel E. Hoff, Alternate

Members Absent: Matthew S. Helminiak

Present with the Commission were the following persons: Commissioner C. Richard Weaver; Philip R. Hager and Kelly Martin, Department of Land Use, Planning, and Development; Lynda Eisenberg, Bureau of Comprehensive Planning; and members of the public.

**CALL TO ORDER/WELCOME**

Chairman Yeo called the meeting to order at approximately 3:20 p.m.

**ESTABLISHMENT OF QUORUM**

Kelly Martin took the attendance of the Commission, noting that seven members were present, and there was a quorum.

**PLEDGE OF ALLEGIANCE**

**OPENING REMARKS/ADMINISTRATIVE MATTERS**

Secretary Hager asked that a new agenda item: "C. Review of Chairman's Letter", be added to agenda item no. 7, and that the items be reviewed in the order C., B., and then A.

**REVIEW AND APPROVAL OF AGENDA**

The agenda was approved as modified on motion of Mr. Soisson, seconded by Mr. Hoff, and carried.

**PUBLIC COMMENTS**

There were no public comments.

**MASTER PLAN WORK SESSION**

- A. Review of Chairman's Letter
- B. Review of Draft Approval Resolution
- C. Presentation of Revised "Accepted" Plan

**A. REVIEW OF CHAIRMAN’S LETTER**

Secretary Hager distributed a letter to be placed in the Plan under Chairman Yeo’s signature. The Commission reviewed the letter.

Eugene Canale, Commission member, requested that “staff” be further defined as “Land Use, Planning, and Development Department” staff.

It was the consensus of the Commission to include the letter as written, with Mr. Canale’s modification.

**B. REVIEW OF DRAFT APPROVAL RESOLUTION**

Secretary Hager distributed copies of the draft Approval Resolution. He noted that “Maryland Historic Trust” should be removed from the third paragraph from the bottom of page 1 as no comments were received.

Lynda Eisenberg, Bureau of Comprehensive Planning, suggested that “2014” be added to the title page and page headings before “Carroll County Master Plan”.

The Commission discussed the last paragraph of the Resolution. There was no real opposition to the language proposed, but several Commission members questioned whether it would be of any benefit.

The Commission, on motion of Mr. Wothers, seconded by Ms. Cheatwood, and carried, approved the Resolution including the last four “furthers” and final “therefore” paragraphs, removing the word “heartily” from the first “further” paragraph, and adding “2014” to the title and page headings.

**C. PRESENTATION OF REVISED “ACCEPTED” PLAN**

Lynda Eisenberg, Bureau of Comprehensive Planning, distributed copies of the Revised “Accepted” Plan and Future Land Use Map.

(Commissioner Rothschild left the meeting.)

Chairman Yeo questioned whether anyone’s decision regarding the DiMaggio property had changed following the discussion with the Board. After considerable discussion, it was the consensus of the Commission to keep the Future Land Use Designation of Very Low Density Residential on the DiMaggio Property.

Secretary Hager asked that the Commission review Chapters 5 and 13 of the Plan which have been updated based on information provided from the Bureau of Resource Management.

There being no further discussion, the meeting adjourned at approximately 4:30 p.m.

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Secretary

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Approved