MEETING SUMMARY  
Carroll County Planning and Zoning Commission  
Joint Meeting with Municipal Planning Commissions  
May 6, 2015

Location: Carroll County Office Building

Members Present:  Alec Yeo, Chairman  
Richard J. Soisson, Vice Chair  
Eugene A. Canale  
Matthew S. Helminiak  
Jeffrey A. Wothers  
Richard S. Rothschild, Ex-Officio

Members Absent:  Cynthia L. Cheatwood  
Daniel E. Hoff, Alternate

Present with the Commission were the following persons: Philip R. Hager, Brenda Dinne, and  
Sandy Baber, Department of Land Use, Planning, and Development; Lynda Eisenberg, Andrea  
Gerhard, Bobbi Moser, Nokomis Ford, and Scott Graf, Bureau of Comprehensive Planning; Ted  
Yurek and Mark Crampton, Maryland State Highway Administration; Chuck Boyd and Melissa  
Appler, Maryland Department of Planning; Wiley Hayes of the Carroll County Times;  
representing the Towns: Sharon Callahan; Tammi Ledley; Heather Smith; Jim Wieprecht;  
George Naylor; Jim Parker; Bill Schneeman; Tammy Black; Ned Cueman; Mark Schultz; Lindey  
Brown; Scott Henderson; Larry Burbank; Steve Enslow; and Bill Butts.

The meeting was called to order by Chairman Alec Yeo at approximately 6:00 p.m. He  
welcomed those in attendance to the first Joint County/Municipal Planning Commission  
Meeting. Thirty-five individuals were in attendance, including representatives from seven of the  
eight municipalities. Westminster was absent from the meeting. Following introductions, Brenda  
Dinne presented an update on the Stormwater Remediation Fee legislation that was adopted  
during the 2015 Maryland General Assembly session. Representatives of the State Highway  
Administration delivered updates on the County’s transportation projects and discussed the  
Consolidated Transportation Program. The Maryland Department of Planning (MDP) presented  
an update on legislation from the most recent General Assembly session, including House Bill  
919. Melissa Appler from the MDP identified resources and services available to the County and  
the towns through the MDP. County staff discussed the 2014 Annual Report. They discussed  
strategies for the 2015 Transportation Priority Letter and provided an update on the 2014 Water  
and Sewer Master Plan, as well as plan amendments.

There was significant discussion throughout the meeting, and the meeting was adjourned at  
approximately 8:45 p.m.