

MEETING SUMMARY

Carroll County Planning and Zoning Commission

May 2, 2018

Location: Carroll County Office Building

Members Present: Richard J. Soisson, Chair
Cynthia L. Cheatwood, Vice Chair
Alec Yeo
Jeffrey A. Wothers
Eugene A. Canale
Daniel E. Hoff
Janice Kirkner, Alternate (6:10p.m.)
Stephen A. Wantz, Ex-officio

Members Absent:

Present with the Commission were the following persons: Lynda Eisenberg, Mary Lane, and Laura Bavetta, Department of Planning; Jay Voight, Zoning Administrator; Tom Devilbiss, Department of Land and Resource Management; and Gail Kessler, County Attorney's Office.

CALL TO ORDER/WELCOME

Chair Soisson called the meeting to order at approximately 6:03p.m.

ESTABLISHMENT OF QUORUM

Laura Bavetta took attendance and noted that seven members of the Board were present and a quorum was in attendance.

PLEDGE OF ALLEGIANCE

OPENING REMARKS

Secretary Eisenberg greeted the Commission and stated the Freedom Community Comprehensive Plan will be discussed during the Administrative Report.

REVIEW AND APPROVAL OF AGENDA

The Agenda was approved on motion by Mr. Wothers, seconded by Mr. Yeo, and carried.

REVIEW AND APPROVAL OF MINUTES

The Minutes from the April 4, 2018 meeting were approved on motion of Mr. Wothers, seconded by Mr. Yeo, and carried.

ADMINISTRATIVE REPORT

A. Administrative Matters

Secretary Eisenberg discussed the Accepted Freedom Community Comprehensive Plan. Secretary Eisenberg stated the Plan has not been distributed yet. Mr. Hoff asked for clarification on the timeline of the process going forward. Secretary Eisenberg stated there will be a Public Hearing, the Commission can then vote to Approve the Plan and forward it to the Board of County Commissioners. After discussing possible dates and availability, the Commission will hold the Public Hearing on July 11th at Liberty High School.

The Commission discussed dates for a joint meeting with the County Commissioners.

Secretary Eisenberg and Ms. Lane reviewed the Accepted Plan with the final changes.

The Commission decided to distribute and post the Accepted Plan on May 9th after they have had time to review the document.

B. Other

There were no other reports.

PUBLIC COMMENT

There were no public comments

COMPREHENSIVE REZONING – COMMERCIAL/INDUSTRIAL/EMPLOYMENT CAMPUS – DISCUSSION

Secretary Eisenberg presented a flow chart showing the phases of this process and how the package will be forwarded to the County Commissioners.

Ms. Lane reviewed the code changes to the Commercial/Industrial/Employment Campus zoning text.

Employment Campus discussion centered on the development plan process. The Commission discussed how changes could be made and approved to the original proposal once it had been initially approved by the Commission.

The Commission discussed whether Residential should be allowed in the Employment Campus.

Staff will research the development plan process and residential component more thoroughly and brief the Commission.

Mr. Yeo suggested the term “arcade” be removed from the text.

The Commission discussed the language pertaining to self-storage units.

Regarding small scale brewery/distillery, the Commission discussed the terminology of barrels and gallons.

The Commission discussed veterinary facilities and emergency hours versus business hours.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

There being no further business, the Commission, on motion of Mr. Yeo seconded by Mr. Wothers and carried, adjourned at approximately 8:05 p.m.

Secretary

Approved