

**MEETING SUMMARY**  
**Carroll County Planning and Zoning Commission**  
**August 29, 2018**

Location: Carroll County Office Building

Members Present: Cynthia L. Cheatwood, Vice Chair  
Alec Yeo  
Jeffrey A. Wothers  
Eugene A. Canale  
Daniel E. Hoff  
Janice Kirkner, Alternate  
Stephen A. Wantz, Ex-officio

Members Absent: Richard J. Soisson, Chair

Present with the Commission were the following persons: Lynda Eisenberg, Mary Lane, Clare Stewart, Laura Bavetta, Department of Planning; and Gail Kessler, County Attorney's Office.

**CALL TO ORDER/WELCOME**

Vice Chair Cheatwood called the meeting to order at approximately 6:03p.m.

**ESTABLISHMENT OF QUORUM**

Laura Bavetta took attendance and noted that seven members of the Board were present and a quorum was in attendance.

**PLEDGE OF ALLEGIANCE**

**REVIEW AND APPROVAL OF AGENDA**

Secretary Eisenberg noted in the Revised Agenda that Item 10 was removed. The Revised Agenda was approved on motion by Mr. Yeo, seconded by Mr. Wothers, and carried.

**ADMINISTRATIVE REPORT**

**A. Administrative Matters**

Secretary Eisenberg explained to the Commission that the Freedom Community Comprehensive Plan was removed from the Agenda because the Board of County Commissioners rescinded the remand of the Plan.

**B. Other**

Commissioner Wantz explained his thoughts behind the Board's decision stating the importance for the current Board to complete the Plan. The Commission members voiced their opinions about the Board's decision to rescind the remand of the Plan stating they were blindsided by the Board's actions and believed they were following the Board's direction based on the letter sent to the Planning Commission following the remand on October 3, 2017.

On motion of Mr. Hoff, seconded by Mr. Wothers and carried, the Commission voted to close session for legal advice at 6:32 p.m.

At 6:50 p.m. the Commission reopened session.

Ms. Gail Kessler recused herself based on a conflict of interest. On motion of Mr. Hoff, seconded Ms. Kirkner and carried, the Commission voted to obtain independent outside legal counsel regarding the Board's decision to rescind the remand of the Plan.

**PUBLIC COMMENT**

Susan Rash, citizen, expressed her unhappiness with the Board's decision to rescind the remand. She thanked the Commission members and staff for their hard work.

**BICYCLE-PEDESTRIAN MASTER PLAN – CHAPTER 6 ACCEPTANCE**

Clare Stewart updated the Commission on Chapter 6 of the Bike-Ped Master Plan. Vice Chair Cheatwood asked which Agencies will oversee the implementation of the Plan. Secretary Eisenberg stated the Department of Planning, Recreation and Parks, and the Towns will all help in the process.

On motion of Mr. Yeo seconded by Mr. Wothers and carried, the Commission voted to approve Chapter 6 of the Bicycle Pedestrian Master Plan.

**COMPREHENSIVE REZONING – COMMERCIAL/INDUSTRIAL/EMPLOYMENT CAMPUS – PACKET OF RECOMMENDATIONS TO THE BCC**

Secretary Eisenberg presented a packet of guidelines for this process. The Commission discussed if there were tax implications based on the different categories. The Commission discussed the application process and fees associated with rezoning requests.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

There being no further business, the Commission, on motion of Mr. Yeo, seconded by Mr. Wothers and carried, adjourned at approximately 7:35p.m.

---

Secretary

---

Approved