MEETING SUMMARY  
Carroll County Planning and Zoning Commission  
August 29, 2018

Location:    Carroll County Office Building  
Members Present:  Cynthia L. Cheatwood, Vice Chair
                Alec Yeo
                Jeffrey A. Wothers
                Eugene A. Canale
                Daniel E. Hoff
                Janice Kirkner, Alternate
                Stephen A. Wantz, Ex-officio

Members Absent:   Richard J. Soisson, Chair

Present with the Commission were the following persons:  Lynda Eisenberg, Mary Lane, Clare
Stewart, Laura Bavetta, Department of Planning; and Gail Kessler, County Attorney’s Office.

CALL TO ORDER/WELCOME
Vice Chair Cheatwood called the meeting to order at approximately 6:03 p.m.

ESTABLISHMENT OF QUORUM
Laura Bavetta took attendance and noted that seven members of the Board were present and a
quorum was in attendance.

PLEDGE OF ALLEGIANCE

REVIEW AND APPROVAL OF AGENDA
Secretary Eisenberg noted in the Revised Agenda that Item 10 was removed. The Revised
Agenda was approved on motion by Mr. Yeo, seconded by Mr. Wothers, and carried.

ADMINISTRATIVE REPORT
A. Administrative Matters
Secretary Eisenberg explained to the Commission that the Freedom Community Comprehensive
Plan was removed from the Agenda because the Board of County Commissioners rescinded the
remand of the Plan.

B. Other
Commissioner Wantz explained his thoughts behind the Board’s decision stating the importance
for the current Board to complete the Plan. The Commission members voiced their opinions
about the Board’s decision to rescind the remand of the Plan stating they were blindsided by the
Board’s actions and believed they were following the Board’s direction based on the letter sent
to the Planning Commission following the remand on October 3, 2017.

On motion of Mr. Hoff, seconded by Mr. Wothers and carried, the Commission voted to close
session for legal advice at 6:32 p.m.

At 6:50 p.m. the Commission reopened session.
Ms. Gail Kessler recused herself based on a conflict of interest. On motion of Mr. Hoff, seconded Ms. Kirkner and carried, the Commission voted to obtain independent outside legal counsel regarding the Board’s decision to rescind the remand of the Plan.

PUBLIC COMMENT
Susan Rash, citizen, expressed her unhappiness with the Board’s decision to rescind the remand. She thanked the Commission members and staff for their hard work.

BICYCLE–PEDESTRIAN MASTER PLAN – CHAPTER 6 ACCEPTANCE
Clare Stewart updated the Commission on Chapter 6 of the Bike-Ped Master Plan. Vice Chair Cheatwood asked which Agencies will oversee the implementation of the Plan. Secretary Eisenberg stated the Department of Planning, Recreation and Parks, and the Towns will all help in the process.

On motion of Mr. Yeo seconded by Mr. Wothers and carried, the Commission voted to approve Chapter 6 of the Bicycle Pedestrian Master Plan.

COMPREHENSIVE REZONING – COMMERCIAL/INDUSTRIAL/EMPLOYMENT CAMPUS – PACKET OF RECOMMENDATIONS TO THE BCC
Secretary Eisenberg presented a packet of guidelines for this process. The Commission discussed if there were tax implications based on the different categories. The Commission discussed the application process and fees associated with rezoning requests.

PUBLIC COMMENT
There were no public comments.

ADJOURNMENT
There being no further business, the Commission, on motion of Mr. Yeo, seconded by Mr. Wothers and carried, adjourned at approximately 7:35p.m.