

Commission on Aging & Disabilities Meeting

Meeting Date: January 13, 2016

Start Time: 10:30 am

Location: Bureau of Aging & Disabilities Library

Chairperson: Robert Coen

Vice-Chair: Ed Leister

Topic	Discussion
Attendance	Kimberly Boucher, Larry Burbank, Val Cioeff, Robert Coen, Jan Flora, Christine Kay, Ed Leister, Elizabeth MacDougall, Carol Smith, Peter Turner, Gina Valentine, Brad Zebal
Acronyms	AAA - Area Agency on Aging, ADA - American's w/Disabilities Act, ADL - Activities of Daily Living, AIP – Aging in Place, BCC – Board of County Commissioners, BOAD - Bureau of Aging and Disabilities, COAD – Commission on Aging and Disabilities. CTS – Carroll Transit System, CIL - Center for Independent Living, DHMH - Maryland Department of Health and Mental Hygiene, FFP – Federal Financial Participation, LTCO - Long Term Care Ombudsman, M4A - Maryland Association of Area Agencies on Aging, MAP - Maryland Access Point, MFP -Money Follows the Person, MOU – Memorandum of Understanding, MWOA - Medicaid Waiver for Older Adults, NED - Non-Elderly Disabled, NFCSP - National Family Caregiver Support Program, OAA - Older Americans Act, OHCQ - Office of Health Care Quality, SALGHS - Senior Assisted Living Group House Subsidy program, SHIP - State Health Insurance Program, SIP - Senior Inclusion Program, SMP - Senior Medicare Patrol, SPDAP - Senior Prescription Drug Assistance Program, VTV – Village to Village
Call to Order and Approval of Minutes- Robert Coen	Bob Coen welcomed everyone and asked all attendees to introduce themselves. Christine Kay was introduced as the recently appointed Director of Citizen Services. Bob Coen requested approval of the December 2015 minutes as submitted. Jan Flora motioned 1 st and Larry Burbank 2 nd for approval. All were in favor to approve as submitted.
Citizen Services & Bureau of Aging & Disabilities- Gina Valentine	<u>Bureau of Aging & Disabilities, Gina Valentine –</u> The COAD member contact list was circulated and members were asked to review and verify their contact information. The Hoarding Task Force has identified two professional organizers that are interested in working with the task force. They are exploring funding opportunities that could be used to pay for training, professional organizer services and other costs associated with assisting clients. A survey is being developed and will be sent out to gauge how broad the issue is in Carroll County. The Veteran's Advisory Council & Circle of Caring Homelessness Board are currently focusing efforts on Veterans homelessness. Gina reported that the Veterans Services Program staff is seeing more Veterans who are facing homelessness. The Veterans Directed Program which provides home and community based services to Veterans is currently serving 5 Veterans and is at maximum capacity. The Living Well Chronic Disease Self-Management Program (CDSMP) is currently recruiting Lay Leaders to facilitate the workshops throughout Carroll County. Living Well CDSMP is an evidence based program that has been shown to help people reduce the frequency of hospital & long term care stays. Anyone interested in becoming a Lay Leader should contact Becky Zick at 410-386-3800 or email rzick@ccg.carr.org for more information about the 4 day training that will be held in February and March. The Home and Community Based Services (HCBS) Programs have a new staff member that is scheduled to start tomorrow. The HCBS programs include the Community Options Waiver (CO), Community First Choice (CFC) and Community Personal Assistance

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	<p>Services (CPAS). We are currently serving 146 clients in these three programs. Federal Financial Participation (FFP) which is a fee for service billing model is expected to be implemented soon, date TBD. The FFP funds will replace our current MAP funding allocation. Newsletters from the five Senior & Community Centers were made available everyone. The Seniors on the Go – An Aging and Disabilities Expo will be held on Wednesday, April 6, 2016. Pete Turner is the Chair of Expo Subcommittee. Peter reported that some of the goals for the committee could include scheduling staff to cover for the booth, update the presentation/display board and order additional giveaway items. Erin Inman will provide an update regarding the location of the COAD’s booth at the February meeting.</p>
Old Business	<p><u>Member Recruiting Update, Gina Valentine</u> – A list was distributed with information on the applications received and their current status. Jan Flora asked if there is a deadline for people to apply. Gina Valentine will follow-up to verify whether there is a deadline to file applications for current vacancies.</p>
New Business	<p><u>SIP Program Reporting</u> - Carol Smith reported that SIP’s projected income is \$289,000 for this year; however, a recent change in DDA’s funding policy for the program may impact their projected income. Previously, clients could miss a limited number of days and SIP would still receive payment. Under the new policy, SIP will only be paid for the days that clients attend the program. SIP is currently advertising for a part-time program aide. Interested applicants should visit the County’s website for additional information. SIP is currently at their maximum capacity of 26 clients. Carol also distributed copies of the SIP newsletter, Service Plan and Quality Assurance (QA) plan (copies available upon request).</p> <p><u>Mission Statement, Bob Coen</u>- Discussion regarding whether the COAD has a mission statement or if one should be developed. Jan Flora suggested that everyone review bylaws and requested clarification on area representative’s role and responsibilities. Erin Inman will send the bylaws out by email. The bylaws and development of a mission statement will be discussed at the February meeting.</p>
Area Reports/Announcements	<p><u>Veteran’s Report, Larry Burbank</u> –AARP Safe Driver’s Course- circulated information about the course. Next class will start in April or May.</p> <p><u>Hampstead, Kimberly Boucher</u> – Monthly wellness group is ongoing- Adrenal fatigue. Will send the flyer to Erin to distribute to the group.</p>
Next Meeting Date	<p>Next meeting date is Wednesday, February 10, 2016 at 10:30 am at the Bureau of Aging & Disabilities Library</p>