

Board of County Commissioners

Stephen A. Wantz, *President*
Ed Rothstein, *Vice President*
C. Richard Weaver, *2nd Vice President*
C. Eric Bouchat
Dennis E. Frazier



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
fax 410-386-2485
MD Relay ~ 7-1-1/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of April 29, 2019

Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. All or part of a meeting may be conducted in closed session.

- *Indicates Outside Activities*

Monday ~ April 29, 2019

*1:00 p.m. Opioid Senior Policy Meeting
Westminster, Maryland
Commissioners Wantz*

*6:00 p.m. Carroll Hospice Taste of Carroll
Westminster, Maryland
Commissioners Wantz & Rothstein*

Tuesday ~ April 30, 2019

10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Item 1

Release of the FY20 Proposed Budget
Department of Management & Budget ~ Mr. Ted Zaleski

Administrative Session ~ Open

Wednesday ~ May 1, 2019

*4:00 p.m. Carroll County Board of Education FY20 Budget Work Session
Westminster, Maryland
Commissioner Weaver*

Thursday ~ May 2, 2019

7:00 a.m. *Carroll County Sheriff's Office Prayer Breakfast
Westminster, Maryland
Commissioners Wantz, Rothstein, Weaver, Bouchat & Frazier*

10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Priority Carroll

Item 1

Public Comment on this item
Briefing/Discussion/Decision
Request Approval for Grant Application and
[Acceptance of Award ~ Cascade Lake Stream](#)
Restoration Design
Department of Land & Resource Management ~ Mr. Tom Devilbiss
Department of Management & Budget ~ Mr. Ted Zaleski

Item 2

Public Comment on this item
Briefing/Discussion/Decision
Request Approval of Resolution to
[Award Airport Bond Financing](#)
Department of the Comptroller ~ Mr. Robert Burk

Item 3

Public Comment on this item
Briefing
[Update ~ Public Safety Training Center](#)
Department of Public Works ~ Mr. Jeff Castonguay

Item 4

Public Comment on this item
Briefing/Discussion/Decision
[Bid Approval ~ Cleaning & Painting](#) for
Freedom Water Treatment Plant Clear Water Basins
Department of Public Works ~ Mr. Jeff Castonguay
Bureau of Purchasing ~ Mr. Mike Myers

Thursday ~ May 2, 2019 (Continued)

Item 5

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Evaluation & Electrical Modification](#)

Design Services for Hampstead South Pump Station

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

Item 6

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Micro Surfacing on Five County Roads](#)

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

Item 7

Public Comment on this item

Briefing/Discussion/Decision

[Bid Approval ~ Single Seal Surface Treatment on Eight County Roads](#)

Department of Public Works ~ Mr. Jeff Castonguay

Bureau of Purchasing ~ Mr. Mike Myers

Public Comment

Administrative Session ~ Open

*1:30 p.m. Joint Board of County Commissioners/Board of Education Meeting
Westminster, Maryland
Commissioners Wantz, Rothstein, Weaver, Bouchat & Frazier*

*7:00 p.m. Proposed Budget Presentation
Mt. Airy Branch Public Library ~ Mt. Airy, Maryland
Commissioner Bouchat*

Friday ~ May 3, 2019

- 7:30 a.m. *First Friday Business Breakfast*
Baugher's Restaurant ~ Westminster, Maryland
Commissioner Bouchat
- 8:00 a.m. *Carroll Tech Council Annual Golf Tournament*
The Links at Challedon ~ Mt. Airy, Maryland
Commissioner Rothstein
- 10:45 a.m. *Special Needs Prom 2019*
South Carroll High School ~ Sykesville, Maryland
Commissioner Weaver
- 12:00 p.m. *Union Mills Homestead Flower & Plant Market Opening Ceremony*
Westminster, Maryland
Commissioner Wantz
- 5:00 p.m. *50th Annual Union Mills Homestead Flower & Plant Market Reception*
Westminster, Maryland
Commissioner Bouchat

Saturday ~ May 4, 2019

Sunday ~ May 5, 2019

- 7:05 a.m. "The Commissioners' Report" – WTTR
Commissioner Frazier
- 12:00 p.m. *Sykesville 9th Annual Art & Wine Festival*
Sykesville, Maryland
Commissioners Rothstein & Bouchat
- 2:00 p.m. *Carson Scholar Award Banquet*
Martin's West ~ Baltimore, Maryland
Commissioner Wantz

****Upcoming Events****

FY20 Community Budget Meetings

5/1/19	Eldersburg Branch Library	7:00 p.m.
5/2/19	Mt. Airy Branch Library	7:00 p.m.
5/6/19	Westminster Branch Library	7:00 p.m.
5/7/19	Taneytown Branch Library	7:00 p.m.
5/8/19	North Carroll Branch Library	7:00 p.m.

FY20 Budget Public Hearing

5/13/19	Scott Center ~ Carroll Community College	7:00 p.m.
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ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

Department of Land & Resource Management
Briefing Paper
May 2, 2019
Open Session

Issue:

Briefing/Discussion/Decision – Request Approval for Grant Application and Acceptance of Award – Cascade Lake Stream Restoration Design

Background:

The Bureau of Resource Management (BRM) is requesting the Board’s approval to submit an application for \$50,000 to the National Fish and Wildlife Foundation Small Watershed Grant to fund the final design of the Cascade Lake Stream Restoration located on Snydersburg Road in Hampstead. In July the dam supporting Cascade’s six-acre lake suffered severe structural damage, which resulted in the draining of the lake and excavation of the dam. Multiple State and County agencies were on site to monitor and evaluate this process. BRM staff met with the Flynn’s, owners of Cascade Lake, to discuss a possible stream restoration project on the site of the former lake. The owners are fully supportive of the County’s efforts to apply for grant funding for the design of this project which addresses nutrient reduction and impervious area treatment requirements of the County’s National Pollutant Discharge Elimination System (NPDES) Permit.

Budget:

Funder	Status	Amount	Estimated Total Project Cost
NFWF (Federal) (FY20)	Applying	\$ 50,000	
DNR Chesapeake & Coastal Grants Gateway (FY20)	Pending	\$2,200,000	
County Cash Match			
Engineering	In-hand	\$ 120,000	
Construction	Pledged	\$ 800,000	
			\$3,170,000

**These costs reflect current estimates and are subject to change throughout the duration of the project.*

Action:

Direct staff to submit an application to the National Fish and Wildlife Foundation Small Watershed Grant.

Staff Recommended Motion:

I move that the Board of County Commissioners approve the submittal of the grant application and acceptance of award to the National Fish and Wildlife Foundation Small Watershed Grant for the Cascade Lake Stream Restoration Design.

Attendees:

Gale Engles, Bureau Chief, Bureau of Resource Management
 Kelly Martin, Watershed Grants Technician, Bureau of Resource Management
 Caren Jagoda, Senior Grants Analyst, Department of Management & Budget

Department of the Comptroller
Briefing Paper
May 2, 2019
Open Session

Briefing/Discussion/Possible Decision:

Consideration of Resolution to Award the Airport Bond Financing

Background:

The County is in the process of issuing bonds to acquire the funding necessary to pay for the costs of the airport runway relocation and safety enhancement project. As part of this process, the Board adopted Resolution #1040-2019 which authorized the issuance of the bonds on February 28th.

The resolution authorized the issuance of general obligation County Commissioners of Carroll County, Maryland Airport Improvement Bonds of 2019 in the maximum aggregate principal amount of approximately \$12.0 million (subject to change) to finance a portion of the costs of the design, acquisition, engineering, construction and equipping of certain public use general purpose airport facility assets.

The bond sale was advertised to interested banks and financial institutions via RFP by Davenport & Co. with settlement scheduled for May 16th. We received eight bids and evaluated them to determine the lowest overall cost to the County. Today's resolution will award the bonds to the winning bidder.

Representatives from Davenport & Co., financial advisors, and McKennon Shelton & Henn, LLP, County's bond counsel, will be here to present the proposed bond award resolution and answer any questions.

Staff Recommended Motion:

I move that the Board of Commissioners adopt the Resolution to Award the Airport Bond Financing as presented by bond counsel.

Department of Public Works
Briefing Paper
May 2, 2019

Issue:

Briefing/Discussion: Public Safety Training Center Phase II

Background:

Phase I of the Public Safety Training Center, completed in 2017, consisted of a two story classroom/administrative building and a seven bay reserve apparatus storage and maintenance building.

Phase II, currently in the design phase, will include site improvements including storm water management for the master plan, new upper and lower parking lots, a new 2 ½ story “Live Fire Training Burn Building” with separate storage building, firefighter training props including a vehicle extrication pad and vehicle extrication pad storage, several open concrete pads for general skills training and staging scenarios and several gas fired training prop simulators as well as an outdoor classroom.

Staff and their consultant are prepared to update the board of Commissioners on the status of Phase II of the project.

Desired Action:

No action necessary.

Attendees:

Jeff Castonguay, Director, Department of Public Works
Eric Burdine, Chief, Bureau of Building Construction
Rob Manns, Manns Woodward Studios
Gary Campbell, Manns Woodward Studios

DATE: April 24, 2019

TO: The Carroll County Board of Commissioners

RE: Cleaning & Painting Services for Freedom Water Treatment Plant Clear Water Basins

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Utilities requests your approval to award the contract for the cleaning and painting services for the Freedom Water Treatment Plant clear water basins to K&K Painting & Construction (Baldwin, MD) in the amount of \$50,000. This award will be made off a County term contract which was competitively bid. This amount is within the adopted budget and no additional funds will be necessary.

Bids:	K&K Painting & Construction	\$50,000
	Manolis Painting, Inc.	\$96,000

BACKGROUND:

The scope of work includes the cleaning and painting of the concrete walls, floors, columns, steel railings and grated walkways of the two clear water basins at the Freedom Water Treatment Plant. These improvements are an important component in the overall treatment and return process of treatment plant effluent to the Liberty Reservoir. Because of the unique challenges associated with cleaning and painting the two clear water basins, the Bureau of Utilities was able to secure pricing from only two potential vendors.

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for the cleaning and painting services for the Freedom Water Treatment Plant clear water basins to K&K Painting & Construction in the amount of \$50,000.

Bureau of Purchasing

Date

Board of Commissioners

Date

Commissioner Wantz: Motion 2nd All in Favor Denied

Commissioner Weaver: Motion 2nd All in Favor Denied

Commissioner Frazier: Motion 2nd All in Favor Denied

Commissioner Bouchat: Motion 2nd All in Favor Denied

Commissioner Rothstein: Motion 2nd All in Favor Denied

Comments: _____

Action Taken: Accepted Denied Other:

DATE: April 24, 2019
 TO: The Carroll County Board of Commissioners
 RE: Evaluation & Electrical Modifications Design Services for Hampstead South Pump Station

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Utilities requests your approval to award the contract for the evaluation and electrical modifications design services for the Hampstead South Pump Station to CDM Smith, Inc. (Lancaster, PA) in the amount of \$51,800. This award will be made off a County term contract which was competitively bid. This amount is within the adopted budget and no additional funds will be necessary.

BACKGROUND:

The Hampstead South Pump Station and the force main that connects to the County wastewater collection system was originally designed and constructed by Joseph A. Bank Clothiers, Inc. in September 2014 to resolve a private sewage problem. At time of construction, the pump station was provided power via the Joseph A. Bank warehouse. The County accepted ownership of the pump station following satisfactory completion of the construction project with the understanding that a separate and metered power supply would be designed and installed by the County, utilizing an easement to MD 30, once additional users connected to the Hampstead South Pump Station wet well. With the BTR property, formerly the Black and Decker property, now connected to the Hampstead South facility, it is necessary for the County to provide a direct power supply to the pump station. Upon completion, the County will be responsible for monthly charges from the utility provider. The approval of this request will allow for the Bureau of Utilities to move forward with the evaluation and design services necessary to prepare construction documents.

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for the evaluation and electrical modifications design services for the Hampstead South Pump Station to CDM Smith, Inc. in the amount of \$51,800.

Bureau of Purchasing Date

Board of Commissioners Date

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: _____				

Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other: _____				

DATE: April 24, 2019
TO: The Carroll County Board of Commissioners
RE: Micro Surfacing on Five (5) County Roads

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Roads Operations requests your approval to award the contract for micro surfacing (slurry seal) on five (5) County roads to Slurry Pavers, Inc. (Glen Allen, VA) in the amount of \$594,650.03. This award will be made off a Maryland SHA contract which was competitively bid. This amount is within the adopted budget and no additional funds will be necessary.

BACKGROUND:

The micro surfacing is a thin (approximately 3/8" thick) treatment consisting of polymer modified asphalt emulsion, mineral filler, and water utilized to rehabilitate hot mix asphalt pavement and to extend the pavement life by installing a new surface which seals environmental cracking keeping water from infiltrating the pavement. The micro surfacing process also has a high friction coefficient. Micro surfacing has low energy requirements and is environmentally safe as it emits no pollutants. Micro surfacing is one of the eco-efficient maintenance treatments available and extends life expectancy usually in excess of five years. The roads being treated are: Cape Horn Rd, Maple Grove Rd, Henrytown Rd, Barnhart Rd and Carrolltown Rd. The total length of treatment is 15.68 miles.

The paving work will be performed utilizing lane closures with signage, flagmen and pilot cars. The estimated time to complete the work is twenty five (25) working days weather permitting.

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for micro surfacing (slurry seal) on five (5) County roads to Slurry Pavers, Inc. in the amount of \$594,650.03.

_____ Date
Bureau of Purchasing

_____ Date
Board of Commissioners

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments:	_____			

Action Taken:	<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied	<input type="checkbox"/> Other: _____
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DATE: April 24, 2019
TO: The Carroll County Board of Commissioners
RE: Single Seal Surface Treatment on Eight (8) County Roads

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Roads Operations requests your approval to award the contract for single seal surface treatment (chip seal) with a fog seal on eight (8) County roads to American Paving Fabrics, Inc. (Hanover, MD) in the amount of \$377,065.33. This award will be made by piggy-backing off a contract which was competitively bid by St. Mary's County, MD. This amount is within the adopted budget and no additional funds will be necessary.

BACKGROUND:

The single seal surface treatment is a thin (approximately 3/8" thick) treatment consisting of CRS2-L liquid asphalt emulsion and Number 7 or 8 crushed stone utilized to rehabilitate hot mix asphalt pavement and to extend the pavement life by installing a new surface. This seals pavement cracking, keeping water from infiltrating the roadway. The single seal surface treatment process also has a high coefficient of friction. Single seal surface treatment has low energy requirements and is environmentally safe as it emits no pollutants. Single seal surface treatment is one of the eco-efficient maintenance treatments available and extends life expectancy usually in excess of 5 years. The roads being treated are: Keysville Bruceville Rd, Rupp Rd, Nicodemus Rd, Sams Creek Rd, Marston Rd, Franklinville Rd, Getting Rd and Old Getting Rd. The total length of treated two lane roadway is 13.79 miles.

The paving work will be performed utilizing lane closures with signage and flagmen. The estimated time to complete the work is fifteen (15) working days, weather permitting.

Staff Recommended Motion:

I move that the Board of Commissioners award the contract for single seal surface treatment with a fog seal on eight (8) County roads to American Paving Fabrics, Inc. in the amount of \$377,065.33.

Bureau of Purchasing _____ Date _____

Board of Commissioners _____ Date _____

Commissioner Wantz:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Weaver:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Bouchat:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothstein:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments:	_____			

Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other: _____				
