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Department of Public Works
Bureau of Permits & Inspections
225 North Center Street
Westminster, Maryland 21157

Carroll County Electrical License 2019-2021 Renewal and New License Information

The attached electrical license application is to be completed prior to the issuance of a Carroll County Electrical license. Please complete the application with your name, company address, phone number, fax number and email address. Please remember that the address and company name on your Carroll County Electrical License **MUST** reflect the address and company name on your Maryland Statewide Master Electrical License and/or other reciprocating county license. **IMPORTANT:** The license application must be signed by the licensee.

Master License: please provide a copy of your active Maryland Statewide Electrical Master license, and a copy of your driver's license. The fee for the license is \$70.00 for two years and will expire June 30th of the odd year. PLEASE NOTE: You will **not** need to send a copy of your certificate of insurance when reciprocating with an active State of Maryland license.

If you reciprocate from another County in Maryland, please send a letter of reciprocity from that jurisdiction. You will also need to provide a Certificate of Insurance in the amount of \$300,000 for general liability and \$100,000 for property damage showing the Carroll County Commissioners as payee.

Inactive Master License: please provide a copy of your Maryland Statewide Electrical Master license, and a copy of your driver's license. The fee for the license is \$35.00 for two years and will expire June 30th of the odd year.

Restricted License: if you reciprocate from another County, please provide a copy of your restricted license from that County with the Certificate of Insurance and a copy of your driver's license. The fee for the restricted license is \$60.00 for two years and will expire June 30th of the odd year.

Limited License: please provide a copy of your driver's license and a Certificate of Insurance in the amount of \$300,000 for general liability and \$100,000 for property damage showing the Carroll County Commissioners as payee. The fee for the limited license is \$70.00 for two years and will expire June 30th of the odd year.

- Please make checks payable to Carroll County Commissioners. ●

Your license will be mailed to you upon receipt of the completed license application, supporting documents and proper fee.

If you have any questions, please do not hesitate to contact our office at 410-386-2674, Monday through Friday 8:00am – 4:30pm.

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