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Department of Public Works
Bureau of Permits & Inspections
225 North Center Street
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Carroll County Plumbing/Gas/Utility License 2019-2021 Renewal and New License Application Information

The attached plumbing license application is to be completed prior to the issuance of a Carroll County plumbing/gas/utility license. Please complete the application with your complete company address, phone number, fax number and email address. Please remember that the address and company name on your Carroll County Plumbing/Gas/Utility License **MUST** reflect the address on your Maryland Statewide Master Plumbing/Gas/Utility License and/or other reciprocating county license. **IMPORTANT:** The license application must be signed by the licensee.

Master Plumber/Gas Fitter License: please provide a copy of your active Maryland Statewide Master license and a copy of your driver's license. The fee for the license is \$100.00 for Master Plumber/Gas fitter or \$70.00 for Master Plumber. The license is valid for two years and will expire June 30th of the odd year. PLEASE NOTE: You will **not** need to send a copy of your certificate of insurance.

Inactive Master License: please provide a copy of your Maryland Statewide Master license and a copy of your driver's license. The fee for an Inactive Master Plumber/Gas Fitter license is \$50.00 and \$35.00 for an Inactive Master Plumber license. The license is valid for two years and will expire June 30th of the odd year.

Gas Fitter License: please provide a copy of your active Maryland Statewide Gas Fitter or City of Baltimore license along with a copy of your driver's license. The fee for the gas fitter license is \$70.00 for two years and will expire June 30th of the odd year.

Utility License: please provide a copy of your current utility license from another county and/or from Carroll County, a copy of your driver's license, and a **Certificate of Insurance in the amount of \$300,000 for general liability and \$100,000 property damage showing the Carroll County Commissioners as payee.** PLEASE NOTE: We no longer accept bonds. The fee for the utility license is \$50.00 for two years and will expire June 30th of the odd year.

- Please make checks payable to Carroll County Commissioners. ●

Your license will be mailed to you upon receipt of the completed license application, supporting documents and proper fee.

If you have any questions, please do not hesitate to contact our office at 410-386-2674, Monday through Friday 8:00am – 4:30pm.

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