

A Quick Guide to the FY 18 Budget

Department of Management and Budget

The combined Operating and Capital Budget books are more than six hundred pages long and contain a great deal of information. This Quick Guide is intended to serve as a summary of important information and changes, as well as a tool for understanding and locating information in the budget books.

The Recommended, Proposed and Adopted Budgets are available online at <http://ccgovernment.carr.org/ccg/budget>.

The Operating Budget

Much of the Board of County Commissioners' focus during the FY 18 budget process was on additional funding for education and public safety.

Actions taken by the Board of County Commissioners in this Budget include:

- \$2.0M additional funding in FY 19 to Carroll County Public Schools (CCPS)
- \$0.6M additional ongoing to Carroll Community College for salary increases
- \$0.4M per year to Carroll Community College for technology replacements in FY 18 – 22
- \$0.3M ongoing for the Correctional Deputies' pension plan
- An Emergency Communications Systems Specialist associated with the new Computer-Aided Dispatch and Records Management Improvement CIP project
- A Drug Education and Treatment Liaison position for the State's Attorney's Office
- \$0.1K ongoing for a salary increase for Bailiffs in the Circuit Court

The FY 18 Budget

The FY 18 Operating Budget is \$399.8M, an \$11.4M, or 2.9%, increase over FY 17. This increase is primarily driven by growth in Property and Income Tax Revenue.

Revenues (65-74, 83-100)

- The FY 18 Budget increases \$11.4M, or 2.9%, from the FY 17 Budget. The increases in Income Tax, \$5.9M, Property Tax, \$2.2M, use of prior and current year surplus, \$2.0M, Recordation Tax, \$1.0M, and investment income, \$0.5M, are partially offset by a reduction of Local Income tax transferred in from the Capital Fund for Board of Education Debt Service, (\$0.6M).
- Property Tax increases 1.1%, or \$2.2M, from the FY 17 Budget. Positive reassessments in FY 16 – 18 result in Property Tax revenue growth of 2.4% in FY 18, but is partially offset by a \$2.0M increase in the amount of Property Tax transferred directly to the Agricultural Land Preservation project in the Capital fund.
- Income Tax is up \$5.9M, a 4.2% increase from the FY 17 budget. Growth in distributions is planned at 5.0% above the FY 17 Forecast. Carroll historically outperforms the State due to our higher average income and lower unemployment rate.
- Recordation is up \$1.0M from the FY 17 Budget. This revenue is driven by activity in the housing market. After numerous years of a depressed housing market, indicators, such as average sale price, number of units sold, and the days on the market, are showing continued improvement.

Expenditures

A 3.0% salary increase is included for County personnel in FY 18.

General Fund:

Carroll County Public Schools Summary (109-112)

- County funding to Carroll County Public Schools (CCPS) is up \$5.0M, or 2.8%, from FY 17.
- In FY 16, the Board of Commissioners voted to temporarily redirect 2.0% of Local Income Tax, traditionally appropriated directly to the Capital Fund for Board of Education construction projects, to the Public Schools operating budget. The redirected percentage of Local Income Tax decreases 0.5% in FY 18, with 7.59% earmarked for school construction.

Education Other Summary (115-119)

- Carroll Community College increases \$0.9M, or 10.3%, which includes \$0.6M for a 3% salary increase.
- Carroll County Public Library is up \$0.4M, or 4.5%, which includes a 3.0% operating increase.

Public Safety and Corrections Summary (123-153)

- Circuit Court increases \$0.2M, or 10.6%, due to an increase in Bailiffs' salaries and OPEB allocations.
- Public Safety 911 increases \$0.3M, or 5.4%, due to the addition of an Emergency Communication Systems Specialist, costs associated with the Computer Aided-Dispatch and Records Management system, implementation of a wide-area network for VESA, and a one-time contribution to the University of Maryland Shock Trauma Center.
- Total Sheriff Services increases \$1.6M, or 7.6%, for continued implementation of an enhanced salary plan, home monitoring equipment, and an enhanced Correctional Deputy pension.
- State's Attorney's increases \$0.3M, or 8.5%, due to an additional Drug Treatment and Education Liaison position and OPEB allocations.
- VESA/EMS funding includes an ongoing increase of 3%, partially offset by a reduction for costs associated with computer-aided dispatch and records management that are now included in Public Safety 911's budget. One-time funding of \$0.3M is in FY 18 and includes \$0.1M toward a reserve ambulance and \$0.2M for Self-Contained Breathing Apparatus.

Public Works Summary (157-169)

- Public Works increases \$2.0M, or 6.3%, for maintenance of the closed schools and OPEB allocations.

Citizen Services Summary (173-199)

- Citizen Services increases \$0.2M, or 7.9%, due to the potential opening of the Warming and Cooling Center on Federal holidays as needed, employee turnover, and reclassifications.

- Citizen Services - Non-Profits increases \$0.1M, or 3.5%, which includes one-time funding for CHANGE, Inc. and additional funding for The Arc Carroll County, Target Community and Education Services, and Youth Services Bureau's substance abuse treatment.

Culture and Recreation Summary (203-217)

- Recreation and Parks increases \$0.1M, or 6.8%, due to a reception area renovation in the Administration office, vendor services, repairs to the main building at the Sports Complex, salary adjustments, minimum wage effects, and the extended open season at Piney Run Park.

General Government Summary (221-286)

- County Attorney decreases \$0.1M, or 15.0%, due to the elimination of a long-term contract between the County and the Department of Social Services (DSS). DSS employees were housed and paid by the County, and the County was reimbursed by the DSS. With the elimination of the contract, these employees will now be housed and paid by DSS.
- Comptroller increases \$52,000, or 1.8%, due to a new web-based CAFR system, professional development, and salary adjustments.
- Human Resources decreases \$3.9M, or 20.4%, due to a one-time reduction to rebalance the Internal Service Fund, an ongoing reduction for prescription rebates, and an increased allocation of OPEB to individual budgets.
- Technology Services increases \$0.2M, or 3.3%, due to one-time funding for the County website overhaul and additional software and hardware purchases.
- Board of Elections increases \$0.1M, or 9.9%, due to an additional early voting center, increased hours for a contractual position, and additional equipment costs which will also be included in FY 19.
- County Commissioners increases \$80,000, or 12.6%, due to one-time funding for the promotion of Carroll County and Celebrating America as well as funding for the Ft. Meade Alliance and the BWI Business Partnership.

Debt, Transfers, and Reserves Summary (297-302)

- Agricultural Land Preservation Debt Service increases \$75,000, or 4.2%, due to planned Installment Purchase Agreement (IPA) easement transactions. There is an increase in FY 19 and FY 22 due to IPAs maturing. The debt service will be offset by revenue.
- Intergovernmental Transfers, or Town-County Agreements, increases \$41,000, or 1.3%, due to inflation and an increase in town population.
- Interfund Transfers increases \$4.5M, or 58.6%, due to an increase in transfer to capital of \$3.1M, \$1.0M transfer to the Fiber Network Enterprise Fund, and \$0.4M to Public Safety grants.
- The Reserve for Contingencies is generally set at 1% of the General Fund revenues, and for FY 18 it includes funding for contracted inmate beds.
- Included in FY 18 is a Reserve for Position Reclassifications of \$0.2M and a Reserve for Positions of \$0.7M, \$0.5M ongoing and \$0.2M one-time.

Other Funds:

Airport Enterprise Fund (331-333)

Airport increases \$36,000, or 1.7%, due to additional expenses associated with employee benefits and grounds maintenance.

Fiber Network Enterprise Fund (337-339)

Fiber Network increases \$16,000, or 4.2%, due to anticipated relocation of fiber, core switch maintenance, and pole insurance.

Septage Facility Enterprise Fund (347-349)

Septage decreases \$0.2M, or 16.8%, due to a decrease in gallons to be processed.

Solid Waste Enterprise Fund (353-361)

Solid Waste Enterprise Fund increases \$0.1M, or 1.6%, due to an increase in the Northeast Maryland Waste Disposal Authority membership fee and planned increase in revenue in excess of expenditures. This revenue will be accumulated to support future waste management strategies.

Utilities Enterprise Fund (365-374)

Water and Sewer Enterprise Fund increases \$125K due to repairs, replacements, and rehabilitations to capital assets and an increase in the City of Baltimore water purchases

Grant Fund Summary (377-394)

Overall, every \$1.00 of County match/contribution brings in approximately \$5.51 of grant funding.

OPEB Fund Summary (397)

The OPEB Fund increases \$0.5M, or 4.5%, due to an increase in costs for current retirees.

LOSAP Fund Summary (400)

LOSAP includes \$0.1M of funding in FY 18.

Special Revenue Fund (401)

Watershed Protection and Restoration Fund increases \$0.2M, or 7.6%, due to debt service.

Risk Management Workers Compensation ISF Summary (409)

Funding of \$1.1M is included in FY 18.