

Overview of General Government CIP

The General Government portion of the Community Investment Plan (CIP) addresses capital projects that do not specifically fit in one of the other five categories: Culture and Recreation, Public Works, Board of Education, Conservation and Open Space, and Enterprise Funds. General Government projects are typically related to Public Safety 911, Carroll Community College, Carroll County Public Library, Sheriff's Office, State's Attorney, Technology Services, Senior Centers, and other County facilities.

Included in the FY 17 – 22 CIP is funding for technology improvements for County Government and Carroll County Public Library, and systemic improvements and renovations for County facilities, including roofs, HVAC components, and parking lots.

In FY 17, additional funding is included for building renovations to house the Sheriff's Office and State's Attorney, and in FY 19, a project is included for systemic renovations at Carroll Community College, including fire alarm upgrades and boiler and chiller replacements.

Additional phases to the Public Safety Training Center are in FY 17 – 21, and include parking lots, a multi-story burn building, outdoor classroom, outdoor restroom and training props.

For additional information on General Government projects, please refer to the individual project pages.

COMMUNITY INVESTMENT PLAN FOR FISCAL YEARS 2017 TO 2022

	Fiscal Year					Prior Allocation	Balance to Complete	Total Project Cost	
	2017	2018	2019	2020	2021				2022
GENERAL GOVERNMENT:									
Carroll Community College Systemic Renovations	\$100,000	\$0	\$2,654,000	\$0	\$0	\$0	\$50,000	\$0	\$2,804,000
County Building Systemic Renovation	700,000	425,000	0	750,000	775,000	800,000	0	0	3,450,000
County Phone System Replacemen	300,000	0	0	0	0	0	950,000	0	1,250,000
County Technology	1,000,000	721,000	993,000	765,000	788,000	812,000	0	0	5,079,000
Courthouse Annex Renovation	32,400	0	0	0	0	0	210,000	0	242,400
Fleet Lift Replacements	0	0	0	166,000	0	196,000	0	0	362,000
General Government Unallocated	10,436	0	0	0	0	0	0	0	10,436
Infrastructure Planning Studies	30,000	30,000	30,000	30,000	30,000	30,000	0	0	180,000
Law Enforcement Facility Renovation	4,300,000	0	0	0	0	0	1,800,000	0	6,100,000
Library Technology Replacements	400,000	100,000	100,000	100,000	100,000	100,000	0	0	900,000
Parking Lot Overlays	79,000	82,000	85,000	89,000	92,000	97,000	0	0	524,000
Public Safety Training Center Improvements	167,000	1,614,390	2,968,800	855,330	440,610	0	7,025,000	0	13,071,130
Records Management	25,800	0	0	0	0	0	436,000	0	461,800
GENERAL GOVERNMENT TOTAL	\$7,144,636	\$2,972,390	\$6,830,800	\$2,755,330	\$2,225,610	\$2,035,000	\$10,471,000	\$0	\$34,434,766
SOURCES OF FUNDING:									
Transfer from General Fund	\$1,934,800	\$933,000	\$1,208,000	\$984,000	\$1,010,000	\$1,039,000	\$2,133,754	\$0	\$9,242,554
Property Tax	0	0	0	0	0	0	677,246	0	677,246
Bonds	5,199,400	2,039,390	4,295,800	1,771,330	1,215,610	996,000	5,760,000	0	21,277,530
Reallocated Bonds	0	0	0	0	0	0	1,800,000	0	1,800,000
Reallocated GF Transfer	10,436	0	0	0	0	0	100,000	0	110,436
MD Higher Ed. Comm.	0	0	1,327,000	0	0	0	0	0	1,327,000
GENERAL GOVERNMENT TOTAL	\$7,144,636	\$2,972,390	\$6,830,800	\$2,755,330	\$2,225,610	\$2,035,000	\$10,471,000	\$0	\$34,434,766

Carroll Community College Systemic Renovations

District Location: 3

Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

8517

This project provides funding for systemic improvements and renovations to Carroll Community College facilities including heating, ventilation, and air conditioning systems. It is anticipated the State will provide 50% of the total funding for this project. Listed below are projects in priority order:

- Fire Alarm upgrades
- Main "A" Building boiler replacements
- Chiller replacements

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	100,000						50,000		150,000
Land Acquisition									0
Site Work			531,000						531,000
Construction									0
Equipment/Furnishings			2,123,000						2,123,000
Other									0
EXPENDITURES									
TOTAL	100,000	0	2,654,000	0	0	0	50,000	0	2,804,000
SOURCES OF FUNDS									
Transfer from General Fund									0
Local Income Tax									0
Bonds	100,000		1,327,000				50,000		1,477,000
MD Higher Ed. Comm.			1,327,000						1,327,000
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			0

County Phone System Replacement

Chizuko M. Godwin, Budget Analyst (410) 386-2082

8412

This project provides funding to replace the existing County government phone system, installed in 1998, with a new Voice Over Internet Protocol (VOIP) system. Included is the replacement of telephones incompatible with VOIP technology and cabling necessary for upgrade.

Operating impacts are for maintenance costs.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	300,000						950,000		1,250,000
Other									0
EXPENDITURES									
TOTAL	300,000	0	0	0	0	0	950,000	0	1,250,000
SOURCES OF FUNDS									
Transfer from General Fund	300,000						272,754		572,754
Local Income Tax									0
Property Tax							577,246		577,246
Reallocated GF Transfer							100,000		100,000
PROJECTED OPERATING IMPACTS	0	18,100	19,000	20,000	21,000	22,000			

County Technology

Chizuko M. Godwin, Budget Analyst (410) 386-2082

9648

This project provides ongoing funding for systematic replacement of County and governmental partners information and communication systems including computers, servers, printers, and network infrastructure.

Included in the plan are the following:

- Storage Area Network (SAN)
- Virtual Servers and Back-Up System Upgrades
- Audio Video Suite for Circuit Court
- Court Smart for Circuit Court

Projected operating impacts include maintenance costs and software support.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	1,000,000	721,000	993,000	765,000	788,000	812,000			5,079,000
Other									0
EXPENDITURES									
TOTAL	1,000,000	721,000	993,000	765,000	788,000	812,000	0	0	5,079,000
SOURCES OF FUNDS									
Transfer from General Fund	1,000,000	721,000	993,000	765,000	788,000	812,000			5,079,000
Local Income Tax									0
Property Tax									0
MD Higher Ed. Comm.									0
PROJECTED OPERATING IMPACTS	0	16,000	16,800	17,640	36,520	38,346			

Courthouse Annex Renovation

District Location: 3

Sheree Lima, Management and Budget Project Coordinator (410) 386-2082

8589

This project provides funding for renovations to 1,200 square feet at the Courthouse Annex. The State's Attorney's Office will be moving from the Courthouse Annex and the vacated space will be renovated for use by the Circuit Court. The space will be occupied by the Court Administrator, Drug Court and Volunteer Community Services.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design							19,000		19,000
Land Acquisition									0
Site Work									0
Construction							140,000		140,000
Equipment/Furnishings							32,000		32,000
Other	32,400						19,000		51,400
EXPENDITURES									
TOTAL	32,400	0	0	0	0	0	210,000	0	242,400
SOURCES OF FUNDS									
Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds	32,400						210,000		242,400
PROJECTED OPERATING IMPACTS									
	0	0	0	0	0	0			

Fleet Lift Replacements

District Location: 3

Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

9956

This project provides planned funding to continue the replacement of aging vehicle lifts at the maintenance facility. There are nine lifts in total, five above ground and four below ground. This project will replace below-ground lifts originally installed in 2006 and 2008. Additional lifts are scheduled for replacement outside of the six-year plan.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings				166,000		196,000			362,000
Other									0
EXPENDITURES									
TOTAL	0	0	0	166,000	0	196,000	0	0	362,000
SOURCES OF FUNDS									
Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds				166,000		196,000			362,000
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			

General Government Unallocated

Lynn Karr, Senior Budget Analyst (410) 386-2082

9957

This project provides funding in the event a capital project needs funds to cover costs over budget, unanticipated expenses or emergencies. The Unallocated project is similar in nature to the Reserve for Contingency in the General Fund. Any transfers from the project must be approved by the Board of County Commissioners through a capital budget resolution.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings									0
Other	10,436								10,436
EXPENDITURES									
TOTAL	10,436	0	0	0	0	0	0	0	10,436
SOURCES OF FUNDS									
Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Reallocated GF Transfer	10,436								10,436
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			

Infrastructure Planning Studies

Sherree Lima, Management and Budget Project Coordinator (410) 386-2082

9701

This project provides ongoing funding to perform studies needed to develop infrastructure projects. Studies may include feasibility, impact, and conceptual design. Initial planned studies include a conceptual design study for sidewalks and/or trails near William Winchester Elementary and Westminster West Middle schools to Englar Road and a transportation study focusing on a continuous roadway connection from MD 97 (south of MD 140) to MD 31.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	30,000	30,000	30,000	30,000	30,000	30,000			180,000
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings									0
Other									0
EXPENDITURES									
TOTAL	30,000	30,000	30,000	30,000	30,000	30,000	0	0	180,000
SOURCES OF FUNDS									
Transfer from General Fund	30,000	30,000	30,000	30,000	30,000	30,000			180,000
Local Income Tax									0
Property Tax									0
Bonds									0
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			

Law Enforcement Facility Renovation

District Location: 3

Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

8592

This project provides funding for building renovations to house the State's Attorney and create additional space for the Sheriff's Office. Possible alternatives include the 14,000 square foot former Army Reserve building, located on Malcolm Drive in Westminster, and the 60,000 square foot Winchester Building, located on North Court Street in Westminster.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	100,000						500,000		600,000
Land Acquisition									0
Site Work									0
Construction	4,200,000						1,300,000		5,500,000
Equipment/Furnishings									0
Other									0
EXPENDITURES									
TOTAL	4,300,000	0	0	0	0	0	1,800,000	0	6,100,000
SOURCES OF FUNDS									
Transfer from General Fund	100,000								100,000
Property Tax									0
Bonds	4,200,000								4,200,000
Reallocated Bonds							1,800,000		1,800,000
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			

Library Technology Replacements

Evan Cook, Budget Analyst (410) 386-2082

9822

This project provides ongoing funding for the systematic replacement of computer equipment, network devices, and printers at Carroll County Public Library. In FY 17, an additional \$0.3 million of one-time funding was added for technology replacements.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	400,000	100,000	100,000	100,000	100,000	100,000			900,000
Other									0
EXPENDITURES									
TOTAL	400,000	100,000	100,000	100,000	100,000	100,000	0	0	900,000
SOURCES OF FUNDS									
Transfer from General Fund	400,000	100,000	100,000	100,000	100,000	100,000			900,000
Local Income Tax									0
Property Tax									0
Bonds									0
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			0

Parking Lot Overlays

Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

9921

This ongoing project provides funding to overlay parking lots at County facilities. Listed below are projects in priority order that will be accomplished in the six-year plan:

- Community College Learning Resource Center
- Vietnam War Memorial
- Historic Courthouse Circle
- Taneytown Library
- North Street Lot
- Ascension Church Adjacent Lot
- County Office Building - Upper Section

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction	79,000	82,000	85,000	89,000	92,000	97,000			524,000
Equipment/Furnishings									0
Other									0
EXPENDITURES									
TOTAL	79,000	82,000	85,000	89,000	92,000	97,000	0	0	524,000
SOURCES OF FUNDS									
Transfer from General Fund	79,000	82,000	85,000	89,000	92,000	97,000			524,000
Local Income Tax									0
Property Tax									0
Bonds									0
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			

Public Safety Training Center Improvements

District Location: 3

Lynn Karr, Senior Budget Analyst (410) 386-2082

8163

This project provides funding for additional phases to the Public Safety Training Center.

The following projects are included:

- Outdoor Restroom for use during outdoor training
- Lower Level Parking Lot paving of existing stone lot to provide 70 parking spaces
- Upper Level Parking Lot paving of existing stone lot to provide 56 parking spaces
- Class A Burn Building for Fire and Sheriff Services training
- Utility Distribution lines for props and planned burn building
- Training Props for realistic drills with hazardous materials and vehicle extrication
- Outdoor Classroom for use during onsite training by fire and sheriff personnel

Operating impacts include insurance, electricity, gas and janitorial services.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	167,000	176,540	106,450	33,460			400,000		883,450
Land Acquisition									0
Site Work									0
Construction		1,437,850	2,862,350	821,870	440,610		6,620,000		12,182,680
Equipment/Furnishings							5,000		5,000
Other									0
EXPENDITURES									
TOTAL	167,000	1,614,390	2,968,800	855,330	440,610	0	7,025,000	0	13,071,130

SOURCES OF FUNDS									
Transfer from General Fund							1,525,000		1,525,000
Local Income Tax									0
Property Tax									0
Bonds	167,000	1,614,390	2,968,800	855,330	440,610		5,500,000		11,546,130

PROJECTED OPERATING IMPACTS						
	0	2,575	2,652	2,732	2,814	2,898

Records Management

Chizuko M. Godwin, Budget Analyst (410) 386-2082

8274

This project provides funding for a records management system to be implemented throughout Carroll County Government. Documents are scanned and retained in an electronic format; historical documents are reviewed for retention, indexed, then scanned for electronic storage. Goals of this project are to reduce hard copy records through electronic compression and storage, and to provide records management for disaster recovery.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	25,800						436,000		461,800
Other									0
EXPENDITURES									
TOTAL	25,800	0	0	0	0	0	436,000	0	461,800
SOURCES OF FUNDS									
Transfer from General Fund	25,800						336,000		361,800
Local Income Tax									0
Property Tax							100,000		100,000
Bonds									0
PROJECTED OPERATING IMPACTS	0	0	0	0	0	0			