

Sheriff's Office Summary

	Actual FY 15	Original Budget FY 16	Adjusted Budget FY 16	Budget FY 17	% Change From Orig. FY 16	% Change From Adj. FY 16
Advocacy and Investigation Center	\$172,664	\$154,190	\$143,790	\$144,800	-6.09%	0.70%
Detention Center	10,782,176	8,877,550	9,015,670	9,176,590	3.37%	1.78%
Sheriff's Office	13,363,121	10,971,860	10,958,610	11,395,920	3.86%	3.99%
Total Sheriff Services	\$24,317,961	\$20,003,600	\$20,118,070	\$20,717,310	3.57%	2.98%

Mission and Goals

The Sheriff's Office is committed to safeguarding constitutional freedoms and the quality of life. The office will sustain public trust by holding members accountable to the highest standards of honesty, ethics, and integrity. Members will treat everyone in an unbiased, dignified, and respectful manner without regard to human traits, characteristics, or status. Members are committed to partnerships with community, professional, and government associates promoting the quality of life. The Detention Center administration and staff are dedicated to providing correctional programs meeting all applicable County, State, and Federal standards.

Goals include:

- Promoting professional development and wellness
- Implementing new technologies that enhance public safety communications and information sharing
- Promoting service excellence through continued maintenance of CALEA (Commission on Accreditation for Law Enforcement Agencies) for standards
- Increasing outreach efforts

Highlights, Changes, and Useful Information

- The Sheriff is a constitutional office elected by the voters of Carroll County. While the Commissioners have a legal requirement to adequately fund the constitutional functions of the office, they do not have operational authority over the Department.
- In addition to direct funding to Sheriff Services, the County also provides in-kind support, including health benefits, public safety support, building maintenance, vehicles and maintenance, technology services and support, worker's compensation, and other insurance coverage.
- In FY 16, the Board of County Commissioners voted to add five Sheriff's Office positions for the Drug Enforcement Support Program, an initiative to tackle drug and heroin in Carroll County.

Budget Changes

- From FY 16 Original to Adjusted CCAIC and the Sheriff's Office decrease due to employee turnover.
- The increase from the FY 16 Original to Adjusted is due to contractual offsite housing of inmates partially offset by employee turnover.

CCAIC

Description	Actual FY 15	Original Budget FY 16	Adjusted Budget FY 16	Budget FY 17	% Change From Orig. FY 16	% Change From Adj. FY 16
Personnel	\$90,048	\$100,520	\$90,860	\$95,490	-5.00%	5.10%
Benefits	59,830	25,980	25,240	26,090	0.42%	3.37%
Operating	22,625	27,690	27,690	23,220	-16.14%	-16.14%
Capital	160	0	0	0	0.00%	0.00%
Total	\$172,664	\$154,190	\$143,790	\$144,800	-6.09%	0.70%
Employees FTE	2.00	2.00	2.00	2.00	-----	-----

Note: FY 15 Actuals include a health and fringe allocation and other operating expenditures. The Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

Contact

James DeWees, Sheriff (410) 386-2900
Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

Mission and Goals

The Carroll County Advocacy and Investigation Center (CCAIC) is committed to reducing the trauma to children and adult citizens of Carroll County who have been abused. CCAIC investigates allegations of sexual abuse and sexual assault, assesses and protects the victim, and provides resources for the victim and the victim's family/guardian.

Goals include:

- Provide intervention and team collaboration to minimize potential trauma to children and adults
- Increase public awareness of the signs and impact of abuse
- Educate and support the family to enable them to provide and maintain a safe and nurturing environment
- Obtain sufficient evidence for successful prosecution of child abuse cases
- Provide prompt intervention for appropriate medical and specialized therapeutic services

Description

The unit is comprised of a wide range of agencies and organizations. It is represented by members of the Maryland State Police, the State's Attorney's Office, the Sheriff's Office, the Department of Social Services, the Westminster City Police, and Family and Children's Services. These agencies, along with the Carroll County Health Department, Carroll Hospital Center, and the Rape Crisis Intervention Center, are all organized to work together from a victim advocacy perspective.

Budget Changes

- The decrease from FY 16 Original to Adjusted is due to employee turnover.
- A 4.0% salary increase is included in FY 17 due to a new compensation plan implemented in FY 15 for the Sheriff's Office.
- Benefits increase due to Pension and OPEB allocations.
- Operating decreases for the National Children's Alliance recertification in FY 16.

Positions

Title	Type	FTE
Administrative Assistant	Full-time	1.00
Sergeant	Full-time	1.00
Total		2.00

Total County Funding

Department	Estimated Cost
CC Advocacy and Investigation Center	\$144,800
Health Benefits	35,000
Fleet	3,000
Total	\$182,800

Detention Center

Description	Actual FY 15	Original Budget FY 16	Adjusted Budget FY 16	Budget FY 17	% Change From Orig. FY 16	% Change From Adj. FY 16
Personnel	\$5,193,527	\$5,448,390	\$5,462,570	\$5,681,980	4.29%	4.02%
Benefits	3,243,821	1,651,730	1,652,820	1,654,570	0.17%	0.11%
Operating	2,261,249	1,700,430	1,823,280	1,814,740	6.72%	-0.47%
Capital	83,580	77,000	77,000	25,300	-67.14%	-67.14%
Total	\$10,782,176	\$8,877,550	\$9,015,670	\$9,176,590	3.37%	1.78%
Employees FTE	109.50	109.50	109.50	109.50	-----	-----

Note: FY 15 Actuals include a health and fringe allocation and other operating expenses. The Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

Contact

James DeWees, Sheriff (410) 386-2900
Heidi K. Pepin, Senior Budget Analyst (410) 386-2082
<http://ccgoverment.carr.org/ccg/detcntr/>

Mission and Goals

The Detention Center administration and staff are dedicated to providing correctional programs meeting all applicable County, State, and Federal standards.

Goals include:

- Identify and receive additional revenue from vendors to reduce the cost of services to the citizens of Carroll County
- Provide for the safety and security of inmates and staff by maintaining a humane living and working environment
- Support the physical, emotional, and psychological well-being of inmates
- Ensure the rights and dignity of the inmates are protected

Description

The Carroll County Detention Center is responsible for protecting the citizens of Carroll County by providing a secure holding facility for inmates confined within the County.

Budget Changes

- Personnel and Benefits increase from FY 16 Original to Adjusted due to employee turnover offset by implementation of the compensation plan.
- Operating increases from FY 16 Original to Adjusted due to contractual housing of inmates.
- A 4.0% salary increase is included in FY 17 due to a new compensation plan implemented in FY 15 for the Sheriff's Office.
- Operating includes funding for the purchase of additional Tasers.
- Capital decreases for the purchase of additional surveillance equipment in FY 16.

Positions

Title	Type	FTE
<i>Cook</i>	Full-time	3.00
<i>Cook</i>	Part-time	0.50
<i>Correctional Captain</i>	Full-time	3.00
<i>Correctional Corporal</i>	Full-time	10.00
<i>Correctional Deputy Sheriff</i>	Full-time	66.00
<i>Correctional Lieutenant</i>	Full-time	5.00
<i>Correctional Major</i>	Full-time	2.00
<i>Correctional Sergeant</i>	Full-time	5.00
<i>Correctional Specialist</i>	Full-time	4.00
<i>Correctional Specialist Manager</i>	Full-time	1.00
<i>Correctional Colonel/Warden</i>	Full-time	1.00
<i>Fiscal Analyst</i>	Full-time	1.00
<i>Food Services Supervisor</i>	Full-time	1.00
<i>HR Assistant</i>	Full-time	1.00
<i>HR Specialist</i>	Full-time	1.00
<i>Records Unit Technician</i>	Full-time	2.00
<i>Tech. Systems Specialist</i>	Full-time	1.00
<i>Unit Coordinator</i>	Full-time	2.00
Total		109.50

Total County Funding to Detention Center

Department	Estimated Cost
Detention Center	\$9,176,590
Health Benefits	1,750,000
Public Safety	36,150
Utilities	178,730
Building Maintenance	55,280
Technology Support	76,280
Fleet	84,400
Total	\$11,357,430

Sheriff's Office

Description	Actual FY 15	Original Budget FY 16	Adjusted Budget FY 16	Budget FY 17	% Change From Orig. FY 16	% Change From Adj. FY 16
Personnel	\$7,225,147	\$7,929,340	\$7,917,030	\$8,274,580	4.35%	4.52%
Benefits	4,522,243	2,335,900	2,334,960	2,464,130	5.49%	5.53%
Operating	1,328,718	697,620	697,620	656,010	-5.96%	-5.96%
Capital	287,014	9,000	9,000	1,200	-86.67%	-86.67%
Total	\$13,363,121	\$10,971,860	\$10,958,610	\$11,395,920	3.86%	3.99%
Employees FTE	147.00	152.00	153.00	153.00	-----	-----

Note: FY 15 Actuals include a health and fringe allocation and other operating expenses. The Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

Contact

James DeWees, Sheriff (410) 386-2900
Heidi K. Pepin, Senior Budget Analyst (410) 386-2082
<http://ccgoverment.carr.org/ccg/sheriff>

Mission and Goals

The Sheriff's Office is committed to safeguarding constitutional freedoms and the quality of life. The office will sustain public trust by adhering to the highest standards of honesty, ethics, and integrity. Members will treat everyone in an unbiased and respectful manner without regard to human traits, characteristics, and status.

Description

The Sheriff's Office is responsible for providing a full range of law enforcement services to the citizens, including:

- Prevention of crime and protection of life and property
- Enforcement of laws and ordinances, including traffic laws
- Maintaining court security and transporting prisoners
- Locating and arresting persons wanted in Carroll County and fugitives from other States
- Carrying out court orders by collecting judgments or taking possession of property
- Executing warrants of restitution by evicting tenants

Program Highlights

In FY 16, the Board of County Commissioners voted to add five Sheriff's Office positions for the Drug Enforcement Support Program, an initiative to combat drugs and heroin in Carroll County.

Budget Changes

- A 4.0% salary increase is included in FY 17 due to a new compensation plan implemented in FY 15 for the Sheriff's Office.
- Operating and Capital decrease for the one-time purchase of guns and costs associated with implementation of the Drug Enforcement Support Program in FY 16. Included in FY 17 is funding for the one-time purchase of commercial truck scales and Tasers.

Positions

Title	Type	FTE
<i>Captain</i>	Full-time	2.00
<i>Colonel</i>	Full-time	1.00
<i>Constable</i>	Contractual	2.00
<i>Coordinator</i>	Full-time	1.00
<i>Corporal</i>	Full-time	17.00
<i>Court Security Deputy</i>	Full-time	14.00
<i>Crime Analyst</i>	Full-time	1.00
<i>Deputy 1st Class</i>	Full-time	36.00
<i>Deputy Sheriff Recruit/ Probationer</i>	Full-time	11.00
<i>Director, Administrative Services</i>	Full-time	1.00
<i>Fiscal Analyst</i>	Full-time	1.00
<i>Forensic Services Supervisor</i>	Full-time	1.00
<i>Forensic Services Technician</i>	Full-time	2.00
<i>HR Specialist</i>	Full-time	1.00
<i>Investigator</i>	Full-time	2.00
<i>Lieutenant</i>	Full-time	5.00
<i>Major</i>	Full-time	2.00
<i>Master Deputy</i>	Full-time	33.00
<i>Records Unit Technician</i>	Full-time	6.00
<i>Sergeant</i>	Full-time	9.00
<i>Sheriff</i>	By-Law	1.00
<i>Special Projects Coordinator</i>	Full-time	1.00
<i>Tech. Services Specialist</i>	Full-time	1.00
<i>Unit Coordinator</i>	Full-time	2.00
Total		153.00

Total County Funding to Sheriff's Office

Department	Estimated Cost
<i>Sheriff Services</i>	\$11,395,920
<i>Health Benefits</i>	2,030,000
<i>Public Safety</i>	244,140
<i>Utilities</i>	34,840
<i>Building Maintenance</i>	9,200
<i>Building Leases</i>	30,000
<i>Technology Support</i>	82,270
<i>Fleet</i>	1,289,250
<i>Grant Cash Match</i>	55,620
Total	\$15,171,240