

CARROLL COUNTY BOARD OF ZONING APPEALS
2019 TENTATIVE SCHEDULE FOR THE PROCESSING OF CASES FOR PUBLIC HEARINGS

DEADLINE FOR FILING APPLICATION TO BZA OFFICE	DEADLINE FOR AGENDA/AGENDA TO CCT/COMMENT MEMOS TO AGENCIES & NEWS RELEASE	LEGAL NOTICE PUBLICATION DATES IN THE CCT	DEADLINE FOR POSTING SIGNS AND MAILING NOTICES	BOARD SITE VISIT(S)	PUBLIC HEARING DATE(S)
December 14, 2018	December 21, 2018	January 7, 2019	January 7, 2019	January 23, 2019	January 29, 30 and 31, 2019
January 11, 2019	January 18, 2019	February 4, 2019	February 4, 2019	February 20, 2019	February 26, 27 and 28, 2019
February 8, 2019	February 15, 2019	March 4, 2019	March 4, 2019	March 20, 2019	March 26, 27 and 28, 2019
March 8, 2019	March 15, 2019	April 1, 2019	April 1, 2019	April 17, 2019	April 23, 24 and 25, 2019
April 12, 2019	April 19, 2019	May 6, 2019	May 6, 2019	May 15, 2019	May 28, 29 and 30, 2019
May 10, 2019	May 17, 2019	June 3, 2019	June 3, 2019	June 19, 2019	June 25, 26 and 27, 2019
June 14, 2019	June 21, 2019	July 1, 2019	July 1, 2019	July 17, 2019	July 23, 24 and 25, 2019
July 12, 2019	July 19, 2019	August 5, 2019	August 5, 2019	August 21, 2019	August 27, 28 and 29, 2019
August 9, 2019	August 16, 2019	September 2, 2019	September 2, 2019	September 18, 2019	September 24, 25 and 26, 2019
September 13, 2019	September 20, 2019	October 7, 2019	October 7, 2019	October 16, 2019	October 29, 30 and 31, 2019
October 11, 2019	October 18, 2019	November 4, 2019	November 4, 2019	November 20, 2019	December 3, 4 and 5, 2019
November 8, 2019	November 15, 2019	December 2, 2019	December 2, 2019	December 18, 2019	January 7 and 9, 2020
December 13, 2019	December 20, 2019	January 6, 2020	January 6, 2020	January 15, 2020	January 28, 29 and 30, 2020

Important Information: A **Notice of Appeal** or **Application for Hearing** must be filed with the Office of Administrative Hearings in Room 113 of the County Office Building. The staff may assist in completing the forms; however, it is the **Appellant's** or **Applicant's** responsibility to complete the forms, including the names of the owners of surrounding properties, their mailing addresses, parcel numbers, and information requested for the plot plan. Incomplete applications are not acceptable. Cases are scheduled on the basis of receipt, completeness, estimated time considered necessary for the hearing, and attorneys schedules. Receipt of an appeal or application on a filing date noted above does not guarantee scheduling for the next hearings. The Board in accordance with the state Open Meetings Act renders an oral decision after deliberations, and a written decision is issued within 30 days unless the Board extends the time. **The decision is not effective until the written decision is issued.** More time may be required for decisions in contested or lengthy cases. This schedule is subject to change.

Filing deadline is the second Friday of each month.

Agenda is prepared by approximately the third Friday of each month.

Normal practice is to publish notices the first two Mondays of the following month before the next month's scheduled hearing.