

**Agricultural Land Preservation Advisory Board**  
**Carroll County, Maryland**  
**Official Minutes**  
**July 5, 2023**

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The Carroll County Agricultural Land Preservation Advisory Board met on Wednesday, July 5, 2023, at 10:59 a.m. The following board members were present: Tom Irwin, Chair, Alice Altstatt, Greg Dell, Phil Snader and Stan Pennington, Alternate. Others in attendance were J. P. Smith, Jr., Program Manager, and Donna L. Black, Office Technician, of the Agricultural Land Preservation Office. Absent were Mark Savage, Vice Chair and Jackie Brathuhn, Preservation Specialist of the Agricultural Land Preservation office.

*Notice of this meeting was posted electronically on the County's website.*

**Call to Order:** Tom Irwin Chair, called the meeting to order at 10:59 a.m.

**Approval of Minutes - meeting minutes of June 14, 2023:** Alice Altstatt made the motion to approve the June 14, 2023, minutes. The motion was seconded by Phil Snader, non-opposed, motion carried.

**Request for an owner's lot and location, Sue Pascal, 1910 North Old Bachmans Valley Road, MALPF Easement:** JP described the request to the board and reviewed the location of the owner lot. JP recommended approval of this request. Phil Snader made the motion to approve the owner lot and location, the motion was seconded by Greg Dell, non-opposed, motion carried.

**Request for 2 child lots and location, also subdivision of a preexisting dwelling, William Powell III, 1200 Trevanion Road, Union Bridge, MALPF Easement:** JP explained the 2 child lot requests and location, and then the subdivision of a preexisting dwelling request to the board. The board will be voting each request separately. JP recommended the 2 child lots and locations, under 2 acres each with a shared driveway. Greg Dell made the motion to approve the owner lot and location, the motion was seconded by Phil Snader, non-opposed, motion carried.

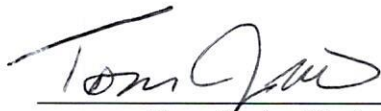
JP recommended the subdivision on an existing dwelling. Tom questioned the location of the lot and the property line. A motion was made and to "advise the owner to keep well 50 feet off the ease property line where the adjacent property is farmed. Greg Dell made the motion to approve the subdivision on an existing dwelling, the motion was seconded by Phil Snader, non-opposed, motion carried.

**Closed session:** - Alice Altstatt made the motion to go into closed session. The motion was seconded by Greg Dell, motion carried. The board went into closed session at 11:14 a.m.

**Opening of the Meeting:** Greg Dell made the motion to open the meeting at 11:29 a.m. The motion was seconded by Phil Snader, motion carried.

**Announcements:** No announcements

**Adjournment:** The meeting adjourned at 11:36 a.m.

  
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Tom Irwin, Chair