



Transit Advisory Council (TAC) Meeting Minutes

***Mission Statement** - The Mission of the Transit Advisory Council (TAC) is to advocate for and assist with the implementation of the Carroll County Transportation Development Plan (TDP)*

Meeting Date: March 10, 2025

Start Time: 3:00 pm

Location: Room 105, Carroll County Office Building

Chairperson: Jenny Graybill, Vice-Chair:

Topic	Discussion
Attendees	Jenny Graybill, DaVida Anderson, Tiffany Fossett, Scott Graf, Commissioner Kiler, Aleah Williamson, Crystal Winebrenner, Stacey Graham, Danielle Gattine, Amanda Haugh, Debby Standiford, Mike Rogers, Bryan Bokey, Rich Ottone
Welcome & Introductions	Chair Jenny Graybill called the meeting to order at approximately 3:02 p.m.
Establishment of Quorum	A quorum was established
Approval of Minutes	Minutes from the January meeting were approved
Committees	Executive Committee: No Report Rider Experience Committee: No Report
Ridership Report Crystal Winebrenner	<ul style="list-style-type: none"> Complete data for FY 25 Qtr. 3 isn't available because the quarter is not over In FY 25 Qtr. 2, Carroll Transit Service provided 27,600 trips The Fall 2024 Transit Rider Survey had 108 responses Survey data was compared to actual data collected during the same period. The responses varied widely from the actual data because the sample size was so small. However, Demand Response topped both data sets for what type of service are you using, while Medical and Work were at or near the top of both data sets for purpose of trip. Day Program represented almost half (47%) of all trips, and Home Address (52%) was the biggest reason for Deviation requests
County Report Stacey Graham	<ul style="list-style-type: none"> The triennial update of the Transit Development Plan (TDP) will hopefully begin in April, depending on the availability of the State's consultant
Trailblazer Stops Procedures Jenny Graybill	<ul style="list-style-type: none"> Written procedures for the evaluation of transit stops were presented The procedures provide guidance on when the Council will review the routes as well as criteria for how and when adjustments can be made to the service
Other Items	<ul style="list-style-type: none"> Request for Proposal (RFP) for proving transit services for Carroll County was posted on March 10, 2025 Due date for RFP responses is April 15th 5 new buses have arrived (FY 24 - FY25), all will be Demand Response 4 buses will be requested for FY 26 March 18th was National Transit Employee Appreciation Day
Public Comments	No Comments
Adjournment	Meeting adjourned
Next Meeting Date	May 12, 2025