

CARROLL COUNTY HISTORIC PRESERVATION COMMISSION MINUTES OF

TUESDAY AUGUST 12TH, 2025

LOCATION: Carroll County Office Building, Room 003 at 7p.m.

COMMISSIONERS PRESENT: Edwin Gregg, Nathan Bell, Ronald Arthur, and Jessica Penn.

COMMISSIONERS ABSENT: Kyohei Abe.

OTHERS PRESENT: Timothy Dixon, Counsel; Carlisle Fillat, Carroll County Bureau of Comprehensive Planning; Clare Stewart, Carroll County Bureau of Comprehensive Planning; Jayne McCullough, owner of application residence; Eric McCullough, owner of application residence; Sam Weaver, resident of Uniontown; Ruthanne Scott, owner of application residence; Donald Scott, owner of application residence; and Liz Arthur, resident of Uniontown.

- 1. Introduction of those present:** The Commission members all introduced themselves.
- 2. Approve the minutes from the June 10, 2025, meeting –** Ms. Penn made a motion to approve the minutes, Mr. Arthur seconded. The motion passed unanimously.
- 3. New Business - Application #25-05; installation and pine wrapping of new support beams at 3436 Uniontown Road –** Mr. Gregg opened discussion of this application to the Commission members. Mr. Gregg asked for a motion to accept the application with the information presented in it. Ms. Penn moved to accept the application as submitted and Mr. Arthur seconded. The motion passed unanimously. Mr. Gregg then opened the discussion to the application. Jayne McCullough, owner of residence, presented their application. Mrs. McCullough explained that a car hit the support beams on the front of the property, and showed that the design of the new beams is intended to maintain the same style previously had on the property. Mr. Arthur noted that there are structural issues currently on the porch, Mrs. McCullough responded that these issues will be addressed during the construction process.

A motion was made by Mr. Bell, seconded by Ms. Penn, and agreed to unanimously, to accept the applicant's proposal.

- 4. New Business - Application #25-06; replacement of second story gutter, repainting of gables, and possible replacement of water damaged wood on gables at 3349 Uniontown Road –** Mr. Gregg opened discussion of this application to the Commission members. Mr. Gregg asked for a motion to accept the application with the information presented in it. Mr. Arthur moved to accept the application as submitted and Mr. Bell seconded. The motion passed unanimously. Mr. Gregg then opened the discussion to the application. Jessica Penn, owner of residence, presented her application. Ms. Penn showed images of the rotten wood along the gutters of the house. Mr. Arthur stated that historically there is no objection to the style of gutters Ms. Penn is requesting to replace.

A motion was made by Mr. Arthur, seconded by Mr. Bell, and agreed to unanimously, to accept the applicant's proposal.

- 5. New Business – Application #25-07; construction of new metal roof on front of house at 3471 Uniontown Road** - Mr. Gregg opened discussion of this application to the Commission members. Mr. Gregg asked for a motion to accept the application with the information presented in it. Mr. Arthur moved to accept the application as submitted and Mr. Bell seconded. The motion passed unanimously. Mr. Gregg then opened the discussion to the application. Donald and Ruthanne Scott, owners of residence, presented their application. Mr. Scott gave a sample of the metal that they will be using to replace the roof. Mr. Gregg asked if the applicants will be using the same pattern currently used on the roof of the property, Mrs. Scott confirmed that they will do so. Mr. Bell asked if the applicant intends to replace the porch roof as well, Mrs. Scott said that they will only be replacing the roof of the house. Mr. Bell asked if snow guards will be added to the new roof, the applicant confirmed with their contractor that snow guards will be added.

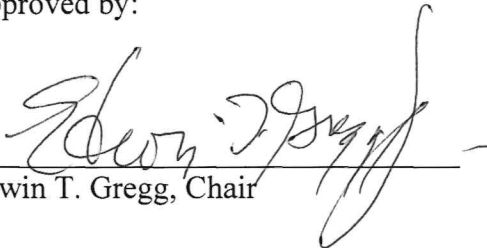
A motion was made by Ms. Penn, seconded by Mr. Arthur, and agreed to unanimously, to accept the applicant's proposal.

- 6. Public Comment** – A resident of Uniontown asked the Board about how to receive a plaque on their house declaring it part of the historic district. Mr. Gregg suggested they contact the Maryland Historic Trust. If they are unable to receive a plaque through the Maryland Historic Trust, the resident is welcome to come back to another Historic Preservation Commission meeting and discuss it further. Mr. Gregg proposed a future meeting to take place in Uniontown, the Board agreed that they would consider doing one this year. Mr. Gregg asked if there was any follow up with the Zoning Administrator regarding work orders. Ms. Stewart said that she would discuss this and come back with an update. The Board had a brief discussion about the applications for work orders, and considered whether residents were able to fill out all of the information. The Board agreed that they will look into updating and simplifying the applications in the future.

There being no further business and no further discussion, the meeting was adjourned at approximately 7:30 p.m. by a motion by Ms. Penn, seconded by Mr. Bell and passed unanimously.

The next meeting will be scheduled for September 9th, 2025.

Approved by:


Edwin T. Gregg, Chair

Respectfully submitted:


Carlisle Fillat, Planning Technician