

**Agricultural Land Preservation Advisory Board**  
**Carroll County, Maryland**  
**Official Minutes**  
**May 21, 2025**

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The Carroll County Agricultural Land Preservation Advisory Board met on Wednesday, May 21, 2025, at 11:00 a.m. The following board members were present: Tom Irwin, Chair, Mark Savage, Vice Chair, Alice Altstatt, Greg Dell, Phil Snader, Stan Pennington, Alternate. J. P. Smith, Jr., Program Manager, Jackie Roque, Preservation Specialist, and Donna L. Black, Office Technician, of the Agricultural Land Preservation Office. Others in attendance were Mr. David Green, Mr. Daniel Green, and Mrs. Laura Matyas, Bureau Chief of Development Review.

*Notice of this meeting was posted electronically on the County's website.*

**Call to Order:** Mark Savage, Vice Chair, called the meeting to order at 11:00 a.m.

**Approval of meeting minutes April 16, 2025:** Alice Altstatt made the motion to approve the minutes as written. The motion was seconded by Greg Dell, motion carried unanimously.

**Request for child lot, Jean Green, 1748 Stone Road, Westminster, County easement:** JP explained the request to the Board and the location of the child lot. Mr. David Green spoke about the location selection and the topography of the farm, and which areas are prime farming areas. He explained where the driveway location will be located on Stone Road. Greg Dell made the motion to approve the request as written, The motion was seconded by Phil Snader, motion carried unanimously.

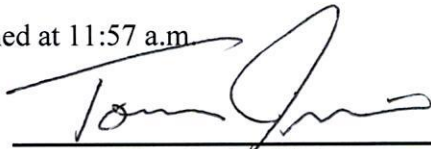
**Announcements:**

JP introduced Laura Matyas, the Bureau Chief of Development Review, to the Board. JP asked Laura to explain the difference between a child lot and an owner lot. Laura gave an overview of the child/owner lot process and the cost of the different levels of subdivision in Development Review.

JP said the Board will be adopting the budget this Thursday, May 22, 2025, the County program is expected to receive 1 million dollars.

The next meeting will be Wednesday, June 18, 2025.

**Adjournment:** The meeting adjourned at 11:57 a.m.

  
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Tom Irwin, Chair