



GENERAL ORDER

Department of Fire and EMS

G.O. 7-2-25

Subject: Personnel Transfer Request

Date: July 8, 2025

Authority: Deputy Chief Paul Supko/*PJS*

Voluntary transfer requests can be made using the link or QR code below. A continuous list for all positions will be maintained and updated periodically throughout the year. As vacancies arise, employees who submit a transfer request will be contacted and can accept or reject the transfer. Once the employee has been contacted their name will be removed from the list.

Union Bridge and the second ambulance at Mt. Airy will be staffed at the ALS level as paramedics complete their precepting process. There will be four employees on each shift who are considered float employees. They will be given a station assignment but will be used as float staffing based on the needs of the department on a given shift.

Transfer requests for stations will be honored where a vacancy exists and will occur at the beginning of a pay period. A transfer request does not guarantee a transfer will be granted. DFEMS has the authority to assign personnel based on the operational needs of the department.

Please direct any questions to your Shift Commander-Captain.

[Transfer Request Form](#)

