

**Agricultural Land Preservation Advisory
Board Carroll County, Maryland
Official Minutes
September 17, 2025**

The Carroll County Agricultural Land Preservation Advisory Board met on Wednesday, September 17, 2025, at 11:00 a.m. Members present: Tom Irwin, Chair; Mark Savage, Vice Chair; Alice Altstatt; Greg Dell; and Phil Snader. J. P. Smith, Jr., Program Manager; Jackie Roque, Preservation Specialist; and Donna Black, Office Technician, of the Agricultural Land Preservation Office. Stan Pennington, Alternate, was absent.

Notice of this meeting was posted electronically on the County's website.

Call to Order: Chair Tom Irwin called the meeting to order at 11:00 a.m.

Approval of meeting minutes - August 20, 2025: Alice Altstatt moved to approve the minutes as written; seconded by Mark Savage; motion carried unanimously.

Request for ground solar location for a property in easement - Robert Ensor, 3949 Lees Farm Road, Manchester (MALPF Easement): Mr. Ensor withdrew his request for solar; he may revisit the option next year.

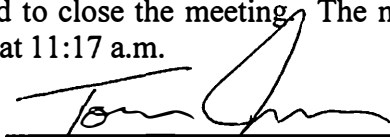
Request for changes to the Child lot location - Kathleen Hoff, Winters Church Road, New Windsor (MALPF Easement) JP explained the request to the board, noting prior approval of two child lots for Ian and Matt. Matt is now ready to build, and the location has been adjusted slightly. JP recommended approval of the request. Greg Dell moved to approve; the motion was seconded by Phil Snader and carried unanimously.

Request for a forest conservation overlay easement - Nicholas and Brittany Osburn, Manchester Road, Westminster (MALPF Easement). JP explained the request to the board, including the forest conservation overlay requirement and location, and recommended approval. Mark Savage moved to approve the request; the motion was seconded by Alice Altstatt and carried unanimously.

Closed Session: No items for closed session.

Announcements: None

Adjournment: Greg Dell moved to close the meeting. The motion was seconded by Phil Snader and carried. The meeting adjourned at 11:17 a.m.



Tom Irwin, Chair