

Janice R. Kirkner, Chair
Michael Kane, Vice Chair
Peter Lester
Matthew Hoff
Steven Smith
Ralph Robertson
Richard J. Soisson, Alternate
Thomas S. Gordon, III, Ex-officio
Daphne Daly, Secretary



Planning & Zoning Commission
Carroll County Government
225 North Center Street
Westminster, Maryland 21157

410-386-5145
MD Relay service 7-1-1/800-735-2258
plancomm@carrollcountymd.gov

MEETING AGENDA
Planning & Zoning Commission of Carroll County, MD
February 5, 2025
6:00 PM
Reagan Room (003)

PLEASE NOTE: THIS AGENDA IS SUBJECT TO CHANGE.

TO HAVE AN ORDERLY MEETING PLEASE ADHERE TO THE FOLLOWING RULES:

- ***SPEAKERS MUST SIGN IN to make public comment.***
- ***Speakers must state their name, address, and talk into microphone to facilitate audio and video recording.***
- ***Comments will be strictly limited to 3 minutes per speaker.***
- ***Citizen testimony is NOT a question-and-answer session.***
- ***Questions may be directed to staff after the meeting.***
- ***If any individual fails to comply with these rules, the Planning and Zoning Commission Chair may call the person out of order and may require him/her to leave the meeting.***

1. **Call to Order/Welcome**
2. **Establishment of Quorum**
3. **Pledge of Allegiance**
4. **Review and Approval of Agenda**
5. **Review and Approval of Minutes (December 4th and December 17, 2024)**
6. **Administrative Report (Daphne Daly)**
 - A. Administrative Matters
 - B. Other
7. **Citizens Planning Academy** – Staff will provide an overview of The Citizens Planning Academy that is launching in March. (Andrew Gray) Contact 410-386-5145
agray@carrollcountymd.gov – (20 minutes)

Public Comment Item #7

8. **Master Plan: Municipal Planning Presentation (Union Bridge)** Staff from the Town of Union Bridge will share information on municipal plans and opportunities for Town / County collaboration. (Daphne Daly) Contact 410-386-5145 ddaly@carrollcountymd.gov (45 minutes)

Public Comment Item #8

9. **Master Plan: Data Handbook, Part II** – A review of the second part of the Data Handbook, a reference tool for the Master Plan update. (Daphne Daly) Contact 410-386-5145 ddaly@carrollcountymd.gov – (45 minutes)

Public Comment for Item #9

10. General Public Comment

11. Adjournment

Next Day Meeting: Tuesday, February 18, 2025, at 9:00 AM - Reagan Room

Next Evening Meeting: Wednesday, March 5, 2025, at 6:00 PM – Reagan Room

ACCESSIBILITY NOTICE:

The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.