

**Agricultural Land Preservation Advisory Board  
Carroll County, Maryland  
Official Minutes  
November 1, 2023**

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The Carroll County Agricultural Land Preservation Advisory Board met on Wednesday, November 1, 2023, at 11:00 a.m. The following board members were present: Tom Irwin, Chair, Mark Savage, Vice Chair, Alice Altstatt, Greg Dell, Phil Snader and Stan Pennington, Alternate. Others in attendance were J. P. Smith, Jr., Program Manager, and Donna L. Black, Office Technician, of the Agricultural Land Preservation office. Also in attendance was Jamie Weaver, Project Forester, Maryland Department of Natural Resources. Jackie Brathuhn, Preservation Specialist, was absent.

*Notice of this meeting was posted electronically on the County's website.*

**Call to Order:** Tom Irwin, Chair, called the meeting to order at 11:00 a.m.

**Approval of Minutes - meeting minutes of August 2, 2023 (corrected) and October 4, 2023:** Alice Altstatt made the motion to approve the August 2, 2023, minutes with a spelling correction. The motion was seconded by Greg Dell, motion carried. Greg Dell made the motion to approve the October 4, 2023, minutes. The motion was seconded by Phil Snader, motion carried.

**Jamie Weaver, Project Forester, Maryland Department of Natural Resources:** JP introduced Jamie to the Board. Jamie spoke about the mission of the Carroll County Forestry Board, how the program works and what they review. They are planning a workshop soon and JP was invited to join. JP will also be attending the next board meeting.

**Request land exchange, Keith Dietz, Turkey Foot Road, North of Silver Run, Westminster, MALPF easement:** JP explained the request to the board. Per MALPF they are allowed to do the exchange in the easement. Tom Irwin questioned and verified that this would be the only house on the easement. Phil asked about the location near the road, since this is the only house, they can put is further back on the property. JP explained that they must be the same size, no other building lot available. Alice Altstatt made a motion to approve the request, seconded by Mark Savage, motion carried.

**Closed session:** - Greg Dell made the motion to go into closed session. The motion was seconded by Phil Snader, motion carried. The board went into closed session at 11:20 a.m.

**Opening of the Meeting:** Mark Savage made a motion to open the meeting at 11:22 a.m. The motion was seconded by Phil Snader, motion carried.

**Announcements:** JP discussed accessory dwellings with the board and how it effects some farms. The requirement is the property be at least 3 acres and the dwelling must be 50 feet from the primary dwelling and no larger than 1000 feet.

**Adjournment:** The meeting adjourned at 11:47 a.m.

  
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Tom Irwin, Chair