

5-Year PHA Plan (for All PHAs)	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 03/31/2024
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals, and objectives for serving the needs of low-income, very low-income, and extremely low-income families.

Applicability. The Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

A.	PHA Information.														
A.1	<p> PHA Name: Carroll County Housing & Community Dev PHA Code: MD032 PHA Plan for Fiscal Year Beginning: (MM/YYYY): 07/2025 The Five-Year Period of the Plan (i.e., 2019-2023): 2025-2029 Plan Submission Type <input checked="" type="checkbox"/> 5-Year Plan Submission <input type="checkbox"/> Revised 5-Year Plan Submission </p> <p>Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and the main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p>How the public can access this PHA Plan: The PHA Plans, Administrative Plan, other plans, and all associated forms, records, data, and other documents are available for public inspection during normal office hours at 10 Distillery Drive, Suite 101 Westminster, MD 21157. Whenever possible, documents are made available on the Carroll County Government web page https://www.carrollcountymd.gov/government/directory/citizen-services/housing-community-development/</p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below.)</p> <table border="1"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV						
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B.	Plan Elements. Required for all PHAs completing this form.														
B.1	<p>Mission. State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years.</p> <p>Carroll County Housing and Community Development's mission is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination to eligible low and moderately low-income persons who live or work in Carroll County, Maryland. The CCH strives to encourage economic self-sufficiency among participating families while managing resources efficiently.</p>														
B.2	<p>Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low-income, and extremely low-income families for the next five years.</p> <p>As a public service agency, the PHA is committed to providing excellent service to HCV program participants, owners, and to the community. The PHA's standards include: • Administer applicable federal and state laws and regulations to achieve high ratings in performance measurement indicators while maintaining efficiency in program operation to ensure fair and consistent treatment of clients served. • Provide decent, safe, and sanitary housing – in compliance with program housing quality standards – for very low-income families while ensuring that family rents are fair, reasonable, and affordable. • Encourage self-sufficiency of participant families and assist in the expansion of family opportunities which address educational, socio-economic, recreational and other human service's needs. • Promote fair housing and the equal opportunity for very low-income families of all ethnic backgrounds to experience freedom of housing choice. • Promote a housing program which maintains quality service and integrity while providing an incentive to private property owners to rent to very low-income families. • Promote a market-driven housing program that will help qualified low-income families be successful in obtaining affordable housing and increase the supply of housing choices for such families. • Create positive public awareness and expand the level of family, owner, and community support in accomplishing the PHA's mission. • Attain and maintain a high level of standards and professionalism in day-to-day management of all program components. • Administer an efficient, high-performing agency through continuous improvement of the PHA's support systems and a high level of commitment to our employees and their development. The PHA will make every effort to keep program participants informed of HCV program rules and regulations, and to advise participants of how the program rules affect them.</p>														
B.3	<p>Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <p>Carroll County Housing and Community Development continues to work closely with the Continuum of Care and other allied agencies to assist</p>														

	<p>individuals in obtaining housing. Our agency is a participant in the Continuum of Care Affordable Housing Committee, where we worked to identify the housing needs of county residents and find ways for the Continuum to meet those needs. This past year the county hired a third-party contractor to have a housing study completed for Carroll County. This study identified the needs of county residents and provided recommendations on how best to address those needs. The Department of Planning and Development has created a housing study work group to review and prioritize the recommendations of the study. The public housing authority has been requested to provide representation. Our PHA continues to work closely with the local Community Action Agency – Humans Services Program of Carroll County. We have adopted a preference that allows a homeless admission preference on the HCV wait list for a limited number of vouchers pertaining to the Mainstream Voucher Program. Carroll County receives referrals from our Community Action Agency for families currently in emergency shelter to allow five vouchers to go under lease that meet the criteria for the HCV Program. The county also receives referrals for households that are in the local Rapid Rehousing and Permanent Supportive programs to allow 20 vouchers to go under lease to households that meet the criteria of the HCV program. The last population identified for referral-based vouchers are older adults aged 62 and over that are currently in one of the local emergency shelters to allow five vouchers to go under lease that meet the criteria for the HCV program. We continue to work closely with our Veterans Office in Baltimore and our local Veterans Program from Carroll County Bureau of Aging & Disabilities to ensure the success of our VASH clients. The PHA meets monthly to discuss the status of our VASH vouchers to ensure utilization of our vouchers. In addition to the VASH vouchers we administer the Mainstream Voucher Program, holding 11 vouchers. Throughout the years we have formed many partnerships with allied agencies; the partnerships have allowed us to identify recipients for Mainstream vouchers and to coordinate the required case management services typically needed to ensure our voucher holders' success. With the publishing of PIH notice 2024-30 - Subject: Statutory and Regulatory Waivers for Mainstream Vouchers, our housing authority was able to create a separate waiting list for these specialized vouchers. This will enable our agency to more efficiently and effectively pull candidates for voucher availability. To prepare for the Housing Opportunity Through Modernization Act (HOTMA) implementation, we have worked closely with housing representatives to create an administrative plan that reflects current policy and the reflective changes once HOTMA changes are enacted. Within our administrative plan we show a chapter A and B for every chapter affected by HOTMA. We have done this for National Standards for Physical Inspection of Real Estate and housing quality inspections as well.</p>
B.4	<p>Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.</p> <p>Carroll County Housing and Community Development is concerned about the safety of its tenants, and such concern extends to tenants who are victims of domestic violence, dating violence, sexual assault, or stalking. In accordance with the Violence Against Women Act (VAWA), Carroll County Housing allows tenants who are victims of domestic violence, dating violence, sexual assault, or stalking to request an emergency transfer from the tenant's current unit to another unit. The ability to request a transfer is available regardless of sex, gender identity, or sexual orientation. Despite the name of this law, VAWA protection is available to all victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation. Our Emergency Transfer Plan for Victims of domestic violence, dating violence, sexual assault or stalking identifies tenants who are eligible for an emergency transfer, the documentation needed to request an emergency transfer, confidentiality protections, how an emergency transfer may occur, and guidance to tenants on safety and security. This plan is based upon a model emergency transfer plan published by the U.S. Department of Housing and Urban Development (HUD) that oversees that Housing Choice Voucher Programs are in compliance with VAWA. Our agency works very closely with the following local organizations: • 24-hour Carroll County Domestic Violence Hotline: 443-865-8031. • Springboard Community Services at 7 Schoolhouse Avenue in Westminster, MD. Springboard will guide victims through the criminal justice system and offer crisis intervention, counseling, and temporary shelter. They can help with basic needs such as food, clothing, and accessing community resources. • Our PHA has two referral-based vouchers to allow vouchers to go under lease for referred domestic violence households that meet the criteria for the HCV program. • CARE Healing Center (rape crisis intervention services for Carroll County), which has a 24-hour hotline in addition to taking walk-ins at their office at 224 N. Center Street, in Westminster. In addition, annual domestic violence trainings with Springboard are held with all staff members to ensure that staff are educated and aware of all community supports. We have been provided direct contact information with several case managers with Springboard, so we are able to contact staff with questions and concerns along with receiving guidance when needed. Additionally, we have a designated specialist who is trained to administer the Lethality Assessment program (LAP) questionnaire on behalf of our domestic violence program as well. This individual participates in quarterly LAP meetings with Springboard and other members of the LAP team.</p>
C.	Other Document and/or Certification Requirements.
C.1	<p>Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.</p> <p>CCH shall define a Substantial Deviation from the five-year plan as follows: Any collective change in the planned or actual use of federal funds for activities that would prohibit or redirect the CCH strategic goals or mission of sustaining or increasing the availability of decent, safe and affordable housing while promoting self-sufficiency and asset development of families and individuals from being implemented as identified in the five-year plan. This includes elimination or major changes in any activities proposed, or policies provided in the agency plan that would momentarily affect services or programs provided to residents. This definition does not include budget revisions, changes in organizational structure, changes resulting from HUD imposed regulation, changes in admission preferences that do not fundamentally alter the mission, or minor policy changes. Significant amendment or modification of the Annual and 5-year Plan: Changes of a sufficient nature to the rent, admissions policies, or the organization of the waiting list not required by federal regulatory requirements as to a change in the HCV Administrative Plan. This includes elimination or major changes in any activities proposed, or policies provided in the agency plan that would momentarily affect services or programs provided to residents. This definition does not include budget revisions, changes in organizational structure, changes resulting from HUD imposed regulation, changes in admission preferences that do not fundamentally alter the mission, or minor policy changes</p>
C.2	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) have comments to the 5-Year PHA Plan? Y <input type="checkbox"/> N <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
C.3	<p>Certification by State or Local Officials.</p> <p>Form HUD-50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
C.4	<p>Required Submission for HUD FO Review.</p> <p>(a) Did the public challenge any elements of the Plan? Y <input type="checkbox"/> N <input checked="" type="checkbox"/></p> <p>(b) If yes, include Challenged Elements.</p>
D.	Affirmatively Furthering Fair Housing (AFFH).

D.1	<p>Affirmatively Furthering Fair Housing. (Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)</p> <p>Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.</p>

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average 1.64 hours per year per response or 8.2 hours per response every five years, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

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