

**Agricultural Land Preservation Advisory  
Board Carroll County, Maryland  
Official Minutes  
November 19, 2025**

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The Carroll County Agricultural Land Preservation Advisory Board met on Wednesday, November 19, 2025, at 11:00 a.m. Members present: Tom Irwin, Chair; Mark Savage, Vice Chair; Alice Altstatt; Greg Dell, Phil Snader; and Stan Pennington, Alternate. J. P. Smith, Jr., Program Manager, Jackie Roque, Preservation Specialist, and Donna Black, Administrative Technician of the Agricultural Land Preservation Office. Others in attendance: Attorney Robert H. Lennon, Mary Heinz, Forester Jamie Weaver, and Marie Walters, Carroll Project Forester. Absent: none

*Notice of this meeting was posted electronically on the County's website.*

**Call to Order:** Chair Tom Irwin called the meeting to order at 11:00 a.m.

**Approval of meeting minutes – October 22, 2025:** Mark Savage moved to approve the minutes as written; seconded by Greg Dell; motion carried unanimously.

**Forest Conservation Board representative, Jamie Weaver, report and discussion -** JP introduced Jamie Weaver to the Board. Mr. Weaver provided an overview of the mission of the Carroll Forestry Board, described the operation of the program, and outlined the types of reviews conducted by the Board. He also introduced Marie Walters, who previously served as an intern and now holds the position of Project Forester. In addition, Mr. Weaver noted that organizational changes are underway within the Forestry Board and that a new point of contact will be established in 2026.

**Request for a child lot extension - Ellen Child's property, 4095 Diehl Road, Taneytown, MALPF easement (MALPF Easement):** JP explained the request to the Board, noting Ellen Child already has a preliminary release and is seeking a 3-year extension. JP recommended approval of the request. Phil Snader moved to approve the request as written. The motion was seconded by Mark Savage and carried unanimously.

**Request for a right-of-way overlay easement – Michelle Parish and Tracie Blacksten property, Old Bachmans Valley Rd, MALPF easement:** JP explained the request to the Board and described the location of the overlay easement. The proposed right-of-way will encompass .009 acres. JP recommended approval of the request. Greg Dell moved to approve the request as written; the motion was seconded by Alice Altstatt and carried unanimously.

**Closed Session:** Mark Savage made the motion to go into Closed Session. The motion was seconded by Phil Snader, motion carried unanimously. The Board entered Closed Session at 11:10 am

**Opening of the Meeting:** Alice Alstatt made the motion to open the meeting at 11:36 a.m. The motion was seconded by Phil Snader, motion carried.

**Adjournment:** Greg Dell moved to close the meeting. The motion was seconded by Phil Snader and carried unanimously. The meeting adjourned at 11:44 p.m.



Tom Irwin, Chair