

## Board of County Commissioners

Joseph A. Vigliotti, President  
Michael R. Guerin, Vice President  
Thomas S. Gordon III  
Kenneth A. Kiler  
Susan W. Krebs



## Planning & Zoning Commission

Michael Kane, Chair  
Ralph Robertson, Vice Chair  
Janice R. Kirkner  
Matthew Hoff  
Steven Smith  
Peter Lester  
Richard Soisson, Alternate  
Thomas S. Gordon III, Ex-officio  
Daphne Daly, AICP, Secretary

### MEETING AGENDA

Planning & Zoning Commission of Carroll County, MD

January 20, 2026

9:00 AM

Reagan Room (003)

**PLEASE NOTE: THIS AGENDA IS SUBJECT TO CHANGE.**

### **TO HAVE AN ORDERLY MEETING PLEASE ADHERE TO THE FOLLOWING RULES:**

- ***SPEAKERS MUST SIGN IN to make public comment.***
- ***Speakers must state their name, address, and talk into microphone to facilitate audio and video recording.***
- ***Comments will be strictly limited to 3 minutes per speaker.***
- ***Citizen testimony is NOT a question-and-answer session.***
- ***Questions may be directed to staff after the meeting.***
- ***If any individual fails to comply with these rules, the Planning and Zoning Commission Chair may call the person out of order and may require him/her to leave the meeting.***

1. **Call to Order/Welcome**
2. **Establishment of Quorum**
3. **Pledge of Allegiance**
4. **Review and Approval of Agenda**
5. **Review and Approval of Minutes (November 5, 2025, November 18, 2025 & December 16, 2025)**
6. **Commission Member Reports**
  - A. Commission Chair
  - B. Ex-Officio Member
  - C. Other Commission Members
7. **Administrative Report**
  - A. Administrative Matters
  - B. Extensions
  - C. BZA Cases
  - D. Other

8. **Preliminary Recommended CIP (Discussion)** – Ted Zaleski Contact- 410-386-2489 – [tzaleski@carrollcountymd.gov](mailto:tzaleski@carrollcountymd.gov) (20 minutes)

**Public Comment for Item #8**

9. **Text Amendment: Use-Off-The-Premises Signs (Discussion / Decision)**

Discussion and possible decision on possible changes to County Code. Contact: Daphne Daly at [ddaly@carrollcountymd.gov](mailto:ddaly@carrollcountymd.gov) or 410-386-5145 (30 minutes)

**Public Comment for Item #9**

10. **Concurrency Management Report, FY25** – Discussion of the Concurrency Management Report, FY 2025. Contact: Amy Barcroft at [abarcroft@carrollcountymd.gov](mailto:abarcroft@carrollcountymd.gov) or 410-386-2335 (15 minutes)

**Public Comment for Item #10**

11. **Planning Commission Bylaws** – Review and approval of 2026 Planning and Zoning Commission Bylaws. Contact: Daphne Daly at [ddaly@carrollcountymd.gov](mailto:ddaly@carrollcountymd.gov) or 410-386-5145. (20 minutes)

**Public Comment for Item #11**

12. **Master Plan Review** – Follow up to joint session with Board of County Commissioners. Contact: Daphne Daly at [ddaly@carrollcountymd.gov](mailto:ddaly@carrollcountymd.gov) or 410-386-5145. (60 minutes)

**Public Comment for Item #12**

13. **General Public Comments**

14. **Adjournment**

**Next Evening Meeting: Wednesday, February 4, 2026, at 6:00 PM - Reagan Room**

**Next Day Meeting: Tuesday, February 17, 2026, at 9:00 AM – Reagan Room**

**ACCESSIBILITY NOTICE:**

*The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.*