

# Carroll County Water Resource Coordination Council

Hampstead \* Manchester \* Mt. Airy \* New Windsor  
Carroll County Health Department



\* Sykesville \* Taneytown \* Union Bridge \* Westminster  
Carroll County Government

## WRCC Meeting Summary

July 23, 2025

### Attendees:

#### Municipalities:

- ☒ Kevin Hann, Chair, Hampstead
- ☒ Jim Wieprecht, Vice Chair, Taneytown
- ☒ Zac Amoss, Westminster
- ☐ Gary Dye, New Windsor
- ☐ Delbert Green, Manchester
- ☒ Greg Howell, Westminster
- ☐ Mayor Perry Jones, Union Bridge
- ☒ Rodney Kuhns, Manchester
- ☒ Matt Leister, Manchester
- ☐ Jim Roark, Hampstead
- ☒ Kevin Rubenstein, Sykesville
- ☐ Kevin Smeak, Taneytown
- ☐ Vance Summerhill, Westminster
- ☒ Dick Swanson, Mount Airy

#### CC PLM:

- ☒ Brenda Dinne
- ☒ Glenn Edwards
- ☒ Andrew Gray
- ☐ Chris Heyn, PLM Director
- ☒ Claire Hirt
- ☐ Byron Madigan
- ☐ Mitch Masser
- ☒ Denise Mathias
- ☐ Zach Neal
- ☐ Janet O'Meara

#### Health Department:

- ☐ Richard Brace
- ☐ Nicole Bowman

#### CCG Others:

- ☐ Andy Watcher, CC DPW
- ☐ Bryan Bokey, CC DPW
- ☐ Lexi Biondo, CC M&B

#### Guest Speakers:

- ☐ n/a

### 1. Opening Statement

#### **Chair**

Mr. Hann opened the meeting at 2:30 pm.

#### **Vice Chair**

N/A

### 2. Approval of Meeting Summary – June 11, 2025

Approval of the June meeting summary was discussed. No changes were made.

**APPROVAL OF MINUTES:** Motion was made by Jim Wieprecht and seconded by Dick Swanson to approve the June 11, 2024, meeting summary. Motion carried.

**3. 2025 Environmental Stewardship Booklet – Brenda Dinne**

- Ms. Dinne provided an overview of the data included in the Environmental Stewardship booklet. All municipalities in attendance were provided with several copies.

**Reference/Attachment:**

- <https://www.carrollcountymd.gov/government/boards-commissions/environmental-advisory-council/environmental-stewardship-in-carroll-county/>

**4. Water Resource Element (WRE 2024) Update – Brenda Dinne**

- The municipal Planning Commissions are currently reviewing the plan. The intent is to gain approval to send the draft plan for the State-required 60-day review from all the municipal Planning Commissions by the end of August. So far, Sykesville and Westminster Planning Commissions have granted approval. Copies of the minutes from those meetings will be included in the file.
- Ms. Dinne started the overview and discussion series with the County Planning Commission at the July 15 meeting.

**Reference/Attachment:**

- <https://www.carrollcountymd.gov/government/directory/planning-land-management/comprehensive-planning/land-use-functional-plans/functional-plans-and-reports/water-resources-element/>

**5. Municipal Stormwater Projects Update – Claire Hirt**

- Ms. Hirt reviewed the status of municipal stormwater projects in progress.

**Reference/Attachment:**

- *Municipal Project Status, July 2025*

**6. PFAS Discussion**

- The Town of Manchester is still waiting for the State to release the design engineer to start the design the PFAS treatment.
- The Town of Hampstead will begin laying pipe in August.

**Reference/Attachment:**

- *n/a*

**7. Other**

- State Stormwater Regulations: Maryland Department of the Environment (MDE) intends to push out a draft of the revised stormwater regulations for public review and comment by the end of August. If this happens, the September WRCC meeting agenda will include review and discussion of the proposed revisions.
- Water & Sewer Master Plan, Spring 2025 Amendments: The Board of County Commissioners will hold a public hearing on the spring amendments on July 31.
- Salt Management Plans: Mr. Edwards indicated that the salt management plans for each municipality will be complete by October. They will be submitted with the Annual Report.
- County Stormwater Engineer: Gianni Assi will step into this role when Martin Covington retires in September.
- JotForm for Annual Report: JotForms will be prepared in August to be sent to the municipalities. These forms will include tracking/reporting for public outreach and litter. A test will be included for salt and for bacteria monitoring, which will be required to be included next year.

**Reference/Attachment:**

- *Water & Sewer Master Plan Amendments Webpage:*  
<https://www.carrollcountymd.gov/government/directory/planning-land-management/comprehensive-planning/land-use-functional-plans/functional-plans-and-reports/water-sewer-master-plan/water-and-sewer-amendments/>

**8. Adjournment**

The meeting adjourned at 3:00 PM.

**MEETING ADJOURNMENT:** Motion was made by Dick Swanson and seconded by Zac Amoss to adjourn the July 23, 2025, meeting. Motion carried.

**Upcoming Meetings:**

- ☐ *Regular Monthly Meeting – August 27, 2025*

# MUNICIPAL STORMWATER PROJECT STATUS

July 23, 2025

## FUTURE PROJECTS:

**Michael's Property (Hampstead)** – Project is on hold until Town has obtained approval from property owners to move forward.

**Winter's Street Pond (Westminster)** – An RFP has been developed and will be sent out in the near future to bring a design engineer on board for the retrofit of this facility.

## CONCEPT DESIGN:

**Hampstead Valley 1 (Hampstead)** – Retrofit of existing detention basin to a surface sand filter. Site is located just south of Lower Beckleysville Road near a production well. Concept approval was issued January 22, 2025. On hold until options at Hampstead 2/3 are explored.

**Hampstead Valley 2/3 (Hampstead)** – CLSI is currently exploring options for Hampstead Valley facilities 2 and 3. This project is looking to decommission Sycamore Drive as a roadway embankment or classify it as a super wide. CLSI developed two options which the County is currently reviewing.

**Meadow Ridge Basin 2 (Westminster)** – Retrofit of existing facility to provide water quality through a surface sand filter. This site is adjacent to the pump station at the edge of the City limits. Century is currently working to address minor comments; we anticipate a re-submittal in the near future.

**New Windsor Wetland (New Windsor)** - A new wetland facility is proposed adjacent to the Maryland Midland Railroad tracks and Dickenson Run. The proposed improvements include removing the existing inlet adjacent to the intersection of Water St and Church St, replacing it with a diversion structure that will route the 1-year storm discharges to the proposed wetland facility. An onsite meeting was held with the Town and their engineer was held to discuss improvements to their public works facility and the proposed stormwater facility. *We are looking to bring on a new design contractor for this project.*

## PRELIMINARY DESIGN:

**Manchester East (Manchester)** – CLSI is working on the design of a new stormwater facility north of Manchester Valley High School, adjacent to the WWTP. The concept plan was approved. A revised appraisal has been received and sent to Mr. LaMotte for his review.

**Public Safety Training Center (Westminster Well)**- A retrofit for the Public Safety Training Center pond is in progress for the facility design and PFAS remediation. The retrofit plan received concept approval, we anticipate a new submittal in the next month.

### **FINAL DESIGN:**

**Hampstead Valley 4 (Hampstead) (DNR Grant Award- \$600,000)**– – A new surface sand filter and stream restoration project is proposed between Century Street and Downhill Trail. CLSI has submitted the dam breach analysis, it will be reviewed by County staff. The county has emailed Army Corps of Engineers a response to all their comments.

**Roberts Field Wet Facility (Hampstead) (DNR Grant Award- \$1,000,000)**– Retrofit of wet pond to new hybrid wet pond/submerged gravel wetland. Wallace Montgomery & Associates (WMA) is working on the final plans. The County recently met with Dam Safety to discuss this project and a path forward. The Army Corps of Engineers has issued their permit for this project. We are awaiting permits from MDE Wetlands and Waterways. A community meeting is schedule for Tuesday, July 22<sup>nd</sup> at Hampstead Town Hall.

### **CONSTRUCTION:**

### **TREE PLANTING PROJECTS:**

**All the municipal plantings have completed their maintenance period and are now the responsibility of the municipalities. Please make sure that these areas are being mowed at least three (3) times per season.**