

**AGRICULTURAL LAND PRESERVATION ADVISORY BOARD  
CARROLL COUNTY, MARYLAND  
OFFICIAL MINUTES  
JUNE 9, 2021**

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The Carroll County Agricultural Land Preservation Advisory Board met virtually on Wednesday, June 9, 2021 at 11:00 a.m. The following board members were present: Greg Dell, Jerry Russell, Chair, Tom Irwin, Vice Chair, Mark Savage, Stan Pennington, Alternate, and Alice Altstatt. Others in attendance were J. P. Smith, Jr., Program Manager and Jackie Brathuhn, Preservation Specialist of the Agricultural Land Preservation program.

*Notice of this meeting was posted electronically on the County's website.*

**Call to Order:** Jerry Russell, Chair, called the meeting to order at 11:00 a.m.

**Approval of Minutes - meeting minutes of April 6, 2021:** Tom Irwin motioned to approve the April 6, 2021 minutes. The motion was seconded by Greg Dell and carried.

**Request for retro-active approval of a tenant house, Rodney and Melanie Stambaugh, 3691 Middleburg Road, Union Bridge, MALPF easement:** J. P. Smith, Jr. explained to the Board the process that the Stambaugh's went through for approval of the tenant house. They were unaware that they needed Board approvals beforehand. Had the permit application come to Ag Preservation, it would have been denied. Steps are being taken to make sure every permit comes to Ag Preservation in the future. The Stambaugh's need to show a compelling need for a tenant in order to get approval for the tenant house since they are under the MALPF requirement of 100 acres. The Stambaugh's farm approximately 1200 acres and both work full time. The tenants that live in the tenant house do work on the farm taking care of the animals and other farm duties. They average 30 to 40 hours a week. Greg Dell motioned for retro-active approval of the tenant house. The motion was seconded by Tom Irwin and carried.

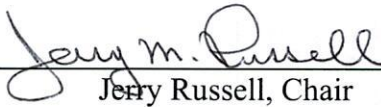
**Board nomination and election of Advisory Board Chair and Vice Chair:** Tom Irwin nominated Jerry Russell to remain as Chair. Jerry Russell nominated Tom Irwin to become Chair. Alice Altstatt seconded Jerry Russell's nomination. The Board voted unanimously, and Tom Irwin accepted the Chair position. Alice Altstatt nominated Jerry Russell for Vice Chair and Tom Irwin seconded. The Board voted unanimously, and Jerry Russell accepted the Vice Chair position.

**Closed Session: Land acquisition; to consider applications to the MALPF Program and to consider an application to the Critical Farms Program:** Statutory authority to have a closed session is to consider the acquisition of real property for a public purpose and matters directly related thereto. The reason for closing is to consider applications to the MALPF Program and to consider an application to the Critical Farms Program. Mark Savage moved to close the meeting at 11:15 a.m. The motion was seconded by Greg Dell and carried. The following members were present during the closed session: Mark Savage, Greg Dell, Jerry Russell, Tom Irwin, Stan Pennington, and Alice Altstatt. Others in attendance were J. P. Smith Jr. and Jackie Brathuhn.

**Opening of the Meeting:** Mark Savage motioned to open the meeting at 11:45 a.m. The motion was seconded by Alice Altstatt and carried.

**Announcements:** J. P. Smith, Jr. let the Board know the 75,000 acres celebration has been rescheduled for October 16, 2021 at the Farm Museum during Fall Harvest Days. J. P. informed the Board that he has been considering changing the County application cycle to a rolling cycle accepting applications and processing them all year. The Board really liked the idea and decided to hold a vote. Jerry Russell motioned to change the County Program to a rolling application cycle. The motion was seconded by Alice Altstatt and carried.

**Adjournment:** The meeting adjourned at 12:00 p.m.

  
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Jerry Russell, Chair